

# Grand Valley State University

## Executive Committee of the Senate

### Minutes of January 16, 2009

**Present:** David Bair, Teresa Beck, Yatin Bhagwat, Agnes Britton (for Sharon Leder), Lawrence Burns (Vice Chair), Gayle Davis (ex officio), Roger Ferguson (for Paul Leidig), Joe Godwin (ex officio), Jennifer Gross (for Robert Hendersen), Brian Hatzel, Jon Jellema (ex officio), Nancy Levenburg, Melissa Morison (for Kathleen Underwood), Kristine Mullendore (Chair), Ellen Schendel, Steven Schlicker, Bob Schoofs, Autumn Trombka (Student Senate President)

**Guests:** Chelsea Ponstein (Lanthorn), Tamara Rosier

The meeting was called to order at 3:01

Agenda Items	Discussion	Action / Decisions
1. Approval of Agenda	The agenda of January 16, 2009 was reviewed.	The agenda of January 16, 2009 was approved as submitted.
2. Approval of Minutes	The Minutes of November 14, 2008 were reviewed.  The Minutes of November 21, 2008 were reviewed.  The Minutes of January 9, 2009 were reviewed.	The Minutes of November 14, 2008 were approved as revised.  The Minutes of November 21, 2008 were approved as revised.  The Minutes of January 9, 2009 were approved as revised.
3. Report of Chair	<p>a) The Chair reported that there are ongoing discussions regarding what is considered procedural versus substantive policy change regarding the editing of the faculty handbook.</p> <p>b) The Chair further reported that a request to change the <u>Faculty Handbook</u> language relating to the Outstanding Service Award was received from the Outstanding Service Award Committee. Upon discussion it was agreed that the request did not require ECS or UAS action because the requested changes are procedural in nature. It was also agreed that when the Chair receives changes involving Faculty Handbook language that appear to be process and not policy that she will circulate those changes to ECS members via email for their input. If there is no request from an ECS member to have it placed on the Agenda for ECS consideration, she will then inform the person requesting the change that it may be occur.</p> <p>c) The Chair reported that a request was received from Jodee Hunt, Chair of the CLAS Faculty Council, suggesting a task force be appointed to look at cross-college program development policies.</p> <p>d) The Chair reported that at an earlier meeting regarding the Student</p>	

	<p>Evaluation of Teachers (SET), it was agreed that an implementation plan and process would include faculty fora. Chair Mullendore proposed that depending on faculty input to the proposal that they may not be necessary and ECS members agreed to leave that decision to her, Tamara Rosier, and Ellen Yezierski.</p> <p>e) The Chair reported that the revised AWRI proposal is at the UCC and FSBC for review, and may be ready for the February 6 UAS agenda.</p> <p>f) The Chair reported that the Cell and Molecular Biology proposal that is under revision will be ready for that UAS meeting.</p> <p>g) The Chair further reported that the Academic Policies and Standards Committee (APSC) is working on an appeal process for students wanting to take a class more than two times that will be ready for ECS review next week.</p> <p>h) The Chair asked senators to check the upcoming election ballots for their colleges to make sure they accurately reflect the new term of service for ECS and UAS which have increased from two years to three years in length.</p> <p>i) The Chair reported that the Graduate Council has finished revising their proposal that was on the last UAS agenda and is expected to be on the February 6 UAS agenda. The PowerPoint presentation used in the Graduate Education fora and a summary of the comments made at those fora are posted on the Faculty Governance website.</p>
<p>4. <u>Report of Provost</u></p>	<p>a) Joe Godwin distributed material on proposed Town Hall-like meetings with Provost Davis on a variety of topics including: Students' Changing Futures, Curriculum, and Resources. These meetings are a follow-up to the topics raised in the informational meetings held in November.</p> <p>b) Provost Davis reported that discussion continues at the state level on whether additional budget cuts are expected for Higher Education for this academic year. She reported that one is anticipated for the 2009/10 academic year.</p> <p>There was no report from Student Senate President Trombka.</p>
<p>5. <u>Report of Student Senate</u></p> <p>6. <u>Report from Committees/Task Forces</u></p>	<p>a) The Chair presented an overview of the implementation proposal from the Student Evaluation of Teaching (SET) task force, including an approach on how this could be implemented.</p> <p>It was noted that there is not agreement on what is being measured so having only one SET form approved is not sufficient at this time. Dialogue groups will be established to develop a consensus on what measures are needed to have an instrument all colleges can use.</p>

	<p>An ECS representative is needed for the planning group, which now consists of Tamara Rosier and Ellen Yezierski.</p> <p>There was considerable discussion from the floor, including a recommendation to change the title of the report from "Student Evaluation of Teaching" to "The Role of Student Evaluations in the Evaluation of the Teaching Process"</p> <p>A motion was made and seconded to accept the SET proposal as discussed and amended at this meeting.</p> <p>Yatin Bhagwat agreed to serve as ECS representative on the planning group.</p> <p>b) The material distributed earlier from the Faculty Handbook Task Force on Unit Head Responsibilities was discussed. The Chair asked faculty to forward any recommendations on changes to her. It was proposed that the document should be shared with Unit Heads for their input.</p> <p>By consensus, the changes noted at this meeting were approved and the material will be forwarded to Provost Davis who will ask the Deans to share the document with their unit heads to obtain their input.</p> <p>c) <u>FPPC Survey – Preliminary results</u>  Teresa Beck inquired what the best method of disseminating the preliminary results of the FPPC survey would be. Jerry Scripps will be at the January 23 ECS meeting to answer questions that may arise. It was decided that the FPPC doesn't need to hold any Fora on the survey results.</p>	<p><b>MOTION:</b> The Executive Committee of the Senate accepts the SET proposal as discussed an amended at this meeting.  <b>UNANIMOUSLY Approved.</b></p> <p>By consensus, the changes noted at this meeting were approved and the material will be forwarded to Provost Davis who will ask the Deans to share the document with their unit heads to obtain their input.</p>
7. Old Business	No Old Business	
8. New Business	a) The Prospectus for a Pharmacology Bachelor of Science, that was distributed earlier, including the recommendations from the UCC and FSBC were discussed. It was agreed that should the	

	<p>development of a Final Plan be approved, the faculty who developed the prospectus would be the most logical to also develop the Final Plan.</p> <p>A <u>motion</u> was made and <u>seconded</u> to support the Prospectus for a Pharmacology Bachelor of Science and recommend development of a Final Plan.</p> <p>The Chair requested that all ECS members review the material distributed at the Retreat of 1/9/09 and be prepared for future discussions as meeting time permits.</p> <p>The meeting adjourned at 4:49</p>	<p><b>MOTION:</b> The Executive Committee of the Senate supports the Prospectus for a Pharmacology Bachelor of Science and recommends the development of a Final Plan.</p> <p><b>APPROVED Unanimously</b></p>
Adjournment		