**University Curriculum Committee**

Minutes of Wednesday, January 14, 2008

**Present:** Robert Adams (Chair), David Alvarez, Teresa Bacon-Baguley, Jean Barry, Martin Burg (Vice Chair), Maria Fidalgo-Eick, Nancy Giardina (ex officio), Greg Mahoney, Mel Northup, Mark Pestana, Glenn Pettengill, Scott Rood, Bill Selesky (Student Rep), Claudia Sowa Wojciakowski, Bob Swieringa, Douglas Way

**Guest:** Cindy Coviak, Graduate Council Curriculum Subcommittee Chair

**Agenda Meeting #14**

Approval of the Agenda: Approved

Approval of the Minutes (12/3/08): Approved

Report from the Chair:

1) Comments on the task force for the time to graduation

No self studies are needed by the departments

A spreadsheet similar to the pre-req sheet needs to be developed, summarizing departmental requirements/univ. requirements, etc…. for each department.

2) Prospectus/final plan task force should have a new plan for process to be sent to ECS shortly.

This will include a mechanism of streamlining prospectus review-will likely keep the paper process going until an electronic system is made that adjusts to any changes made in the process of submission and review of propsecti.

Report from the Provost:

1) online programs task force:

targeting 4/3 to have recommendations to ECS/UAS

need to consider graduate standards for curriculum development

2) prospectus/final plan task force

A recommendation is being drafted and will go forward from the Provost’s office soon

3) Catalog copy task force:

Considered the proposed changes and made comments on them. Meeting reviewed the template and suggestions were made-meeting will continue next week discussing issues concerning revision (redesign) of the catalogue.

New Business

**Proposed Revision of Graduate Curricular Proposal Review**Proposal presented by Cindy Coviak, reviewing the concept and the making the case for a need for separation of Grad curriculum review from undergraduate curriculum review. The proposal will place main responsibility of graduate curricular review with the Graduate Council Curricular subcommittee. Proposal also included proposal for reconfiguration of graduate curricular review committee, making it more representative with elections selecting its membership.

Comments were made and lively discussion ensued.

***Action:*** *discussion and comments provided to proposer; no formal action taken*

Proposed Catalog Template  
Template presented by Nancy Giardina; discussion and comments filled balance of meeting-refer to provosts report for additional information.

***Action:*** *none; still under review*

Adjournment: 4:04 PM