

# Grand Valley State University

## Executive Committee of the Senate

### Minutes of September 5, 2008

**Present:** Teresa Beck, Yatin Bhagwat, Lawrence Burns (Vice Chair), Gayle Davis (ex officio), Joe Godwin (ex officio), Brian Hatzel, Robert Hendersen, Jon Jellema (ex officio), Sharon Leder, Paul Leidig, Nancy Levenburg, Kristine Mullendore (Chair), Ellen Schendel, Steven Schlicker, Robert Schoofs, Autumn Trombka (Student Senate President), Jeroen Wagendorp

**Guests:** Shari Bartz, Stephen Burton, Carl Reutz, Pat Smith, John Stevenson

The meeting was called to order at 3:04

Agenda Items	Discussion	Action / Decisions
1. Approval of Agenda	The agenda of was reviewed.	The agenda of September 5, 2008 was approved as submitted.
2. Approval of Minutes	The Minutes of April 11, 2008 were reviewed  The Minutes of April 18, 2008 were reviewed.	The Minutes of April 11, 2008 were approved.  The Minutes of April 18, 2008 were approved.
3. Report of Chair	<p>a) The Chair reported that faculty representatives for the Online Graduate Task Force have been provided to Provost Davis. Simone Jonaitis who had been proposed earlier is a member of the Administrative Professional staff and her name has been provided as a suggested member to the Provost to represent that group. Charlie Lowe has agreed to serve as an at large faculty representative. No representative has been named yet from UCC.</p> <p>b) The Provost Office has requested that a faculty member be recommended to serve on a committee looking in the processes used to review the Deans. The Chair indicated that Maria Cimitile is willing to serve and nominated her to serve on this committee, her nomination was approved by consensus.</p> <p>c) The Chair reported that she met with a group consisting of the authors of the Applied Linguistics Minor Final Plan and the authors of the minority report submitted in conjunction with that plan. Brian Lakey was a representative from the Psychology Department who also met to discuss various ways the Final Plan could be modified to address questions raised in the minority report (and at the earlier ECS meeting when it was considered and approved to go forward to the UAS). The UAS did not have time to consider it last April. An agreement was reached to modify the Final Plan, including the adding of courses. These modifications, and only the modifications, will be reviewed by UCC, FSBC, and ECS before the Final Plan is reviewed by UAS.</p>	

	<p>d) The Chair reported that she and Vice Chair Burns met with the chairs of the Writing and the Mathematics departments regarding the UCC charge regarding determination of [who the] assessment and review of the Basic Skills requirements [should be assigned to] that are offered by their departments to further clarify and explain the charge. Currently no committee is charged with that specific responsibility.</p> <p>e) The Chair reported that Ellen Schendel was asked to serve as a faculty representative to the Enrollment Development Planning Assessment Committee (EDPAC). The ECS ratified Ellen Schendel's service as a faculty representative to EDPAC.</p> <p>f) The Chair reported that the UAS Agenda indicating that the Archaeology Minor is at the Prospectus stage was in error. The Archaeology Minor is at the Final Plan stage and an apology is extended to the proposal authors for any anxiety this error may have caused.</p> <p>g) The Chair reported that in addition to the AWRI prospectus, a prospectus for a Biomedical Engineering Minor, a prospectus for a Pharmacology B.S., and a prospectus for the reorganization of the College of Education, will be distributed for review in the coming weeks.</p>		
<p>4. Report of Provost</p>	<p>a) Provost Davis reported on the enrollment profile. She reported that the enrollment for 2008-09 is 23,892, which is a 1.8% increase from last year's enrollment of 23,064. She further reported that the First Time in any College (FTIAC) total is at 3,938; the largest in GVSU history. The average GPA is 3.53; the average ACT is 23.8.</p> <p>Provost Davis further reported that minority applications were down overall this year due to the passage of Proposal 2; however, the acceptance and show rate were up overall. The largest decrease was seen in the Asian student population, followed by American Indian, and then African American students.</p> <p>In response to a question from the floor inquiring as to whether the university is adequately protected from any risks associated with a joint venture with a private firm in the pharmacological manufacturing area, Provost Davis reported that this would fall under the purview of the VP for Finance and Administration, Jim Bachmeier and Linda Chamberlain of the West Michigan Science and Technology Initiative.</p> <p>b) Provost Davis reported that EDPAC is a committee convened at the request of President Haas and it covers a wide-range of issues, including retention and time to graduate. The committee will</p>		

	present their findings to the Board of Trustees, who will determine how the information will be presented to the various university constituents and to the community-at-large.		
5. Report of Student Senate	<p>a) Chair Mullendore welcomed the new Student Senate President, Autumn Trombka to ECS.</p> <p>b) Ms. Trombka reported that the annual Battle of the Valleys fundraiser begins on Saturday. The goal for this year's event is \$35,000.</p> <p>c) Ms. Trombka further reported that a mobile branch of the Secretary of State is due on campus on September 17, 2008.</p>		
6. Old Business	The Chair reported that the language regarding Inclusion Advocates for insertion to the Faculty Personnel Policy and the <u>Faculty Handbook</u> is neither finalized nor ready for ECS Review.		
7. New Business	<p>a) The Chair reported that the 2008-09 charges approved at the ECS Retreat were sent to their respective committees. The University Assessment Committee requested a modification to their charge by the removal of the assessment of the General Education Subcommittee from their purview.</p> <p>After discussion it was the consensus of ECS to remove the charge of assessment of the General Education Subcommittee from the University Assessment Committee for AY08-09. The charge will be amended if possible, redistributed and posted to the website.</p> <p>The meeting was suspended at 3:48pm to break into groups for discussion of ECS agenda items for 2008-09.</p> <p>The meeting reconvened at 4:07pm.</p> <p>b) The items proposed for the ECS agenda for 2008-09 include:  <i>Sustainability issues including parking and busing</i>  <i>Workload issues</i>  <i>FMLA policies including maternity leave</i>  <i>Increasing the number of TT faculty in ratio to Visitor; addressing</i></p>	The Charge to the University Assessment Committee will be modified by removing the assessment of the General Education Subcommittee from their AY08-09 ECS charge. The charge will be amended if possible, redistributed and posted to the website.	

	<p><i>the inequalities in not having workload options possible</i>  <i>Managing increasing class sizes</i>  <i>Achieving adequate research space</i>  <i>New Library</i>  <i>Parking &amp; Personal Security at DeVos Campus at night</i>  <i>Assessment of WRT 305, in addition to Basic Skills review</i>  <i>Benefits for retirees</i></p> <p>The number one issue was  <i>Changing the ECS/UAS Meeting time.</i></p> <p>Philip Batty, director of Institutional Analysis will be asked to provide data on the days and times the largest number of faculty are not teaching or conducting labs so they would be available to attend ECS/UAS meetings.</p> <p>c) The “Meet &amp; Greet” opportunity for new faculty members and ECS members was discussed. Upon a call from Chair Mullendore for faculty volunteers, Kathleen Underwood agreed to help the Senate Assistant in the planning for these events.</p> <p>d) The Chair reported that John Stevenson, Associate Dean in Graduate Studies, agreed to begin planning the Fall Forum on Graduate Education with the Graduate Council. The ECS agreed that November would be the ideal time to hold this forum, and this item should be on the UAS agenda to garner volunteers.</p> <p>e) The Chair presented an overview of the AWRI proposal that requests a reorganization of their structure and governance and granting “research faculty” status. There was discussion on whether a waiver should be granted to bypass the Final Plan step, and additional discussion on the need for more specifics in rank and timing for research faculty, which is not covered in the <u>Faculty Handbook</u>.</p>	<p>Philip Batty, Director of Institutional Analysis, will be asked for data on the days and times the largest number of faculty are not teaching or conducting labs so they would be available to attend ECS/UAS meetings.</p> <p>Upon a call from the Chair for faculty volunteers, Kathleen Underwood agreed to help the Senate Assistant in the planning for the ECS/New Faculty “Meet &amp; Greet” events.</p> <p>The Fall Forum on Graduate Education will be on the UAS agenda to garner volunteers. John Stevenson, Associate Dean in Graduate Studies, agreed to begin planning this event with the Graduate Council.</p> <p>No Action Taken</p>	
Adjournment	The meeting adjourned at 5.05		

