

# Grand Valley State University

## Executive Committee of the Senate

### Minutes of September 4, 2015

**Present:** Ed Aboufadel, Scott Berlin, Yatin Bhagwat, Shawn Bultsma, Wendy Burns-Ardolino, Maddie Cleghorn (Student Senate President), Karen Gipson (Chair), Meri Goehring, Brian Lakey, Nancy Levenburg, George Lundskow, Felix Ngassa (Vice Chair), Mary O’Kelly, Tonya Parker, Samhita Rhodes, Joy Washburn, Deana Weibel

**Absent:**

**Ex Officio:** Maria Cimitile, Kathy Gulembo

**Guests:** Chuck Pazdernik, Charlie Standridge

The meeting was called to order at 3:00pm

Agenda Items	Discussion	Action / Decisions
1. Approval of Agenda	The Agenda of September 4, 2015 was reviewed.	The Agenda of September 4, 2015 was approved as amended at the meeting.
2. Approval of Minutes	The Minutes of April 17, 2015 were reviewed.	The Minutes of April 17, 2015 were approved.
3. Report from Chair	The Chair presented updates of outstanding business and identified items that are expected to be considered in September.	
4. Report from Provost	Maria Cimitile reported that enrollment numbers are not yet finalized, but it seems that there has been growth in SCB and PCEC.	
5. Report from Student Senate	Student Senate President Cleghorn reported that Student Senate is planning extensive voter registration efforts, considering ways to get more student involvement in “Battle of the Valleys” and is working with other student organizations on a 9/11 commemoration event next Friday.	
6. New Business	<p>a. Review of ECS duties and affirmation of Robert’s Rules for 2015-16. ECS duties and ECS’s use of Robert’s Rules were reviewed.</p> <p>A Motion was made and seconded for ECS to use Robert’s Rules in the fashion outlined on the 2010 ECS/UAS guidelines. Discussion.</p>	<p><b>MOTION:</b> The Executive Committee of the Senate affirms the use of Robert’s Rules in the fashion outlined on the 2010 ECS/UAS guidelines.</p> <p><b>APPROVED Unanimously.</b></p>

	<p>Further discussion ensued regarding guidelines for Senate presentations. The Chair will provide summary notes from ECS's previous discussion of this topic last spring and place this topic on a future agenda.</p> <p>b. Approval of 2015-16 charges to Standing Committees. The draft charges to the Standing Committees of the University Academic Senate were discussed, and feedback from the Standing Committee chairs was considered. Senators discussed adding more detail to certain charges.</p> <p>A <u>Motion was made and seconded</u> to approve the charges as amended at the meeting. Discussion.</p> <p>c. Changes to PCEC by-laws Charlie Standridge addressed questions regarding the proposed changes to Padnos College of Engineering and Computing by-laws.</p> <p>A <u>Motion was made and seconded</u> to approve the changes to the PCEC by-laws, with recommendation to the University Academic Senate.</p> <p>d. USETI update Since there was insufficient time for the planned presentation and discussion on USETI's progress, USETI taskforce chair Ed Aboufadel agreed to defer the update to the next ECS meeting on September 11, 2015.</p> <p>e. Affiliate Faculty Advisory Committee AFAC taskforce chair Tonya Parker addressed questions from the floor.</p> <p>A <u>Motion was made and seconded</u> to table the AFAC discussion to allow time for necessary modifications to be brought back to ECS for action at a subsequent meeting.</p>	<p><b>MOTION:</b> The Executive Committee of the Senate approves the charges to the Standing Committees of the University Academic Senate as amended at the meeting. <b>APPROVED Unanimously.</b></p> <p><b>MOTION:</b> The Executive Committee of the Senate approves the proposed changes to the Padnos College of Engineering and Computing, with recommendation to the University Academic Senate. <b>APPROVED Unanimously.</b></p> <p><b>MOTION:</b> The Executive Committee of the Senate tables the AFAC discussion to allow time for necessary modifications to be brought back to ECS for action at a subsequent meeting. <b>APPROVED Unanimously.</b></p>
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	<p>f. Discussion: VIS/PT taskforce The chair presented a brief overview and asked senators from colleges not yet represented to suggest nominees from their colleges. This will be discussed in more detail at a subsequent meeting.</p> <p>g. Discussion: Discussion: VIS/PT taskforce The chair presented a brief overview and accepted nominations from the floor for the various subcommittees (Proposal review: George Lundskow and Shawn Bultsma; Hosting: Scott Berlin, Felix Ngassa, Tonya Parker). This will be discussed in more detail at subsequent meetings.</p> <p>h. Discussion: ECS review of university committees The chair reminded the assembly that ECS had agreed to conduct this review itself rather than setting up a taskforce. This will be discussed in more detail at a subsequent meeting.</p>	
7. Open Comment	Ed Aboufadel thanked ECS chair Karen Gipson and ECS vice-chair Felix Ngassa for their work in preparing the charges to the Standing Committees.	
8. Adjournment	The meeting adjourned at 5:00 pm	