

**Office of Student Life
Graduate Assistant for Student Organization and Leadership Development
2016 - 2018**

About the Graduate Assistants in Student Life

The seven Graduate Assistants are essential team members of Student Life. All GA positions include substantial programming responsibilities as well as significant student advising, mentoring, and/or student interaction. Each GA has specific responsibilities related to a functional area (see below) but additionally have the opportunity to become exposed and contribute to a wide array of student services and events through Student Life. Core responsibilities also include but are not limited to student staff/leader hiring, development, and evaluation, program assessment, promotions, and website maintenance. Due to the vibrant campus culture, GAs must have a willingness to work frequent irregular hours, including evenings and weekends for programs and events. Additional Office of Student Life responsibilities include but are not limited to participation in staff meetings, walk-in student advising and additional event support, as needed. **In 2016-2017, five of the seven positions will be available including:**

Graduate Assistant for Student Organization and Leadership Development

The GA for Student Organization and Leadership Development provides training and development opportunities for nearly 400 student organizations including but not limited to Ignite, Campus Life Night, Student Life Awards, and a workshop series. This position serves as an administrator of OrgSync to support regular communication to student organization leaders and users. Specific leadership development responsibilities include coordination of the Venderbush Leadership Connection and Leadership Summit. The GA will also co-supervise a student intern team including selection, training and professional development, evaluation, and direct coordination.