The GA will work with Kaufman’s Program Manager, and on the following tasks:

- Assisting on-going programs in the community and campus for the Kaufman Interfaith Institute
- Connecting the campus to the broader West Michigan community, and vice versa, through interfaith engagement activities
- Supporting and expanding campus outreach on issues of interfaith engagement and religious diversity, including advising Better Together (student interfaith organization) and reaching out to students of various religious, spiritual, and secular backgrounds
- Helping mentor and supervise undergraduate interns
- Developing a strong and interactive social media/web presence