

GRAND VALLEY STATE UNIVERSITY

# POLICE ACADEMY

*A proven reputation for producing qualified, ethical,  
and competent law enforcement candidates*



## Police Academy Informational Meeting Notes 2024 Sessions

**Geoff Collard**

**Director, Criminal Justice Training**



# GVSU Police Academy

*~ Dedication, Determination, Desire, and Pride ~*



**15 - Weeks**

**BASIC**

**8 - Weeks**

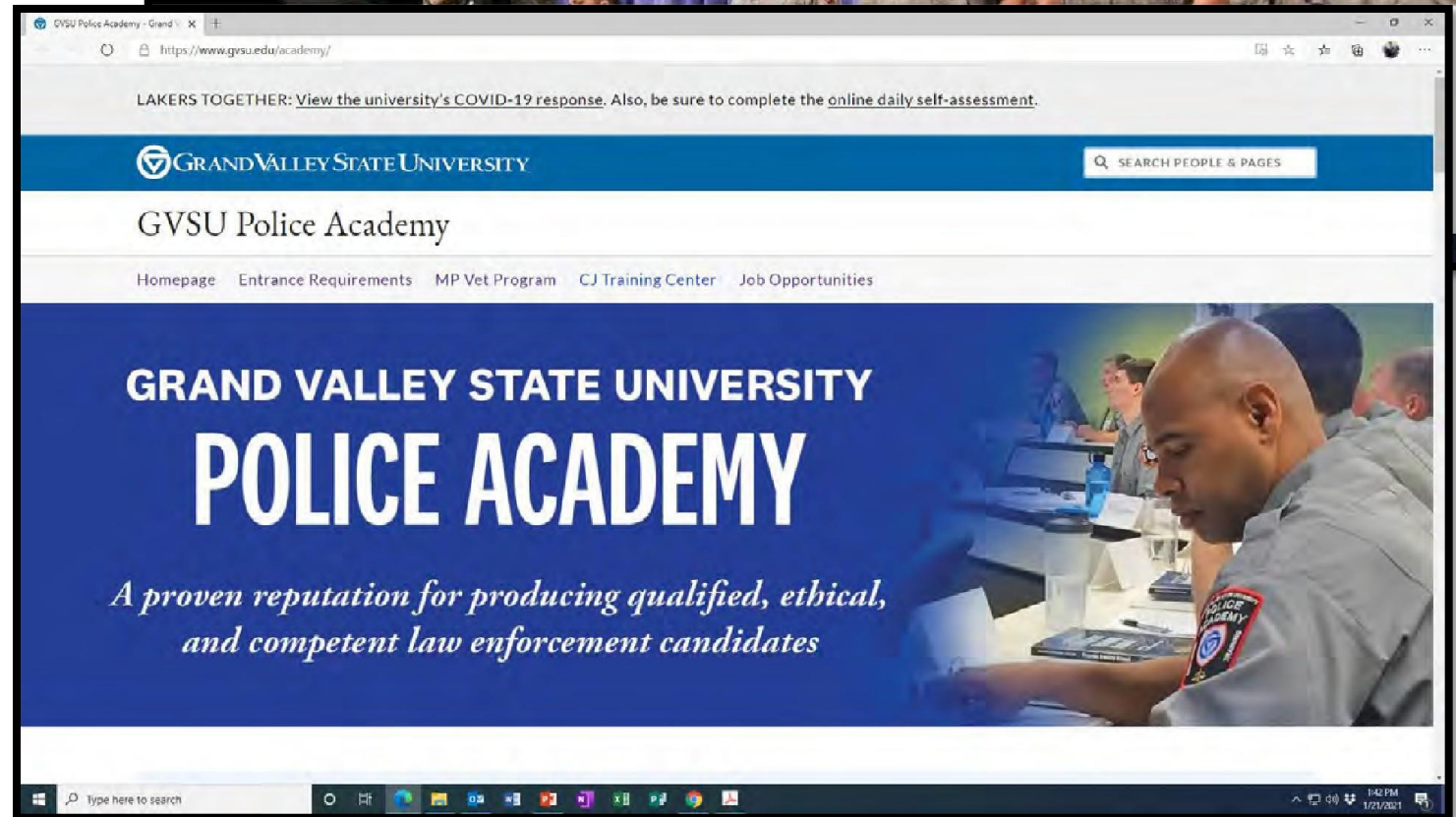
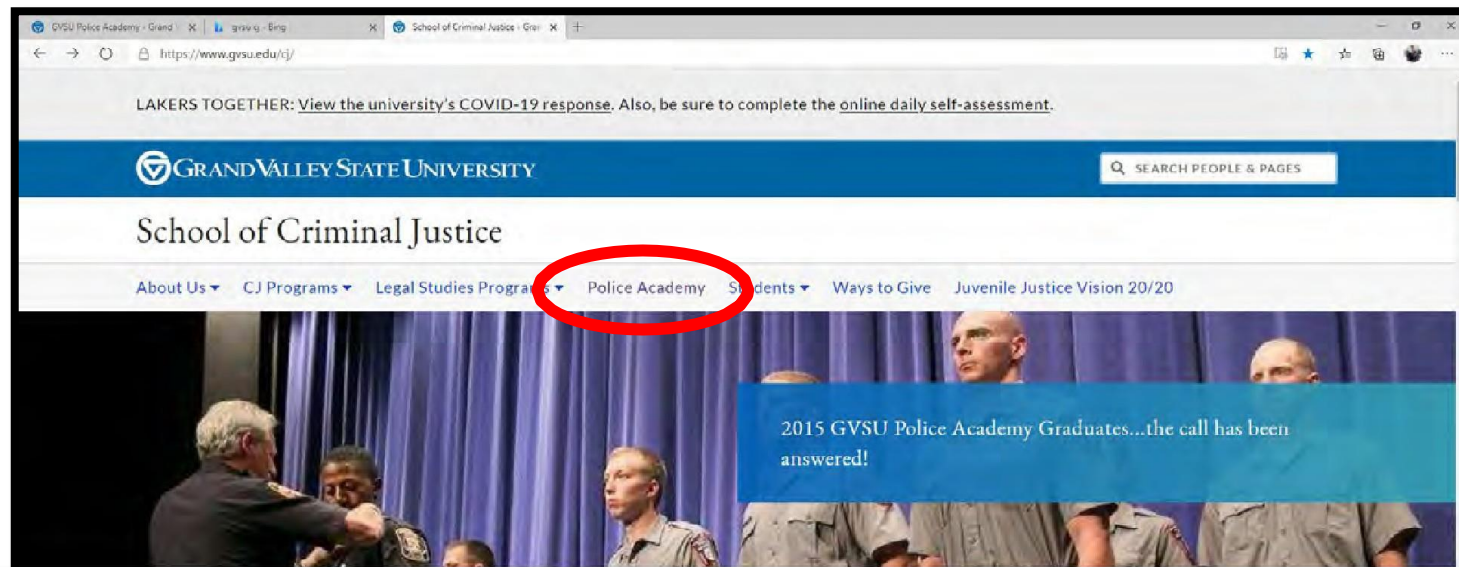
**MP**

**NOTE:** Information specific to either the **BASIC** or **MP Veterans** Police Academy will be indicated by the above markings in the lower righthand corner of the page.

# GVSU Website Links

[School of Criminal Justice - Grand Valley State University \(gvsu.edu\)](https://www.gvsu.edu/cj/)

[GVSU Police Academy - Grand Valley State University](https://www.gvsu.edu/academy/)



@GRAND VALLEY STATE UNIVERSITY

## GVSU Police Academy

Homepage Entrance Requirements MP Vet Program CJ Training Center Job Opportunities

# GRAND VALLEY STATE UNIVERSITY POLICE ACADEMY

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and competent law enforcement candidates*



# Academic Requirements

The Michigan Commission on Law Enforcement Standards (MCOLES) and Grand Valley State University requires applicants to meet the academic criteria below in order to be eligible for consideration.

## Basic Police Academy

1. Possess either an Associates or a Bachelor's degree from an accredited college or university. There is no specific major requirement. *Please contact the academy if you are unsure as to whether the conferring institution is accredited.*

OR

2. Be a registered student at GVSU or Baker College and be eligible for graduation with either an Associate's or a Bachelor's degree upon completion of the police academy.

### NOTE:

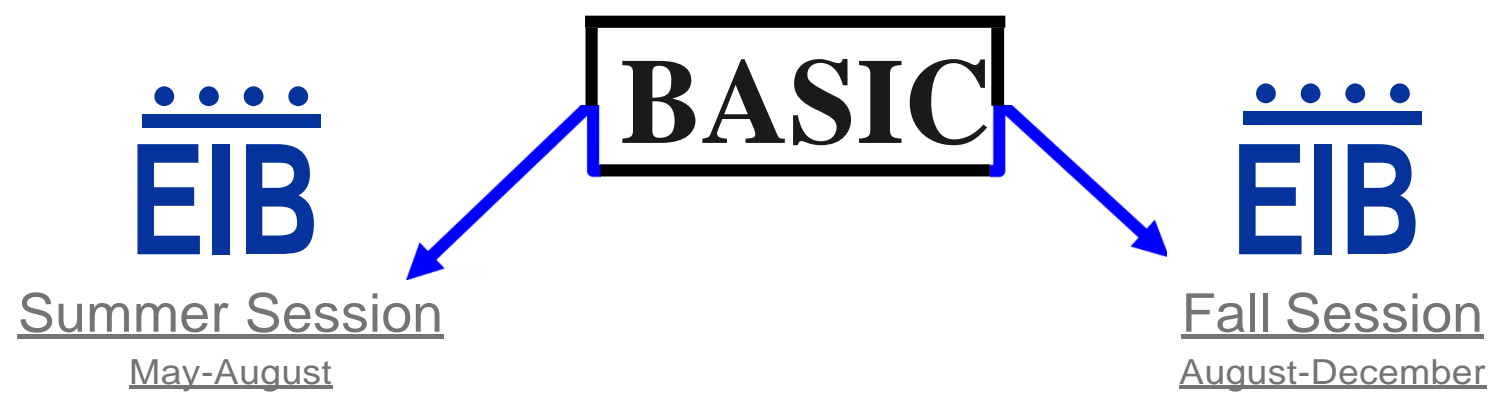
- Declaration or completion of the Criminal Justice major does not guarantee admission to the Police Academy.
- GVSU Criminal Justice majors are **not required, but** are *strongly encouraged* to complete: CJ 302, CJ 311, CJ 465, and CJ 490 as prerequisites for the academy.
- Students considering the Police Academy should take a broadly-based series of social science courses in addition to their major requirements.

All academy attendees will be required to enroll in and complete the following classes during the course of the Basic Police Academy: CJ 415, 416, 417, 418, and 419 (these classes are incorporated into the academy programs and are not separate requirements). Enrollment in these courses will take place during the acceptance process to the academy (do not try to pre-enroll).

More About the Military Police Veteran's Academy



# Summer and Fall Sessions Available



Application due January 12, 2024

Application due April 26, 2024

Important Spring/Summer Session Dates

Important Fall Session Dates

Summer Basic Academy Application

Fall Basic Academy Application

# Military Police Basic Training Program - Eligibility

## Military Police Basic Training Program

MCOLES has developed a basic military police training program specific to military police veterans who are interested in transitioning to civilian policing. The Military Police Basic Training Program (MPBTP) offers qualifying military police veterans the option of attending a **eight** week (320 hour) basic police training academy, rather than the full course of study. Curriculum includes legal matters, patrol procedures, detention, police skills, traffic, and special operations. Any military police veteran interested in this program must meet all MCOLES pre-employment standards, including passing the physical fitness test (exit standard), and the reading/writing examination.

### In addition **applicants must:**

- Have performed as a military police officer for a minimum of 2080 hours in a specified law enforcement occupational specialty (MOS);
- Have satisfactorily completed military police training at a federal service school;
- Possess an honorable discharge or be currently serving;
- Have discontinued employment in the specified law enforcement MOS for no more than five years before the start of the program;
- Have proof of Professional Rescuer (AED and CPR) certification that is valid throughout the duration of the MPBTP.





KEEP  
CALM  
AND  
FOLLOW  
DIRECTIONS

[2024\\_gvsu\\_basic\\_15-week\\_police\\_academy\\_application\\_spring\\_summer.pdf](#)

[2024\\_gvsu\\_mp\\_veterans\\_police\\_academy\\_application.pdf](#)

[2024\\_gvsu\\_basic\\_15-week\\_police\\_academy\\_application\\_fall.pdf](#)



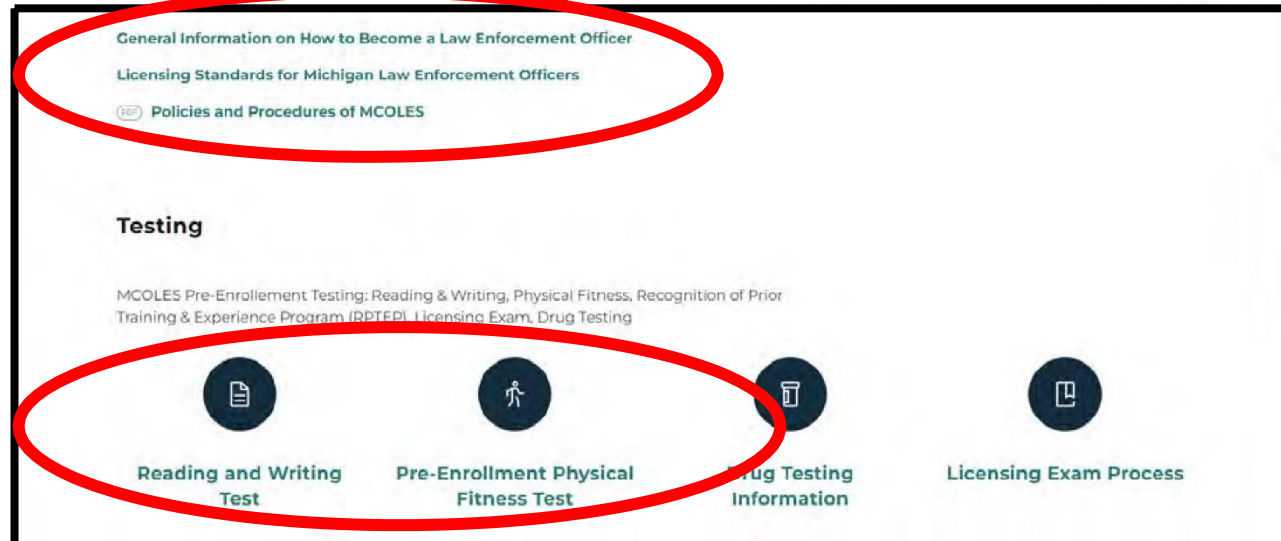
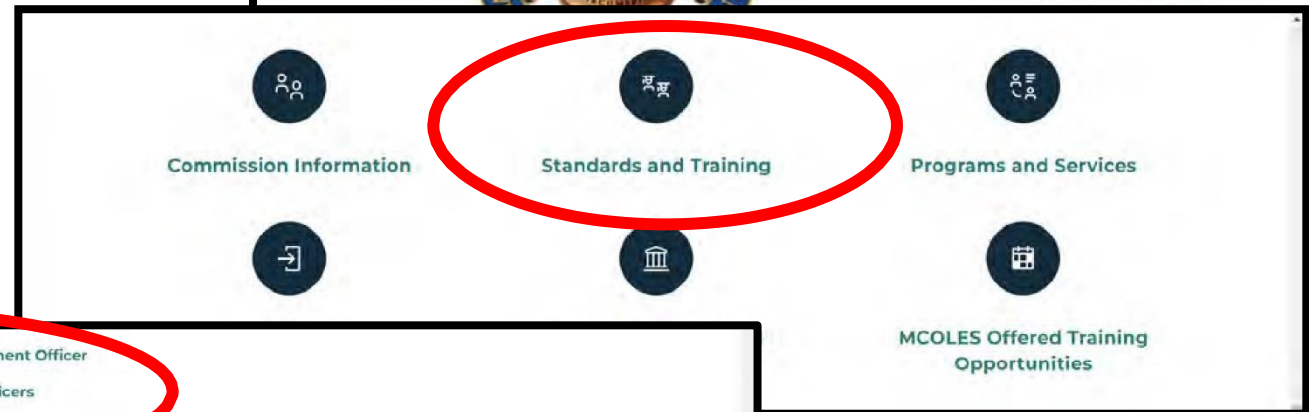
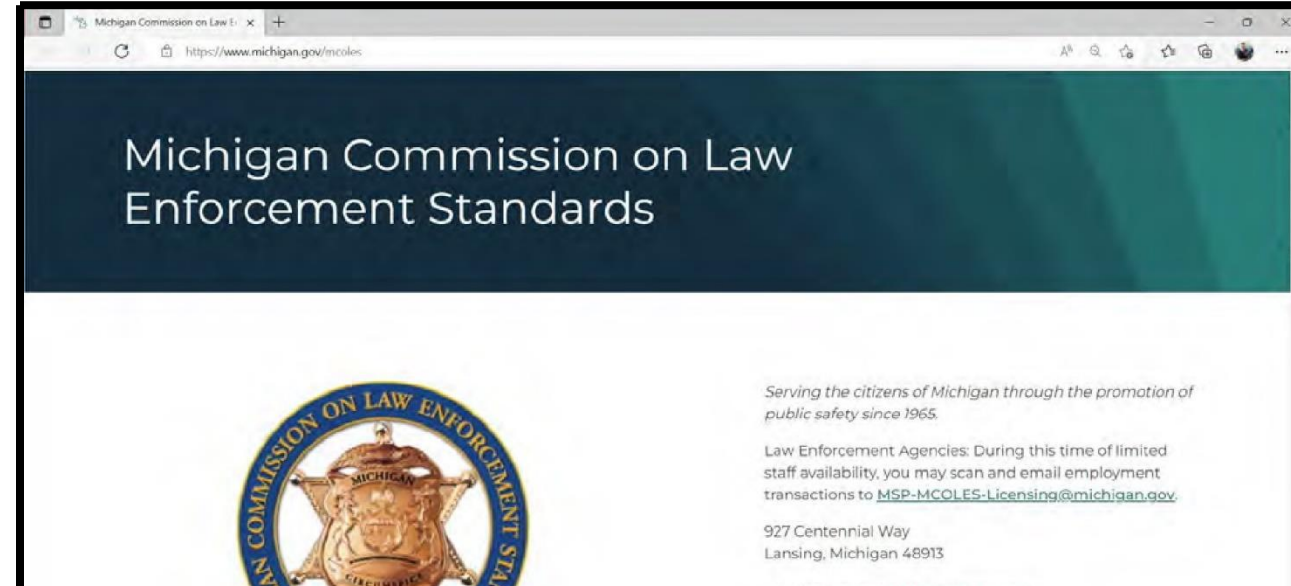
**Seriously,  
READ the  
instructions!**

# MCOLES Website Links

[www.michigan.gov/mcoles](https://www.michigan.gov/mcoles)

## ***Standards & Training Tab***

- Licensing Standards
- Testing





# MCOLES Employment / Licensing Standards

[Employment Standards \(michigan.gov\)](http://michigan.gov)

Category	Standard	Comments and Proofs
Age	Not less than 18 years.	No maximum age.
Citizenship	United States Citizenship.	Birth Certificate; Certificate of Naturalization; Valid United States Passport.
Education	High school diploma or GED is the minimum for an employed recruit. Pre-service recruits must have a minimum of an associate's degree upon completion of the basic training academy.	A college degree from an accredited institution is evidence of complying with the minimum standard.
<b>Prohibited Criminal Adjudications of Guilt</b>	<p>An applicant with an "adjudication of guilt" for a violation or attempted violation of a penal law of this state or another jurisdiction that is punishable by imprisonment for more than 1 year (includes all felonies) is ineligible to be licensed. An applicant with an "adjudication of guilt" for a violation or attempted violation of certain misdemeanors (listed in the accompanying comments) is also ineligible to be licensed.</p> <p>An "adjudication of guilt" includes a judgment or verdict of guilty, or guilty but mentally ill, following a trial or a plea of guilty or nolo contendere (no contest), even if the conviction was subsequently expunged, set aside or dismissed by virtue of a delayed sentence or diversion program. This includes delayed sentences under MCL 771.1; adjudication in conjunction with assignment to the status of youthful trainee under the Holmes Youthful Trainee Act MCL 762.14; dismissals after probation for first-time drug offenses under MCL 333.7411; and dismissals after probation for first-time domestic violence offenders under MCL 769.4a.</p>	<p>Disqualifying offenses include adjudication of guilt for a violation or attempted violation of a penal law of this state or another jurisdiction that is punishable by imprisonment for more than 1 year (includes all felonies).</p> <p>Disqualifying offenses also include adjudications of guilt for violations or attempted violations of any of the following misdemeanors under Michigan law or substantially corresponding laws of another jurisdiction:</p> <p><b>Operating While Intoxicated, 2<sup>nd</sup> offense</b> (MCL 257.625(1), (8), (9)(b), (25));</p> <p><b>Possession of Controlled Substances</b> (MCL 333.7403(2)(c) (does not include marijuana);</p> <p><b>Use of Controlled Substances</b> (MCL 333.7404(2)(a), (b), (c));</p> <p><b>Domestic Violence, 2<sup>nd</sup> Offense</b> (MCL 750.81(4));</p> <p><b>Aggravated Assault</b> (MCL 750.81a(1));</p> <p><b>Aggravated Domestic Violence</b> (MCL 750.81a(1)); and</p> <p><b>Stalking</b> (MCL 750.411h)</p>
<b>Character Fitness</b>	Character fitness, as determined by a background investigation supported by a written authorization and release executed by the individual.	Includes arrest and expunged convictions, all previous law violations, personal protection orders, traffic and civil infractions and ordinance and code violations.

<b>Physical Ability</b>	Be free from any physical defects or chronic diseases which may impair the performance of a law enforcement officer or which may endanger the lives of others or the law enforcement officer.	This includes, but is not limited to, diseases such as diabetes, seizures and narcolepsy. Each case shall be investigated to determine its extent and effect on job performance. The evaluation should include the expert opinion of a licensed physician specializing in occupational medicine.
<b>Hearing</b>	Initial unaided testing involving pure tone air conduction thresholds for each ear, as shown on the pure tone audiogram, shall not exceed a hearing level of 25 decibels at any of the following frequencies: 500, 1000, 2000, 3000 Hertz; and 45 decibels at 4000 Hertz.	Initial testing may be performed by a certified hearing conservationist, a licensed hearing aid specialist or a licensed audiologist. See Note for individuals requiring additional unaided or aided testing requirements by a licensed audiologist. *
<b>Psychological Fitness</b>	Be free from mental or emotional instabilities which may impair the performance of essential job functions of a law enforcement officer or which may endanger the lives of others or the law enforcement officer.	Mental and emotional stability may be assessed by a licensed physician, or a licensed psychologist or psychiatrist. MCOLES may require the examination be conducted by a licensed psychologist or psychiatrist. **
<b>Vision, Color</b>	Possess normal color vision without the assistance of color enhancing lenses.	The unaided eye shall be tested using pseudoisochromatic plates. The Farnsworth Dichotomous D-15 panels shall be used for any candidate who fails the pseudoisochromatic plates.
<b>Vision, Corrected</b>	Possess 20/20 corrected vision in each eye.	Acuity may be corrected with glasses or contacts.
<b>Vision, Normal Functions</b>	Possess normal visual functions in each eye.	Includes peripheral vision, depth perception, stereopsis, etc.
<b>Reading and Writing (Academy enrollment)</b>	Pass the MCOLES reading and writing examination or an MCOLES approved agency equivalent examination.	Does not apply to Recognition Prior Training & Experience Program applicants.
<b>Physical Fitness (Academy enrollment)</b>	Pass the MCOLES physical fitness pre-enrollment examination. This does not apply to Recognition of Prior Training & Experience Program applicants.	Pre-enrollment testing is required for admittance to an approved basic training program.
<b>Training Requirements</b>	Successfully complete the MCOLES mandatory basic training curriculum.	This may be done by successfully completing an approved college preservice program or a basic training academy. Candidates seeking reciprocity from other states may apply for the Recognition of Prior Training and Experience Program.

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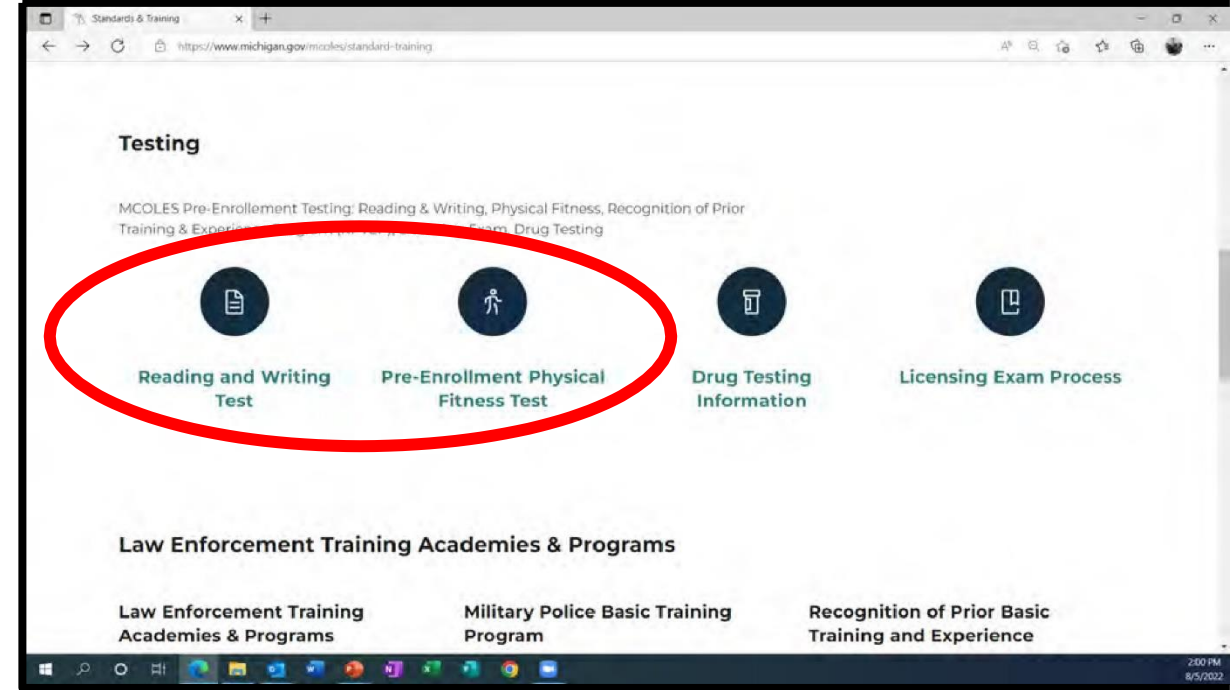
# Pre-Enrollment Testing

## Reading and Writing Test

- GVSU is test site
- Fall test dates will be posted soon
- Register through PSI Website (*MCOLES link*)
- Take ID with you on test day

## Physical Fitness

- GVSU is NOT test site
- Contact test site directly (*contact info at MCOLES site*)
- Take ID & Health Screening Form with you on test day
- Know the minimum required standards



[Standards & Training \(michigan.gov\)](https://www.michigan.gov/mcoles/standard-training)



# Reading & Writing Test

- Cost is \$68.00 (*subject to change*)

Reading and Writing Test

Michigan Commission on Law Enforcement Standards > Standards & Training > Testing > Reading and Writing Test

The reading and writing test is designed to measure writing skills and reading comprehension required both in basic police training and on the job. The cost to take the test is \$68.00.

Test results are not available by calling MCOLES or the academy where the test was taken. MCOLES does not issue duplicate documentation of test scores. To view information regarding the reading and writing test, including test schedules, enrollment procedures, and test scores, go to the PSI website.

To log into the PSI website use the following link: [PSI Website](#)

If you expect to take a K&E test at one of the PSI websites, the telephone number is: 1-877-422-4092.

Tests are offered only at participating training academies which are under Commission supervision. Your test results never expire, if taken after November 1, 1999, but you may retake the test at any time, if you desire. You may access your test results online 24 hours after the test. The link "View the Results of a Completed Test" is mailed to all candidates within two weeks of the test date.

2:09 PM  
8/5/2022

## Registration

Welcome to the MCOLES Reading and Writing Test page. From this menu, you can:

- (1) read a test overview,
- (2) register for a test administration,
- (3) cancel an existing registration, or
- (4) view your test results.

Date	Time	Location	Open Seats	
8/5/2022	12:30pm	Lansing Community College	2	<a href="#">select</a>
8/5/2022	2:30pm	Lansing Community College	8	<a href="#">select</a>
8/6/2022	9:00am	Detroit Police Department	filled	
8/6/2022	12:30pm	Macomb Police Academy	18	<a href="#">select</a>
8/9/2022	9:00am	Kellogg Community College	16	<a href="#">select</a>
8/14/2022	11:00am	Wayne County Regional Police Academy	30	<a href="#">select</a>
8/14/2022	11:30am	Delta College	12	<a href="#">select</a>
9/7/2022	6:30pm	Macomb Police Academy	20	<a href="#">select</a>
9/10/2022	12:30pm	Macomb Police Academy	22	<a href="#">select</a>
9/11/2022	11:00am	Wayne County Regional Police Academy	40	<a href="#">select</a>
9/11/2022	11:30am	Delta College	19	<a href="#">select</a>
9/16/2022	12:30pm	Lansing Community College	7	<a href="#">select</a>
9/16/2022	2:30pm	Lansing Community College	9	<a href="#">select</a>
9/17/2022	8:00pm	Oakland Police Academy	18	<a href="#">select</a>

### What Would You Like to Do?

[Read test overview](#)

[View test schedule and register with a credit card](#)

[Register with a money order](#)

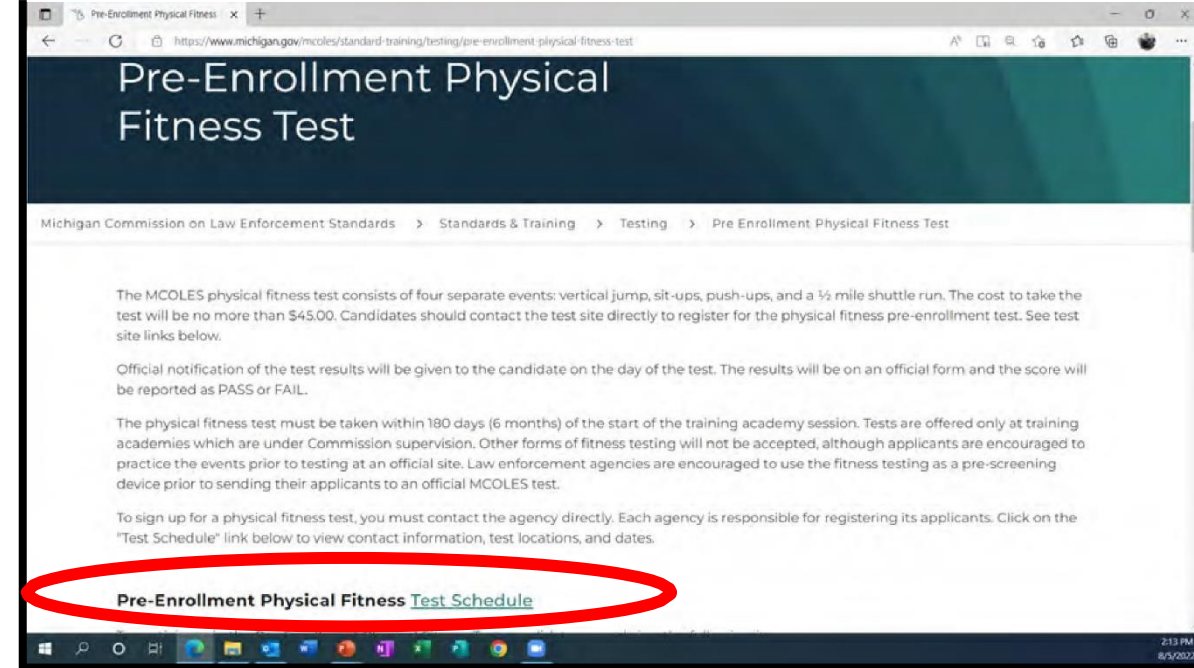
[Cancel an existing test registration](#)

[View the results of a completed test](#)

[View and print test registration confirmation/receipt](#)

# Physical Fitness Test

- Cost is \$45.00 (*subject to change*)
- *Must be completed within 180 days of start of Academy*



**MCOLES**  
Michigan Commission on Law Enforcement Standards

**Pre-Enrollment Physical Fitness Examination**  
**PHYSICIAN'S HEALTH SCREENING FORM**

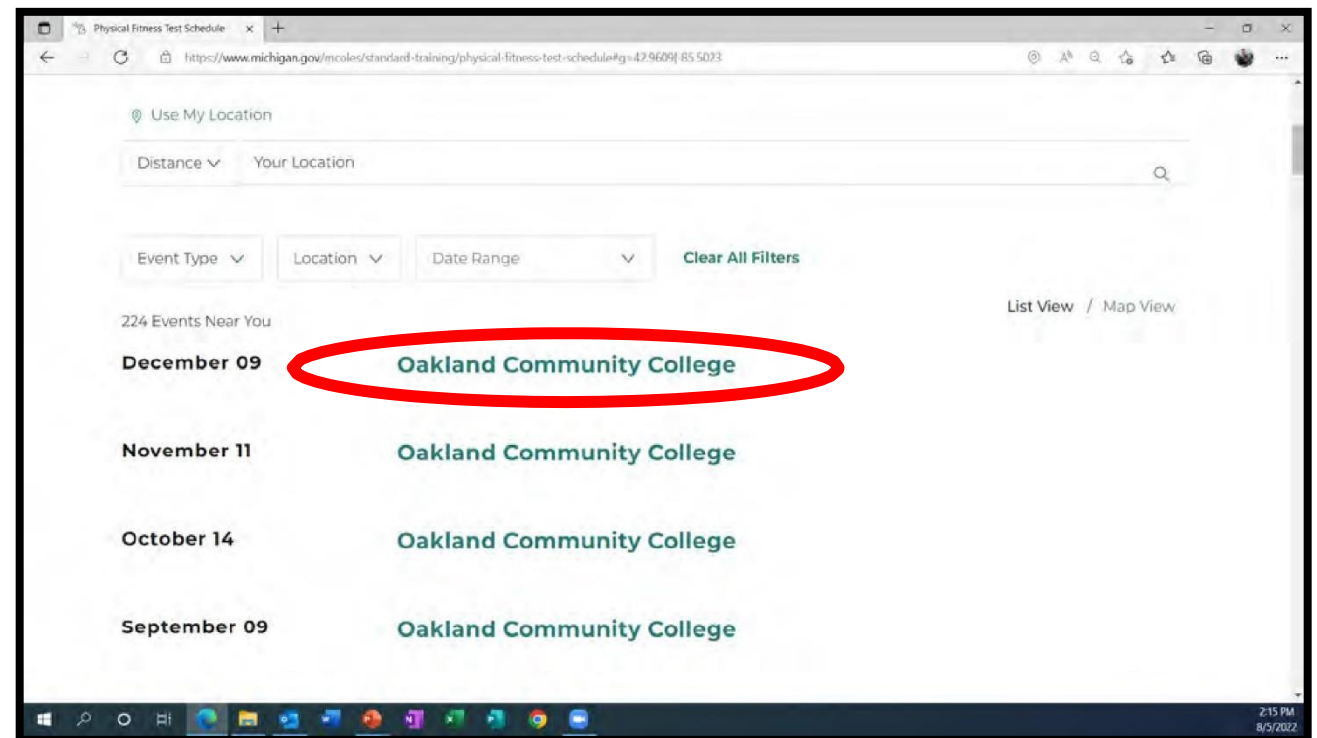
Examinee's Name (Last, First, Middle)	Date of Birth (MM/YYYY)	Social Security Number*
Address (Street, City, State, Zip)		Drivers License Number

**Note to Examining Physician/Physician's Assistant:** Your medical exam will attest that the examinee is physically capable of performing the following 4 exercises that are required to be performed during the MCOLES Physical Fitness Examination:

- Vertical Jump** The examinee performs 3 standing vertical jumps, one jump at a time, jumping as high as possible each time.
- Sit-Ups** The examinee must complete as many sit-ups as possible in 60 seconds. The back must be flat on the mat, knees bent 90°, feet flat on the floor, hands overlapped behind the head, without interlocking their fingers.
- Pushups** The examinee must complete as many pushups as possible in 60 seconds. The hands must be shoulder width apart on the floor, elbows extended, locked out, feet no more than 6 inches apart; legs, hips and torso move in the same plane.
- One-Half Mile Shuttle Run** The examinee runs 15 round trips between two pylons placed 88 feet apart for time.

**Note to the examining physician/physician's assistant:** You must sign below and provide the required information for this form to be valid. This health screening is valid for a period of 180 days from the date of the medical screening.

My health screen of the above identified person reveals no apparent reason why this examinee cannot safely participate in the physical fitness test.



# ENTRANCE Physical Fitness Test Standards

To view information regarding the physical fitness pre-enrollment test, including advice for preparing for the test, use the links below:

- **[Preparing for the Test](https://www.michigan.gov/documents/mcoles/Preparing_for_the_Test_249887_7.pdf)** -  
[https://www.michigan.gov/documents/mcoles/Preparing\\_for\\_the\\_Test\\_249887\\_7.pdf](https://www.michigan.gov/documents/mcoles/Preparing_for_the_Test_249887_7.pdf)
- **[Event #1 - Vertical Jump](https://www.michigan.gov/documents/mcoles/Vertical_Jump_249894_7.pdf)** -  
[https://www.michigan.gov/documents/mcoles/Vertical\\_Jump\\_249894\\_7.pdf](https://www.michigan.gov/documents/mcoles/Vertical_Jump_249894_7.pdf)
- **[Event #2 - Sit-Ups](https://www.michigan.gov/documents/mcoles/Sit-Ups_249893_7.pdf)** -  
[https://www.michigan.gov/documents/mcoles/Sit-Ups\\_249893\\_7.pdf](https://www.michigan.gov/documents/mcoles/Sit-Ups_249893_7.pdf)
- **[Event #3 - Push-Ups](https://www.michigan.gov/documents/mcoles/Push-Ups_249891_7.pdf)** -  
[https://www.michigan.gov/documents/mcoles/Push-Ups\\_249891\\_7.pdf](https://www.michigan.gov/documents/mcoles/Push-Ups_249891_7.pdf)
- **[Event #4 - 1/2 Mile Shuttle Run](https://www.michigan.gov/documents/mcoles/Shuttle_Run_249892_7.pdf)** -  
[https://www.michigan.gov/documents/mcoles/Shuttle\\_Run\\_249892\\_7.pdf](https://www.michigan.gov/documents/mcoles/Shuttle_Run_249892_7.pdf)

## MALES

Age	Vertical Jump	Sit-Ups	Push-Ups	Shuttle Run
18-29	17.5	32	30	4:29.6
30-39	16.0	30	30	4:38.2
40+	15.0	30	28	4:54.7

## FEMALES

Age	Vertical Jump	Sit-Ups	Push-Ups	Shuttle Run
18-29	11.0	28	7	5:35.4
30-39	9.0	19	7	5:59.1
40+	8.0	18	7	6:13.3

***Please watch!***

**<https://youtu.be/3a2SMVxxAqc>**

**BASIC**

# EXIT Physical Fitness Test Standards

**Applicants to the MPBTP *must pass*** the Physical Fitness Pre-Enrollment Test at the MCOLES “Exit” Standards. ***When you arrive at the testing site, be sure to notify proctors of your status as a MPBTP applicant.*** Your ***scores will be recorded on an “Entrance” standards score sheet,*** so you should know the scores necessary to pass at the **EXIT** level:

## MALES

Age	Vertical Jump	Sit-Ups	Push-Ups	Shuttle Run
18-29	19.0	36	37	4:11.8
30-39	17.5	34	37	4:18.2
40+	16.5	34	35	4:27.8

## FEMALES

Age	Vertical Jump	Sit-Ups	Push-Ups	Shuttle Run
18-29	12.0	32	12	5:02.6
30-39	10.0	23	12	5:19.0
40+	9.0	20	11	5:25.5





# Cost

**Tuition (15 credit hours)** = approximately \$7,314.00\*

- Based on University catalog in effect at the time of enrollment
- There may be additional fees (registration, etc.)

**Student Fee** = approximately \$1,700\*

- This fee is **non-refundable**
- Due at the Orientation Meeting in March
- Fee is used to purchase items not covered by tuition (weapons, ammunition, first aid supplies, and other training supplies)

**\*Note:** *Eligible for VA Educational benefits (contact the VA Benefits Coordinator in the Registrar's Office)*

**BASIC**



## Cost (continued)

**Uniforms** = approximately \$330

- Actual cost depends on the number of uniforms that each recruit purchases
- Uniform requirements will be discussed at the Orientation Meeting and are purchased at Nye Uniform

**Housing** = varies by semester

- Recruits may stay on campus but are not required to
- Housing Office: (616) 331-2010 / <http://www.gvsu.edu/housing/>

**BASIC**



# Cost

**Tuition (6 credit hours)** = approximately \$3,684.00\*

- Based on University catalog in effect at the time of enrollment
- There may be additional fees (registration, etc.)

**Student Fee** = approximately \$800\*

- This fee is **non-refundable**
- Due at the Orientation Meeting in May
- Fee is used to purchase items not covered by tuition (weapons, ammunition, first aid supplies, and other training supplies)

**\*Note:** *Eligible for VA Educational benefits (contact the VA Benefits Coordinator in the Registrar's Office)*





## Cost (continued)

### **Uniforms** = approximately \$240

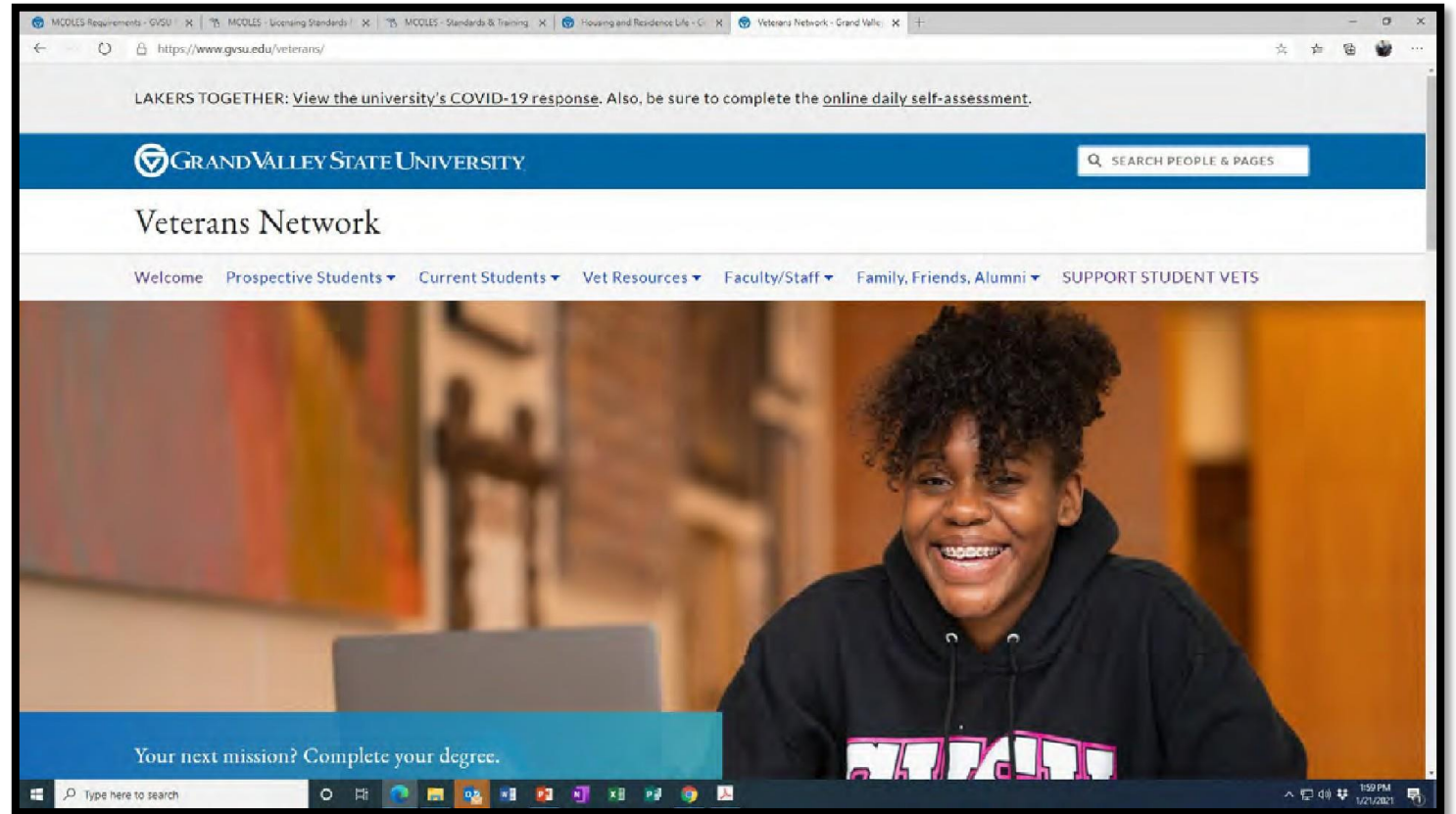
- Actual cost depends on the number of uniforms that each recruit purchases
- Uniform requirements will be discussed at the Orientation Meeting and are purchased at Nye Uniform

### **Housing** = Varies

- University Housing (*Contact Housing Office for exact amount, advise you are in the 8-week Police Academy*)
- Recruits may stay on campus but are not required to
- Housing Office: (616) 331-2010 / <http://www.gvsu.edu/housing/>

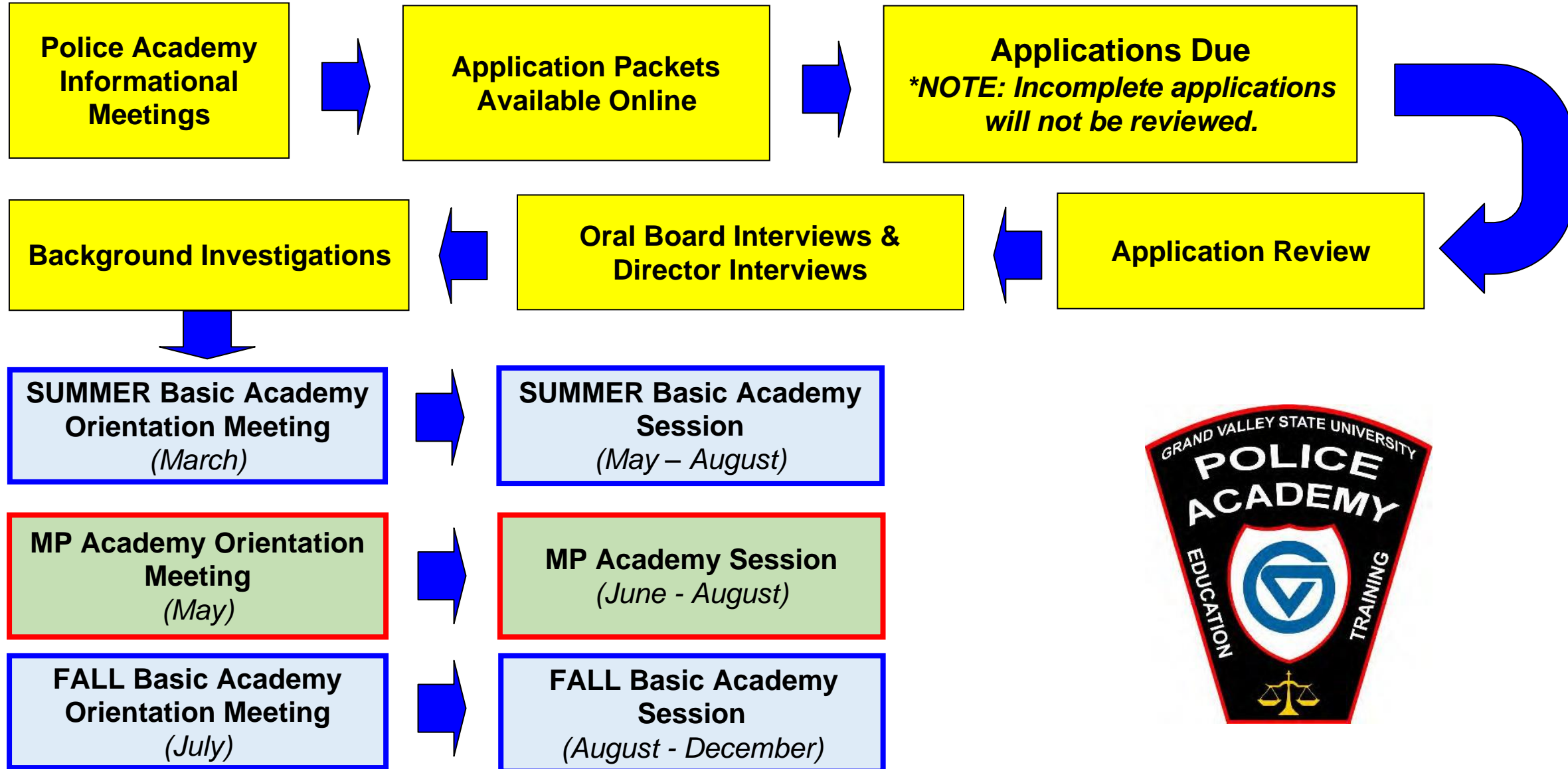


# GVSU Veterans Network



[Veterans Network - Grand Valley State University \(gvsu.edu\)](https://www.gvsu.edu/veterans/)

# Application Process:





# Application Process (continued)

- Applications available online
- Check the **application due date** (*late applications will not be accepted*)
- Make a **copy** of your final application prior to submitting and retain for your records
- **Read** all application instructions first & **ask** if you do not understand
- Type or print all responses
- Provide all requested documents (*Transcripts, Copy of license, Driving History, etc.*)

# Application Process (continued)



## **Michigan Commission on Law Enforcement Standards**

### **CANDIDATE'S PERSONAL HISTORY STATEMENT AND AFFIDAVIT**

Deliberately making false statements, committing fraud, or failing to disclose requested information are grounds for denying your enrollment into or dismissing you from the training program, including the Recognition of Prior Training and Experience program. Further sanctions by the Commission may be imposed including a two-year ineligibility from applying for enrollment in any training program, or permanently denying your application. Subsequent license revocation may also be imposed for making a material false statement or committing fraud in the application process. (R 28.14602 – 28.14609)



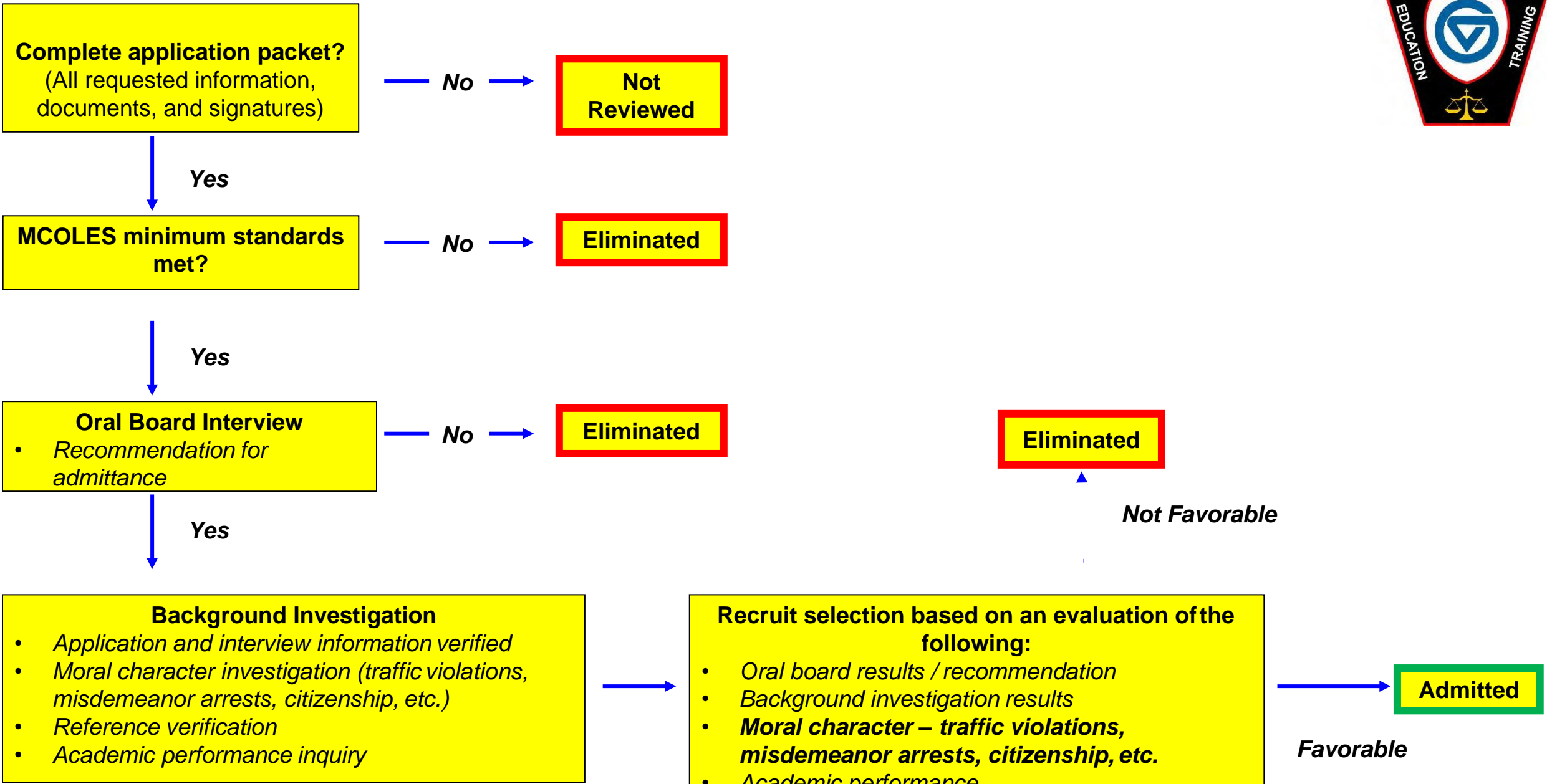
# Application Process (continued)

- Include ***copies of all police reports*** in which you were ***personally*** (in your personal capacity) ***a suspect, victim, or witness***

***NOTE:*** If you work(ed) for a law enforcement agency or held a security position and your name appears in multiple reports as a reporting person or witness, submit a memo on company letter head stating that fact and your dates of employment

- ***Only after receiving a “conditional offer of acceptance,”*** you will be required to obtain ***medical evaluations*** for vision, hearing, and general physical condition by a ***Certified Occupational Medical Doctor*** (specific instructions will be provided in application packet)

# Review and Acceptance





# Training Session

- Academy training schedule
  - Five-to-six-day training week (*Monday – Friday & many Saturdays*)
  - Ten to twelve hours of training per day (*Basic Academy – normally 0600 to 1800 most days (however occasional 1100 – 2200), MP Academy 1100 - 2100 most days*)
- Schedule is demanding and subject to change
- Academy is mentally and academically challenging
- Recruits are required to perform with respect, dedication, integrity and attention to detail



# Basic First Aid, CPR, & AED

- Applicants **must have** proof of ***Adult & Pediatric First Aid, CPR, & AED Certification*** prior to the start of the academy and it must remain valid during the academy
- *Different vendors – American Red Cross, American Heart Association, etc.*
- *Hybrid Course (in person & online) allowed if practical exercises & testing occurs in person. Completely online courses are not allowed.*



**GRAND VALLEY STATE UNIVERSITY**  
**POLICE ACADEMY**

*A proven reputation for producing qualified, ethical,  
and competent law enforcement candidates*



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