History Department Academic Misconduct Policy per New Student Code and OSCCR Guidelines, April 2021

I.   The History Department defines two levels of misconduct:

1)   Citation Issues: These are cases where a student needs to use more examples from the text to support main points, seldom uses direct quotes or paraphrases to strengthen argument, does not provide consistent citations or citation format is incorrect or incomplete, **or paraphrases cited texts but retains isolated formulas, sentences, or whole paragraphs of the cited author(s)' words without proper quotation.**

   a.   **Department faculty will incorporate into their rubrics scoring mechanisms that will in these instances reduce appropriately the final score/grade of the assignment and/or allow the student to rewrite/revise and resubmit the assignment.**
   b.   **It remains the instructor's discretion whether to submit these cases for arbitration by the OSCCR. The general expectation is that these cases will be handled within the department preferably via consultation between the instructor and student.**

2)   Plagiarism: These are cases that fall clearly within the definition of plagiarism as defined in the Student Code and typically involve wholesale copying of another's work and submission as one's own.

   a.   Definition of Plagiarism in the Student Code: "Appropriation of, buying, receiving as a gift, or obtaining by any means material that is attributable in whole or in part to another source without any indication or citation of the original source, including words, sentences, ideas, illustrations, structure, computer code, and other expression or media, and presenting that material as one's own academic work being offered for credit or in conjunction with a program, course, or degree."
   b.   **The general expectation is that these cases will be submitted to OSCCR for arbitration following the process outlined in Student Academic Misconduct Flowchart.**

II.   All cases of plagiarism reported to OSCCR should also be reported to the History Dept. Unit Head.