

Inclusive Recruitment Resources

We believe that the best recruiting resources for diverse candidates are personal contacts through professional organizations, conferences, and with colleagues at other institutions. You are encouraged to personally contact professional organizations in your field to request that the position announcement be shared with members from underrepresented groups (minorities, women, veterans, the disabled, members of the LGBT community, etc.). These contacts will more than likely result in applicants for your position.

Please feel free to use the mailing labels below for recruitment:

- [Affirmative Action Labels for Faculty and AP searches](#)
- [Definition of the Five Race Categories](#)

[Click here](#) to review a list of Historically/Predominantly Black Colleges and Universities.

In addition, the following resources may be helpful in your recruitment efforts.

***[AbilityJobs.com](#)**

***[Academic Careers Online](#)**

Suite 116, 485 Devon Park Drive

Wayne, PA 19087

Phone: (610) 964-9200

Email: info@AcademicCareers.com

***[Academic Diversity Search, Inc.](#)**

***[Affirmative Action Register](#)**

Publication Office

225 South Meramec Ave., Ste. 400

St. Louis, Missouri 63105

Phone: (314) 863-2900, (800) 537-0655

Fax: (314) 863-2905

E-mail: ads@aarjobs.com

American Association for Blacks in Higher Education

Email Dr. Barbara Lofton (BLofton@walton.uark.edu) with job posting information.

***[American Association of University Women](#)**

Marketing Office

1111 Sixteenth Street, N.W.

Washington, DC 20036

Phone: (202) 785-7774

E-mail: ads@aauw.org

***American College Personnel Association**

One Dupont Circle N.W.

Washington, DC 20036-1188

Phone: (202) 835-2272

E-mail: info@acpa.nche.edu

***American Indian Science and Engineering Society**

P.O. Box 9828

Albuquerque, NM 87119-9828

Phone: (505) 765-1052

***American Society of Women Accountants**

***Asian-Jobs.com**

***AsianWeek**

The Voice of Asian America

***Association for Women in Communication**

***Association for Women in Science**

***CareerBuilder**

“America Wants You”-Veterans

***Chicanos and Native Americans in Science**

P.O. Box 8526

Santa Cruz, CA 95061

Phone: (877) 722-6271

Department of Veteran Affairs

***Diverse Issues in Higher Education**

10520 Warwick Ave.

Suite B-8

Fairfax, VA 22030-3136

Phone: (800) 783-3199 or (703) 385-2981

***Diverse Jobs**

Phone: (703) 385-2400

***Diversity Link**

Diversity/Careers in Engineering & Information Technology

***Diversity-Jobs**

***DiversityWorking.com**

El Hispano

1451 Grandville Ave SW
Grand Rapids, MI 49503
Phone: (616) 452-1511
Fax: (616) 452-1542
Email: hnewsgr@aol.com

El Vocero Hispano

42 Withey SW
Grand Rapids, MI 49507
Phone: (616) 246-6023
Fax: (616) 246-1228
Email: elvocero@elvoceromi.com

***Employer Partnerships (EP) of the Armed Forces**

***Equal Opportunity Publications**

Ethnic Connections Directory

***Feminist Majority**

Grand Rapids Times

2016 Eastern Ave SE
Grand Rapids, MI 49507
Phone: (616) 245-8737
Fax: (616) 245-1026

Grand Rapids Veterans Forum: Goodwill Industries of Greater Grand Rapids

Email Daren Young (dyoung@goodwillgr.org) with job posting information.

Grand Valley Armory Family Assistance Center

Email Amy Gould (amy.gould@us.army.mil) with job posting information.

HBCUConnect.com

***Hero 2 Hired (Veterans)**

Historically Black Colleges and Universities

***[Hire Disability Solutions](#)**

***[Hire Heroes USA \(Veterans\)](#)**

[HirePotential.com](#)

***[Hire Veterans First](#)**

***[Hiring Asian American Pacific Islanders](#)**

[iHispano.com](#)

[Indian Country Today](#)

[Institutions Attended by Asian-American Students](#)

J & M Services

(recruitment services)

4595 Broadmoor Avenue SE

Suite 226

Grand Rapids, MI 49512-5365

Phone: (616) 554-3010

***[Job Opportunities for Disabled American Veterans](#)**

***[LatinosinHigherEd.com](#)**

P. O. Box 16

Cromwell, CT 06416-0016

Phone: (860) 632-7676

Fax: (860) 632-1760

***[LatPro.com](#)**

[Lazo Cultural Newspaper](#)

3923 28th St. SE – 118

Grand Rapids, MI 49512

Phone: (616) 977-0658

Fax: (616) 588-6387

***[LGBT Career Link](#)**

***[LGBT Resource Center](#)**

[Management Business Solutions](#)

77 Monroe Center NW

Grand Rapids, MI 49503

Phone: (616) 855-6531

Email: floriza@mgmtbsolutions.com

***Military Hire**

***MinorityJobs.net**

***Monster.com**

Diversity & Inclusion Recruitment

Multiracial Association of Professionals: Program of the Grand Rapids Area Chamber of Commerce

Email Ciciley Moore (moorec@grandrapids.org) with job posting information.

Phone: (616) 771-0320

***National Association of Asian American Professionals**

National Association of Black Accountants*

***National Black MBA Association**

***National Association of Hispanic Nurses**

National Association of the Deaf

***National Resource Directory (Veterans)**

***National Women's Studies Association**

Native American Times

***Nativejobs.com**

***Native News Network**

OnlineDiversity.com

Recruit Military

Recruit Veterans

***Society of Hispanic Professional Engineers**

***Society of Women Engineers**

***The Academic Position Network**

1655 124th Lane, NE
Blaine, MN 55449
E-mail: info@apnjobs.com

***The American Educational Research Association**

1230 17th Street, N.W.
Washington, DC 20036-3078
Phone: (202) 223-9485

The Black College Voice

Historically Black Colleges & Universities

***The Hispanic Outlook in Higher Education**

210 Route 4 East, Suite 310
Paramus, NJ 07652
Phone: (201) 587-8800

The Multicultural Advantage

***The Riley Guide**

Women, Minorities, and Other Audiences

Tribal Colleges

U.S. Department of Labor Employer Assistance and Recruiting Network

1,700+ job candidates with disabilities
Phone: 866-327-6669 for unlimited assistance

U.S. Department of Veterans Affairs

Michael A. Poyma
Michael.Poyma@va.gov
Employment Services Specialist
U.S. Department of Veterans Affairs
Vocational Rehabilitation & Employment
3001 Coolidge Rd., Suite 401
East Lansing, MI 48823
(517) 203-0947

***Vet Jobs**

***Vet Success**

Veteran Employment Services, State of Michigan

Chris Porter LVER

porterc2@michigan.gov

Veteran Employment Services, State of Michigan
MichiganWorks! (M-W-F)
121 Franklin SE, Suite 120
Grand Rapids, MI 49503
(616) 336-8790

***Veteran Job Listings**

***VFW's Veterans Employment Assistance Service**

***West Michigan Hispanic Chamber of Commerce**

***Women for Hire**

***Women in Higher Education**

5376 Farmco Drive
Madison, WI 53704
Phone: (608) 251-3232
E-mail: career@wihe.com

***Women's Job List**

***Women in Technology International**

Workforce Management LLC

102 Walnut St, Suite C
Holland, MI 49423
Phone: 616-396-3700
Email: ruben@workforcemgt.com

***Offer online job postings**