OBJECTIVE  
*To motivate and support students within a year-long classroom field placement.*

EDUCATION

**Grand Valley State University** Expected Graduation: May, 2024  
*Master of Education*Program:Instruction and CurriculumEmphasis*:* Elementary Education – Graduate Teacher Certification

**Grand Valley State University** April, 2021  
*Bachelor of Science*  
Major: Communication Studies  
Minor: Advertising and Public Relations

RELATED EXPERIENCE

**Kentwood Public Schools** Kentwood, MI  
*Substitute Teacher* January 2023 – present

* Utilize flexibility and creativity in communicating with different ages and backgrounds.
* Set clear expectations for students to enforce classroom and school-wide rules.
* Deliver engaging lessons across a vast curriculum.
* Use positive classroom management techniques to promote and reinforce appropriate behavior.

**Kentwood Recreation Department** Kentwood, MI  
*After School Program Volunteer* 2018-2020

* Assisted in Therapeutic Recreation Program, providing one-to-one assistance to program participants.
* Supported director in planning and implementation of activities and programs.
* Built rapport with students to enhance trust and increase motivation and participation in activities.
* Practiced active listening to ensure program and student needs were being met.

EMPLOYMENT

**Zeeland Wyldlife** Zeeland, MI  
*Freelancer, Promotional Marketing*  2021-2022

* Created specialized products consistent with brand image and messaging using Canva, InDesign, and Illustrator
* Conducted primary and secondary research on target audiences related to West Michigan youth and families
* Circulated promotional pieces through mail and digital channels

**Old Navy** Grand Rapids, MI   
*Sales Associate* 2017-2018

* Maintained up-to-date project knowledge by participating in product and vendor training.
* Engaged with customers enthusiastically to drive sales.
* Performed all functions regarding receiving, stock, and housekeeping-related tasks.

SKILLSET

* Critical thinking
* Problem-solving
* Time management
* Flexibility
* Microsoft Office
* Google Drive
* Data Management
* Effective communication

REFERENCES

**Robert Brown***Principal*  
Kentwood Public Schools  
5820 Eastern Ave.  
SE Kentwood, MI 49508  
(616) 455-4400

**Brenda Lewis**  
*Volunteer Coordinator* Kentwood Public Schools   
5820 Eastern Ave. SE   
Kentwood, MI 49508  
(616) 455-4500

**John Williams**  
*Director*  
Greater Holland   
96 W. 15th Street, Suite 108  
Holland, MI 49423  
(616)392-6555