

# CLAS Academic Advising Center

Academic advising for students pursuing majors and/or minors offered by the College of Liberal Arts and Sciences  
Call Us: (616) 331-8585 • Visit us On-line: [www.gvsu.edu/clasadvising](http://www.gvsu.edu/clasadvising)

## Declaring Education Majors and Minors (Fall 2010 Catalog Year and Later)

### Declaring the Elementary Education Majors and Minor:

1. Log into myBanner from the GVSU homepage
2. Once logged in select "Student", "Student Records", and then, "Change Major"
3. Click on the "Change Major 1/Program" box
4. Click on the down arrow in the box next to "New Major 1/Program," from here scroll down and choose the appropriate major with teaching emphasis - choose either BA/BS in Language Arts, Integrated Science, Group Social Studies, or Mathematics
5. Click "Submit" and then "Change to New Program"
6. Return to the Change Major Screen and select "Add or Change Second Major"
7. Click on the down arrow in the box next to "New Major 2," from here, scroll down and choose "Education" from the list and then click "Submit" and "Add Second Major"
8. Return to Change Major Screen and select "Add a Minor" or "Add or Delete Minor", scroll to and select "Elementary Certification" and then click "Submit" and "Add Minor"

### Declaring the Secondary Education Majors and Minor:

1. Log into myBanner from the GVSU homepage
2. Once logged in select "Student", "Student Records", and then, "Change Major"
3. Click on the "Change Major 1/Program" box
4. Click on the down arrow in the box next to "New Major 1/Program", from here scroll down and choose the appropriate major with teaching emphasis (choose either BA or BS)
5. Click "Submit" and then "Change to New Program"
6. Return to the Change Major Screen and select "Add or Change Second Major"
7. Click on the down arrow in the box next to "New Major 2," from here, scroll down and choose "Education" from the list and then click "Submit" and "Add Second Major"
8. Return to Change Major Screen and select "Add a Minor" or "Add or Delete Minor", scroll to and select appropriate minor with teaching emphasis, and then click "Submit" and "Add Minor"

### Declaring the Special Education Majors:

1. Log into myBanner from the GVSU homepage
2. Once logged in select "Student", "Student Records", and then, "Change Major"
3. Click on the "Change Major 1/Program" box
4. Click on the down arrow in the box next to "New Major 1/Program", from here scroll down and choose "Comprehensive Science & Arts for Teaching" (Choose either BA or BS)
5. Click "Submit" and then "Change to New Program"
6. Return to the Change Major Screen and select "Add or Change Second Major"
7. Choose "Special Education" from the list and then click "Submit" and "Add Second Major"