RCR Advisory Board Meeting Minutes
December 3, 2014

Present: B. Ashby, C. Leiras, J. Lemmer, R. Smart, G. Valdez

- October 29, 2014 minutes were approved with minor modifications
- Discussion about RCR training for Winter 2015 semester
  - Title - Responsible Conduct of Research Seminar Series
  - Date/Time:
    - Winter 2015 semester from 4 to 5:15 pm
      - January 7, 2015 in DeVos 107C (University Club)
      - January 21, 2015 in DeVos 107C (University Club)
      - February 4, 2015 in DeVos 107C (University Club)
      - February 18, 2015 in DeVos 107C (University Club)
      - March 11, 2015 in DeVos 107C (University Club)
      - March 25, 2015 in DeVos 303C
  - R. Smart & G. Valdez will both be able to attend the seminars
  - Topics/Speakers:
    - How does research misconduct affect you? – 1/7/15
      - Speaker to be confirmed
    - How to get the most out of your mentoring relationship? – 1/21/15
      - Speaker to be confirmed
    - Strategies for effective data management? – 2/4/15
      - Max Eckard is confirmed
    - Is my research exempt? What is the IRB looking for? – 2/18/15
      - Rebecca Davis is confirmed
    - Conflicts of interest are inevitable? How do you handle them? – 3/11/15
      - Robert Smart is confirmed
    - The Yin-yang of collaborative research – 3/25/15
      - Dave Leonard, Rachel Powers, and Brad Wallar are confirmed
  - CL to develop an evaluation for each seminar
  - Marketing strategies update
    - Distribution:
      - 1st distribution on Friday, December 5, 2014
      - 2nd distribution on Monday, January 5, 2015
    - J. Lemmer – discussion of flyer
      - Discussed changes to layout
      - Emphasize the importance of student attendance
• Update with title changes as appropriate
• Include speakers for each topic
• Include a statement that all 6 seminars need to be attended in order to receive RCR credit
  • G. Valdez – undergraduate students
    • Will coordinate with Colin Cumming to distribute seminar information to undergraduate students via social media
    • Will coordinate with undergraduate research ambassadors
  • R. Smart – graduate students
    • Will coordinate with Dean Potteiger to distribute seminar information to Graduate Council members and Graduate Program Directors
    • Will send seminar information to department chairs and deans
  • C. Leiras – community organizations
    • Will send seminar information to the Vice Provost for Health for distribution to community organizations

• New Business:
  • Topics to be discussed during the Winter 2015 semester:
    • RCR language for grant applications (G. Valdez)
    • Invite M. Staves to discuss RCR course

• Meeting dates:
  • All Meetings will be from 8 am to 9 am in DeVos C Atrium
    • January 6, 2015
    • January 20, 2015
    • February 3, 2015
    • February 17, 2015
    • March 10, 2015
    • March 24, 2015
    • April 14, 2015