RCR Advisory Board Meeting Minutes
October 15, 2014

Present: B. Ashby, C. Leiras, J. Lemmer, R. Smart, S. Mendoza, G. Valdez

- September 24, 2014 minutes were approved
- October 1, 2014 minutes were approved
- RCR website review
  - Website looks great!
  - Add a note that next Bootcamp will be scheduled for the Winter 2016 semester
- Discussion about RCR training for Winter 2015 semester
- Approved title – Responsible Conduct of Research Seminar Series

- Date/Time :
  - Time changed from 4 to 5 pm to 4 to 5:15 pm
    - R. Smart to double-check on room availability given time change
  - January 7, 2015 in DeVos 107C (University Club)
  - January 21, 2015 in DeVos 107C (University Club)
  - February 4, 2015 in DeVos 107C (University Club)
  - February 18, 2015 in DeVos 107C (University Club)
  - March 11, 2015 in DeVos 107C (University Club)
  - March 25, 2015 in DeVos 303C
- Tentative topics:
  - Potential speakers and alternatives identified for each of the presentations below
    - C. Leiras to draft invitation email for all speakers to be approved by advisory board members
      - Upon approval, C. Leiras to send invitation email to speakers
  - Topics: (title may be changed upon speaker request)
    - How does research misconduct affect you?
    - How to get the most out of your mentoring relationship?
    - Strategies for effective data management.
    - Is my research exempt? What is the IRB looking for?
    - Conflicts of interest are inevitable? How do you handle them?
    - The ying-yang of collaborative research.
- Marketing strategies:
  - Goal – 1st distribution during the 1st week in December 2014
  - J. Lemmer to develop flyers and coordinate marketing efforts
  - G. Valdez to take lead for undergraduate student marketing
    - Involvement of Office of Undergraduate Research & Scholarship
  - R. Smart to take lead for graduate student marketing
    - Involvement of Graduate Student Council
  - R. Smart to take lead for community marketing
    - Announcement for RCR seminar series to be sent from CSCE