

# **Seymour and Esther Padnos College of Engineering and Computing**

## **Occupational Safety and Health Department**

### **Policy on Curriculum Proposal Development and Review**

**June 2014**

1. Any faculty member may develop a curriculum proposal.
2. All faculty members will be made reviewers or editors of each curriculum proposal.
3. Each curriculum proposal will be discussed at least one faculty meeting.
4. Each curriculum proposal will be approved by majority vote of the faculty members. This vote may be taken at a faculty meeting or by electronic means such as email.
5. All revisions of substance requested by the PCEC Curriculum Committee, the University Curriculum Committee, or any other faculty group require review and approval by the faculty members as in item 4. The unit head will determine what revisions are of substance.