Research Assistantship for the Learning Café Tutoring Program Effectiveness

This half-time GA position supports the research on Oakdale Neighbors Learning Cafe tutoring program.

Terms: This GA position is a half-time (10 hour per week) position for Spring/Summer 2024 semester. The position will start on May 6 and will end on August 5, 2024. The stipend for the position is $2,000 for Spring/Summer 2024 semester and 4.5 credits tuition waiver during the same semester. However, the hired GA will be expected to participate in 3-5 hours position training before May 6, 2024.

Under the guidance and the supervision of the faculty, the special GA will specifically perform the following responsibilities:

Program Data Collection and Filing (45%)
The GA will collect data generated under the Learning Café tutoring program, including but not limited to tutoring artifacts, assessments, and ethnographic descriptions. Under the IRB guidelines, The GA will replace the tutors' names with numbers and all the tutees' names with letters and then file the assessment data.

Interviews and Date Filing (25%)
The GA will perform pre- and post-interviews. The GA will be given a list of interview questions to ask. During the interviews, the GA may need to come up with follow-up questions. After, the GA will file the data.

Literature Review (30%)
The GA will conduct reviewing of literature between the interviews and when s/he is not in the process of other data collection and management.

Qualifications:
The successful candidate must:
- Be fully admitted to a graduate degree program at GVSU.
- Have experience working with people from diverse backgrounds.
- Have experience, or familiar with, using GVSU library literature search database.
- Familiar with ethnographic study and data collection processes and procedures.
- Experience of summarizing literature.
- Prior tutoring experience is preferred, but not required.
- Good interpersonal and communication skills.

Any graduate students at GVSU may apply. But preference will be given to graduate students whose study is focused on education, leadership, community engagement, public service, and/or another humanity-focused program and have experiences of ethnographic study.

Workstation:
The GA will be working at the Student Desk in the Literacy, Educational Foundations, and Technology Unit and is expected to work 10 hours per week at the Student Desk when s/he is not out for interview.

Orientation:
An orientation is required. The GA will meet key players at the Learning Café and will be trained regarding the project and the procedures of carrying out the work.
If a new graduate assistant, the GA is also required to attend the Graduate School's New GA Orientation.

Supervision and Evaluation:
    The GA is guided and supervised by the faculty member directly. The GA will be evaluated every other week. The evaluation results will be determined by the completeness of assigned tasks, professionalism, and research initiatives. The position is renewable.

Selection Process:
    Any graduate student at GVSU who is interested in the position, please submit the following:
- A Philosophy Statement of Working with People from Diverse Backgrounds
- Resume
- Writing sample (research or literature review related)

A selection team will review all the applications, interview the selected candidates via zoom or inter person to fill the GA position.

Please submit all the materials to Lynnea Santoyo at santoyol@gvsu.edu. (Re: Niu-Cooper's Learning Cafe GA positions)

Contact Information of supervisor:
    Rui Niu-Cooper, Associate Professor
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