**Graduate Council Meeting**

**January 22, 2021**

**Virtual**

**Minutes   
(approved 2-26-21)**

**Faculty Present**: Andrea Bostrom, Wendy Burns-Ardolino, Shabbir Choudhuri, Xiang Ciao, Dianne Conrad, Barbara Harvey, Jon Jeffryes, Rich Jelier, Courtney Karasinski, Rui Niu-Cooper, Karen Ozga, Jennifer Pope, Paulette Ratliff-Miller, Mark Staves, Joel Wendland-Liu, Michelle Wooddell

**Graduate Student Representatives:** GlenEllen Lehmberg

**Administrative Ex-Officio Present:** Irene Fountain, Tracey James-Heer, Mark Luttenton, Jennifer Palm, Jeffrey Potteiger, Pam Wells

**Graduate Student Association:** John T. Jones

**Ex-Officio Students Present:** Amanda Filkins,Maggie Scannell

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| **AGENDA ITEM** | **DISCUSSION** | **ACTION/DECISION** |
| **I. Call to Order – A. Bostrom** |  |  |
| **II. Approval of Agenda – A. Bostrom** | Suggestion to move subcommittee reports to the beginning of the meeting. | **Motion:** P.Ratliff-Miller moved to approve with changes. W. Burns-Ardolino seconded. Motion passed |
| **III. Approval of Minutes November 20, 2020 – A. Bostrom** |  | **Motion:** Ratliff-Miller moved to approve. J. Pope seconded. Motion passed. |
| **IV. Chair’s Report – A. Bostrom** | Mid-year report is shorter due to a reduction in charges this year from ECS. There are new guidelines for transition of faculty governance leadership being formed. A. Bostrom shared with Executive Committee and will soon share with full GC. GC will follow the new guidelines for naming a new chair for 2021-2022.  Update on the memo taken to ECS in Fall 2020, with discussion and support for graduate programs included in the new structure of the Graduate and Lifetime Learning unit. ECS accepted the report but did not move forward to UAS or act on it.  Graduate Council discussed the Graduate and Lifetime Learning unit and expressed support for The Graduate School remaining intact within the new larger unit. Ensuring quality and integrity of graduate education is directly connected to the continuing work of the Graduate School and Graduate Council. |  |
| **V. Curriculum & Program Review Subcommittee Report – M. Staves** | The GC-CPR has proposals for MBA and Applied Computer Science program changes and badges to review. There is also an upcoming combined degree program for the MSOT and DrOT.  Discussion regarding university-wide program review initiative. M. Staves added a call for suggestions to streamline the GC-CPR. |  |
| **VI. Policy Subcommittee Report – S. Choudhuri** | GCPC is working on several items, including gathering data to discuss graduate faculty workload issues, reviewing a language change regarding the Dual-Enrollment policy, and collecting feedback on the ECS memo (which was sent to A. Bostrom).  Discussion on badges at the undergraduate and graduate level and how that impacts future planned programs for graduate study. Are undergraduate students wanting to take graduate courses reaching the right people to receive proper advising? Do the GPDs need to talk to their fellow faculty members regarding combined degree programs?  S. Choudhuri added a call for input on graduate faculty workload. |  |
| **VII. Graduate Student Association Report – J. Jones** | GSA is planning a webinar series on Career Preparation and Readiness. External speakers will come in to talk about resume writing, using LinkedIn, networking, and other items related to career readiness.  Elections are continuing, students are still able to self-nominate for Executive Board positions. This was delayed slightly but still on track for there to be overlap between the current E-Board and new E-Board.  GSA is also working with the Dean of Students on an initiative to create parity with student senate for a graduate-level position. There are additional groups and committees GSA can fill with graduate student representation as well. J. Jones may request a letter of support from Graduate Council in the future as the initiative moves forward.  GSA is seeking co-advisor from student life which will be confirmed soon. Jennifer Pope will join as a faculty co-advisor as Mark Luttenton will not be able to serve after this semester. |  |
| **VIII. Dean’s Report – J. Potteiger** | Announcement of Office of Graduate and Lifetime Learning The Provost has decided to move The Graduate School into that unit intact with J. Potteiger still leading The Graduate School. Other units within this new structure are Adult and Continuing Studies, and Alumni Relations. Also working with the new unit will be the LEADS program, a component from the Career Center, and a Presidential Initiative with Aaron Lowen – Enterprise Learning.  Vice-Provost for Graduate and Lifetime Learning Vice Provost Kara Van Dam begins in early February. She will pick up the responsibility of working with Institutional Marketing for graduate program marketing (along with adult learners and micro-credentials). She will also work with GPDs in regards to planning new micro-credentials, programs, and other ways to expand programming.  Graduate School Events The Graduate School is moving annual events to a virtual format, including the 3MT Competition and the Graduate Showcase. The Fall 2020 Graduate Student Celebration/Dean’s Citation was presented through Zoom with much success. Future events will continue to have a virtual/livestream component.  Program Review The university will be initiating program review (for both undergraduate and graduate programs), but this will not replace the Graduate Program Review process through GC. Plans are in place to do Graduate Program Review for 2021-22. |  |
| **IX. Old Business** | Reach Higher Together Strategic Planning Committee  Updates will come regarding the proposed updates to the university mission, vision, and values, which will be available for feedback. The website is https://www.gvsu.edu/reachhigher2025/our-vision-mission-values-12.htm |  |
| **X. New Business** | There was no new business. |  |
| **XI. Adjournment** |  | **Motion:** M. Wooddell moved toadjourn. W. Burns-Ardolino seconded. Meeting adjourned at 10:36 AM. |