

**Approved Minutes
Graduate Council
Meeting
April 21, 2006**

Faculty Members Present: D. Cannon, C. Coviak, M. Luttenton, N. Mack, P. Parker, J. Ray, B. Reinken, D. Ross, B. Rudolph, R. Wilson

Absent: C. Grapczynski

Elected Student Representatives Present: M. Kundrat

Absent: C. Daly

Ex-Officio Student Representatives Present: M. Jones, R. Stern

Administrative Ex-Officio Present: C. Bajema, B. Cole, I. Fountain, P. Kimboko, B. Widmaier

Absent: T. James-Heer, S. Lipnicki

I. Call to Order

C. Coviak called the meeting to order at 9:54 AM.

II. Approval of Agenda

Action: B. Reinken moved to approve the agenda. J. Ray seconded. Agenda approved.

III. Approval of Minutes March 17, 2006

Action: D. Cannon moved to approve the minutes of the Graduate Council meeting of April 7, 2006 with corrections. R. Wilson seconded. Minutes approved.

IV. Report of the Chair

C. Coviak reported that Faculty Senate discussions in past weeks were dominated by workload policy issues. GC policies for course numbering have not been on the agenda. She is assuming that the Senate is letting them go through. Coviak will attend the UAS meeting this afternoon to give them the preliminary report of the GC. The final report will be circulated among GC members and submitted to UAS before the second week of May. The Presidential Search website has been updated. There is not much comment about graduate students.

Coviak thanked the GC members for their service. She recognized B. Reinken, M. Luttenton, R. Wilson, and R. Stern for their leadership.

V. Report of the Dean

P. Kimboko reported that tonight is the GPSA end of year celebration for grad students. She will be awarding the first Dean's Citations for Academic Excellence.

P. Kimboko has been invited to participate in conferences as an expert in masters level institutions. The expert group is looking at the trends that can be seen now in the world

that will impact graduate education. She noted that GVSU is moving in that direction with the professional science masters programs.

She attended the Midwest Association of Graduate Schools conference where there was a discussion of what graduate education is about.

P. Kimboko presented awards to N. Mack, R. Wilson, C. Grapczynski, M. Luttenton, and C. Coviak for their work as GC and committee chairs. B. Rudolph received a special award for bringing humor to the meetings.

VI. Report of the Curriculum Subcommittee

Action: B. Reinken asked for a motion to approve the GC-CC minutes of April 7 wherein the Nursing proposal and COE 695 proposal were approved. Motion made by B. Rudolph and seconded by D. Ross. Minutes approved.

Action: B. Reinken asked that today's GC-CC minutes be pre-approved in order to move final courses through. Motion made by C. Coviak and seconded by N. Mack. Minutes approved.

B. Reinken expressed her appreciation for being on the GC and indicated she enjoyed working with the group. She will not be back next year as she is on the NCA Self Study committee.

VII. Report of the Policy Subcommittee

M. Luttenton reported that the committee met two weeks ago and he has been incorporating comments into the certificate document. He had received information from Lynn Blue regarding the number of certificate programs GVSU offers. He believed this number to be incorrect.

D. Ross had queried departments concerning the block scheduling issue to see where the problems were.

VIII. Report of GPSA

R. Stern reiterated that the grad student celebration is tonight in the UCclub. She thanked the GC for helping get GPSA started. Paula Rosenberg will be the new president. There will be executive training for new officers. Martha Moore is only officer coming back in same capacity.

IX. Other Reports

Center for Scholarly and Creative Excellence

J. Ray reported that there has been no progress. He was unable to attend the last meeting but they had met with the Provost, who had told the committee that she would support whatever recommendation they made. There had been some discussion of the R & D Committee and role in relation to the proposed center.

Research Integrity Task Force

P. Kimboko reported that the research integrity policy was approved last Friday by UAS. It is now going to the Board of Trustees. The next step is to develop research misconduct procedures.

Retention Task Force

P. Parker reported that this committee will meet May 12th. A draft of the Task Force's findings will be reviewed at that time. Possibly a draft of the report will go to the entire GVSU community.

X. New Business

Elections

C. Coviak asked for nominations to the GC and subcommittees. She reminded the GC that there is an obligation of the governance chairs to serve until July 1 to allow time for end of year items to be completed.

Chair

Action: Coviak nominated R. Wilson for GC Chair. He declined the nomination.

B. Reinken nominated D. Cannon. C. Coviak seconded. D. Cannon accepted the nomination for GC Chair.

Vice-Chair

Action: R. Wilson was re-elected vice chair by acclamation.

Curriculum Subcommittee

Action: No nominations were made. GC members suggested C. Grapczynski as GC-CC chair. C. Coviak will contact her. C. Coviak indicated that she may co-chair the GC-CC with Cynthia.

Policy Subcommittee

Action: Mark Luttenton was re-elected chair of the GC-PC by acclamation.

XI. Old Business

The proposal for changes to the bylaws regarding curriculum review procedures will go forward for approval by ECS. C. Coviak reminded the GC that curriculum documents will be electronic as of May 1, with the exception of prospecti and Final Plans. These will continue to be reviewed by the full GC. Coviak will draft a rationale to accompany the proposal.

Action: R. Wilson moved to accept the bylaws changes with corrections. B. Reinken seconded. Bylaws changes approved.

GC Presidential Search Committee Position

Action: B. Reinken moved to accept the GC position statement with a correction. J. Ray seconded. Document approved.

Farewells

N. Mack thanked the GC for the experience of serving on the GC. She will be serving on her college's Diversity Task Force and will therefore not return to the GC.

B. Rudolph offered his thanks to the GC.

XII. Adjournment

Action: N. Mack moved to adjourn. B. Rudolph seconded. Meeting adjourned.

Minutes approved at Graduate Council meeting on September 8, 2006.