

**Graduate Council
September 4, 2009
303C DEV
Minutes**

Minutes were unanimously approved at the Graduate Council meeting on September 25, 2009.

Faculty Present: D. Armstrong, W. Boeve, S. Borders, A. Bostrom, D. Cannon, N. Diarrassouba, P. Jorgensen, V. Long, A. Lowen, M. Luttenton, R. Smith-Colton, M. Staves, R. Wilson

Administrative Ex-Officio Present: C. Bajema, B. Cole, I. Fountain, J. Guevara, T. James-Heer, S. Lipnicki, J. Stevenson, J. Wildey

Ex-Officio Students Present: Lamar Brown (Student Senate), M. Soltis

Guest Present: Priscilla Kimboko

AGENDA ITEM	DISCUSSION	ACTION/DECISION
I. Call to Order	M. Luttenton called the meeting to order at 9:09 AM.	
II. Recognition for Honored Guest	M. Luttenton presented Priscilla Kimboko with a plaque and expressed his appreciation on behalf of the Graduate Council for her accomplishments. He noted that the Graduate Council and graduate education at GVSU would not be where it is today if it were not for her efforts.	
III. Welcome & Introductions	Graduate Council members introduced themselves. J. Guevara is sitting in for Maria Cimitile. M. Staves is now the director of the Cell & Molecular Biology program. New Graduate Council members are: Wallace Boeve, CHP/PAS, Andrea Bostrom (KCON), Nagnon Diarrassouba (COE/Leadership & Learning) splitting his time with D. Armstrong, Aaron Lowen, SCB/Economics, and R. Wilson (COE/Special Ed/Foundations & Technology) is replacing Cynthia Mader who is unable to serve on the GC due to other faculty governance commitments. Graduate student representatives will be elected at GPSA's next meeting.	

IV. Overview of Strategic Plan and Graduate Council Charges for 2009-10

Strategic Plan

J. Guevara discussed the updated Strategic Plan. The most recent draft is being released today. The revised plan has been in process since January 2009. The changes are based on the NCA self-study, where many strengths and challenges were identified, in particular, creating an infrastructure and providing support for graduate education. The goals were reworked and are now more action oriented, and three values have been added. "Community" is a separate value and "Diversity" was changed to "Inclusion". Goal #1, Objective 1.4 calls for an infrastructure to be developed by 2012 that fully supports graduate education. The goals are broad so that many ideas can fit within them. Thus, if something is not specifically addressed, it could still be included as part of the goals and objectives.

Additionally, the vision statement was revised to reflect GVSU's Carnegie classification as a masters large institution. Guevara also noted that the reworked objectives have time frames and target levels that are based on history, trends, and projections. The Board of Trustees will review and is expected to approve the revised plan at their October 16 meeting. GC members were urged to contact their UAS rep or submit comments and inquiries to her via the Strategic Planning website.

Graduate Council Charges

M. Luttenton gave the report. The GC is trying to go as paperless as possible, so handouts will be sent electronically. Hard copies will not be provided.

The full GC will meet once a month and the subcommittees will meet on most other Fridays. This way, more can be accomplished on subcommittee level before going to the full GC.

	<p>Handouts sent to the GC for review include: Guide to Senate Practice and Committees, Principles of Faculty Involvement in Institutional and Academic Unit Governance at the University of Michigan, the GC officers' 09-10 goals, and the GC charge for 09-10 from Kristine Mullendore, Chair, ECS/UAS.</p> <p>The GC charges from ECS/UAS are mainly a continuation of last year's work. The GC's goals should be in line with the Strategic Plan.</p>	
V. Dean's Report	<p>J. Stevenson noted that the qualifications for graduate faculty policy is a priority and should go forward for ECS review in early fall per the Provost's request. GC members should communicate GC actions and policy review issues with their faculty, unit heads, and deans. Prompt and thorough reporting is critical to getting policies reviewed and passed. R. Wilson suggested having a central communiqué that so the message is consistent.</p> <p>J. Stevenson noted that enrollment is up for Fall '09. The Graduate Enrollment Management (GEM) is working as a subgroup of the EDPAC to address graduate education. He noted that it is a shared responsibility of graduate program directors and college deans to reach enrollment goals that are targeted toward specific programs.</p>	
VI. Subcommittee Assignments	<p>GC-PC members are: Voting - D. Armstrong/ N. Diarrassouba, W. Boeve, D. Cannon, P. Jorgensen, V. Long (Chair), A. Lowen, M. Luttenton, and a graduate student rep. Non-Voting - T. James-Heer, S. Lipnicki, J. Stevenson.</p> <p>GC-CC members: Voting - S. Borders, A. Bostrom, R. Smith-Colton, M. Staves, R. Wilson, and a graduate student rep. Non-Voting - C. Bajema, B. Cole.</p>	
VII. Adjournment	The Graduate Council adjourned at 10:15 AM.	