

**Graduate Council
September 25, 2009
303C DEV
Minutes**

Minutes were unanimously approved at the Graduate Council meeting on October 23, 2009

Faculty Present: W. Boeve, S. Borders, D. Cannon, N. Diarrassouba, P. Jorgensen, V. Long, A. Lowen, R. Smith-Colton, M. Staves, R. Wilson
Administrative Ex-Officio Present: M. Cimitile, B. Cole, I. Fountain, T. James-Heer, S. Lipnicki, J. Stevenson, W. Widmaier (for J. Montag)

Elected Students Present: A. Crosby, C. Torri

Ex-Officio Students Present: M. Soltis

AGENDA ITEM	DISCUSSION	ACTION/DECISION
I. Call to Order	D. Cannon called the meeting to order at 9:05 AM.	
II. Approval of Agenda		Motion: P. Jorgensen moved to approve the agenda. V. Long seconded. Motion passed unanimously.
III. Approval of Graduate Council Minutes		<p>Motion: M. Staves moved to approve the Graduate Council minutes of April 24, 2009. P. Jorgensen seconded. Motion passed unanimously.</p> <p>Motion: M. Staves moved to approve the Graduate Council minutes of September 4, 2009 as amended. P. Jorgensen seconded. Motion passed unanimously.</p>

<p>IV. Report of the Chair</p>	<p>D. Cannon gave the report in Chair M. Luttenton's absence. He introduced the elected students, Andy Crosby, MPA, and Christina Torri, MBA.</p> <p>A handout with excerpts from the NCA report was provided. Graduate education is a significant item on the report as well as on the strategic positioning plan.</p>	
<p>V. Report of the Dean</p>	<p>J. Stevenson reported. The Deans Council discussed the roles and responsibilities of the graduate dean. He is drafting a job description for Provost Davis for the graduate dean search.</p> <p>The Graduate Program Directors are meeting at 1 PM today. A draft of the grad directors' handbook will be reviewed, along with other discussion and informational items.</p>	
<p>VI. Curriculum Subcommittee</p>	<p>M. Staves reported that the GC-CC met twice to review a large number of course changes from the School of Social Work.</p> <p>An issue came up with Robert Adams on behalf of the UCC concerning a course change proposal that was approved last year that was a dual listed graduate and undergraduate course. There needs to be a policy to address dual listed courses to ensure that the course has adequate rigor for graduate students. The UCC would like a written policy or guidelines from the Graduate Council.</p> <p>UCC is looking at the proposal to split the GC-CC from the UCC. There had been discussion in the past to split the GC-CC from the Graduate Council, but there are many curriculum issues that are also policy issues. However, separating the GC-CC from UCC could help expedite proposals more quickly. Anything below the level of a program change would be approved by the GC-CC without additional UCC review. Dual-listed course proposals as well as anything relating to broader university policies would go to both committees.</p>	

<p>VII. Policy Subcommittee</p>	<p>V. Long reported that the GC-PC met twice since the last GC meeting and has been focusing on unfinished business from last year. She noted D. Cannon’s correspondence to the Graduate Council regarding a ‘friendly’ amendment to the graduate faculty policy. The changes requested by ECS were to place the rationale, policy, and procedures into separate documents and to identify where the policy should be located in the <i>Faculty Handbook</i>.</p> <p>J. Stevenson commented on Deans Council concerns with the policy. Some deans were concerned about language use, and some have faculty who teach undergrads, but on occasion will teach graduate level courses. The question was asked whether or not partially engaged faculty are eligible to serve on Graduate Council. However, it was noted that ‘partially engaged’ refers to their qualifications, not how many grad level courses they teach. M. Luttenton stated that if the faculty member is not fully engaged to teach at graduate level, they should not serve on Graduate Council. R. Wilson suggested that the qualifications to serve on Graduate Council should not be part of the graduate faculty policy.</p>	<p>Motion: M. Staves moved to strike the statement concerning qualifications to serve on the Graduate Council from the document draft. R. Wilson seconded. Motion passed unanimously.</p> <p>Motion: V. Long moved to amend the graduate faculty policy proposal; to separate the rationale, policy, and procedures, to identify where the policy should be located in the <i>Faculty Handbook</i>, and to strike the sentence referring to eligibility to serve on the Graduate Council. D. Cannon seconded. Motion passed unanimously.</p>
<p>VIII. GPSA</p>	<p>M. Soltis reported that the first general assembly was held the week of Labor Day. A. Crosby and C. Torri were appointed to serve on the GC at that time. There were 3-4 other grad students in attendance. GPSA is now on Facebook and Twitter. GPSA plans to recruit a member from every program to serve as a liaison between their program and GPSA. There have also been discussions with Student Senate about having graduate students sit at meetings as ex-officio members.</p>	
<p>IX. Adjournment</p>		<p>Motion: M. Staves moved to adjourn. A. Lowen seconded. Meeting adjourned 10:02 AM</p>