

**Graduate Council
November 19, 2010
303C DEV
Approved Minutes**

Faculty Present: D. Armstrong, W. Boeve, A. Bostrom, D. Cannon, N. Diarrassouba, D. Epple, P. Jorgensen V. Long, A. Lowen, S. Sridhar, M. Staves, R. Wilson

Absent: S. Alaimo, A. Lowen

Administrative Ex-Officio Present: M. Cimitile, B. Cole, I. Fountain, T. James Heer, S. Lipnicki, J. Montag, J. Potteiger, J. Stevenson

Elected Student Reps Present: J. Amisi, A. Crosby

Ex-Officio Students Present: Y. Nath, J. Ott, A. Schulte

Guests: K. Agard, M. Hoffman

AGENDA ITEM	DISCUSSION	ACTION/DECISION
I. Call to Order	W. Boeve called the meeting to order at 9:05 AM.	
II. Approval of Agenda	The Policy Subcommittee Report was moved after the Master's in Philanthropy Final Plan discussion.	Motion: P. Jorgensen moved to approve the amended agenda, D. Cannon seconded. Motion passed unanimously.
III. Approval of Minutes – October 22, 2010	J. Potteiger recommended rephrasing a statement concerning the biomedical engineering program proposal and asked for clarification of the GC's action on the compiled policy drafts presented by the GC-PC.	Motion: P. Jorgensen moved to approve the amended Graduate Council Minutes of October 22, 2010. A. Bostrom seconded. Motion passed unanimously.
IV. Master's In Philanthropy Final Plan Discussion	M. Hoffman and K. Agard explained the need for a Master's in Philanthropy and NonProfit Leadership degree at GVSU. SPNHA currently offers a concentration in nonprofit leadership. Other universities have begun offering a master's degree in philanthropy. It would be a good move for GVSU to do so as well to remain competitive, as this university already offers more nonprofit courses	

	<p>than many universities with the full program. Students may want this specific credential instead of the MPA which is identified as a government-related degree. M. Hoffman provided a handout that addressed the GC-CC's concerns, including providing comparative data with other universities.</p> <p>Number of credit hours required to finish the program – at 45 credit hours, this is higher than most GVSU master's programs. K. Agard explained that the degree is not entry level, most prospective students would be senior managers in nonprofits and other mid-career professionals. The market for the program includes people who want hands-on organizational management rather than the philosophy of it.</p> <p>Faculty Tenure - The authors include non-tenured faculty. M. Hoffman explained that the primary faculty in the nonprofit concentration are already teaching these courses. The administrative burden would be the same as with the current structure of SPNHA.</p> <p>Connection with the Johnson Center –The faculty in SPNA wrote the first grant to the Kellogg Foundation to start the JCP, thus there is history of the units being connected. The former director was a faculty member in SPNA. JCP staff do not have faculty status, however most of the senior staff in JCP teach a couple of courses per year. It also has faculty fellows. JCP has 25 graduate students from SPNHA doing research for foundations and nonprofits.</p> <p>Enrollment Expectations – Students who elect this program will be in the same classes as those in the MPA nonprofit leadership concentration. M. Hoffman expects this program will grow at the same rate as the MPA. Offering both a degree and a concentration will solidify GVSU's position and image in nonprofit education and this is a necessary step for us to keep market share and image. There are always concerns about class sizes and space. The infrastructure needs to be there so that students can complete the program in 2 years.</p> <p>New Courses – The MPNPL will use existing courses with one exception. Besides the new course, there are others in nonprofit management beyond the 5 that students in the concentration take. In the</p>	
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	<p>MPNPL, students take all those courses.</p> <p>The degree name is important because of the expectation of students and those in the nonprofit sector. It distinguishes them as having something other than an MPA or MBA. SPNHA already offers the courses so it makes sense to offer a degree that reflects their career objectives. One in 8 positions in the U.S. are in the nonprofit sector.</p> <p>Faculty Issue – JCP looked into obtaining faculty status for its researchers the way AWRI is set up. However, this was not possible. Other structures to look at with regard to how faculty is set up are the Hauenstein Center and MAREC. However, obtaining faculty status for JCP staff could take a long time to work out. The proposal should illustrate that the program is sustainable and the infrastructure is in place.</p> <p>The GC discussed how to proceed with the proposal. The GC-CC did not vote on the proposal at their last meeting. W. Boeve instructed the GC-CC take the proposal back to the subcommittee for additional review and to make its recommendation to the full Graduate Council at the next meeting in December.</p>	
<p>V. Report of the Chair – W. Boeve</p>	<p>The GC officers met on November 5th to discuss issues regarding the adjunct and regular graduate faculty policy and how to go about setting the procedures and collection of materials. The OGS can help make the implementation seamless. Currently the dual-listing policy is being fleshed out through the GC-PC. Committee chairs are working alongside the UCC on faculty workload.</p>	
<p>VI. Report of the Dean – J. Potteiger</p>	<p>T. James-Heer and J. Potteiger are working on admission and recruitment into graduate programs. They met with graduate program directors to discuss electronic applications and electronic letters of recommendation, and are working with J. Montag and Mary Brittain on graduate admission statuses. Graduate directors are being asked to review their admission standards and processes. Other discussions include the use of the GRE, if it predicts success in graduate school, and if it should be used as criterion measure. Students say it's a barrier to applying. We would encourage programs to stop requiring the GRE if we find that it is not effective for predicting success as a graduate</p>	

	<p>student.</p> <p>Per M. Cimitile, there are a number of programs coming through with dual listed courses, and there is concern about the level of course standards. She also asked those on GEM to discuss the TOEFL.</p> <p>The university sets minimum expectations for graduate and undergraduate students, but for graduate students, admissions defers to the program because they have different requirements. There should be a mechanism for the university to ensure that the minimum standard is not being undermined by the college or department. The GPDs may use the new admissions categories with the understanding that students meet the full admissions standards before they graduate.</p>	
VII. Report of the Curriculum Subcommittee – J. Amisi	<p>J. Amisi gave a summary of the GC-CC’s actions. Twelve logs were reviewed since the last full GC meeting. J. Stevenson brought up an issue of concern with the Occupational Therapy program’s course change proposal. The proposed change indicates the faculty member will earn 2 credits for teaching a 3-credit lab and the rationale is to ensure that students spend more time in the lab. However, other HP program students are expected to spend additional time in labs practicing skills on their own time, thereby removing the need to increase the number of credit hours they pay for. However, this is also a workload issue that goes beyond the scope of the GC-CC.</p>	
VIII. Report of the Policy Subcommittee – Valeria Long	<p>The GC-PC passed the GPA policy and are seeking the full GC’s input. J. Potteiger suggested that item #1 be reworded to be a positive statement rather than negative. Some GC members were concerned that positive wording would imply that exceptions can be made. The GC-PC will clean up the policies and bring them back to the full Graduate Council at the December meeting.</p>	<p>Motion: The GC-PC moved to recommend that the full Graduate Council approve the GPA policy as amended. D. Armstrong seconded. After discussion, R. Wilson moved to send the policy back to the GC-PC for rewording. P. Jorgensen seconded. Motion passed unanimously.</p>
IX. Report of GPSA – Y. Nath	<p>GPSA hosted “Blen2d” which was not well attended but received positive feedback. There were too many volunteers at Kids’ Food</p>	

	<p>Basket. J. Amisi was interviewed by the Grand Rapids Press for Santa Girls charity drive, ending November 24th. A. Crosby and Y. Nath attended the young nonprofit leaders' awards.</p> <p>GPSA is experiencing funding challenges and officers are seeking alternative funding. Dean Williams committed \$400 for Grad Clubs. Y. Nath has been trying to obtain funding from Student Life, but most of that funding goes to undergraduate projects, besides, Student Life does not see GPSA's request for funds to purchase food for Grad Club events as being aligned with their mission.</p> <p>GC members noted that graduate students pay fees that go to the undergraduate senate. These funds should be shifted to a graduate student organization. J. Potteiger suggested that GPSA continue to work with Student Senate and give them an opportunity to make that decision independently. Student Senate has charged a committee to look at graduate student issues, but there is little interest in serving on that committee as all members are undergraduates.</p> <p>It was noted that GPSA is structured like and treated as a club from the Student Senate's perspective. However, GPSA should be part of student government so that graduate students are well-represented.</p> <p>GPSA is seeking active members to represent all colleges and programs. Once that is in place and there are graduate students representing all areas and issues, GPSA could move forward with a proposal to form a Graduate Student Senate.</p>	
<p>X. Adjournment</p>		<p>Motion: P. Jorgensen moved to adjourn. D. Cannon seconded. Meeting adjourned at 11:10 AM.</p>

Minutes approved at the Graduate Council meeting on December 17, 2010.