

**Graduate Council
December 17, 2010
303C DEV
Approved Minutes**

Faculty Present: W. Boeve, A. Bostrom, D. Cannon, N. Diarrassouba, D. Epple, V. Long, A. Lowen, M. Staves, R. Wilson

Administrative Ex-Officio Present: C. Bajema, M. Cimitile, B. Cole, I. Fountain, T. James-Heer, S. Lipnicki, J. Montag, J. Potteiger, J. Stevenson

Elected Student Reps Present: A. Crosby

Absent: J. Amisi

Ex-Officio Students Present: Y. Nath, J. Ott, A. Schulte

Guest: L. Konecki

AGENDA ITEM	DISCUSSION	ACTION/DECISION
I. Call to Order	W. Boeve called the meeting to order at 9:04 AM.	
II. Approval of Agenda	The Chair's and Dean's reports will move to the end of the agenda before new business. The dual-listed course policy is not up for vote yet.	Motion: D. Epple moved to approve the agenda with amendments. A. Lowen seconded. Motion passed unanimously.
III. Approval of Minutes – November 19, 2010	Corrections were requested. B. Cole was present but listed as absent. J. Stevenson made changes to wording in a paragraph.	Motion: R. Wilson moved to approve the Graduate Council minutes of November 19, 2010 with corrections. V. Long seconded. Motion passed unanimously.
IV. Curriculum Subcommittee Report – M. Staves	COE Program Change Request-Experimental Program L. Konecki gave a summary of the experimental program. GVSU was selected by the Woodrow Wilson National Fellowship Foundation, the W. K. Kellogg Foundation, and the State of Michigan to participate in the W. K. Kellogg Foundation's Woodrow Wilson Michigan Teaching Fellowship Program. The program change varies from the present program primarily because of its emphasis only on secondary science and mathematics teacher preparation for teaching in high need areas. The program uses	

	<p>partner schools, e.g., GRPS, and integrates a medical model doing rotations, spread across semesters. The evaluators will work with the students for at least 3 years afterwards. Students receive stipends and tuition reimbursement if they get a position in a high needs school. Assessment is done using the SAMPI model. The program is clearly marked as experimental, and will draw on current courses plus experimental courses.</p> <p>Biomedical Engineering Program Change</p> <p>The Biomedical Engineering Program Change proposal is not up for a vote by the full Graduate Council as the GC-CC voted to return the proposal to the authors for revisions. Samhita Rhodes attended that meeting and provided the overview. The program was constructed from the undergraduate emphasis in biomedical engineering, thus, there are 4 courses in the core that will be dual listed 400-600. The proposal wasn't clear how the graduate section will be different from the undergrad section. The course proposal states the graduate student will write a paper but it is not stated in the SOR, which it needs to be. The GC-CC is asking the authors to withdraw the new course proposals and submit course change proposals for existing 400 level courses to make them listed 400-500 courses, and to use one syllabus with a grad component. The courses will need to comply with the dual-listed course policy when it is in place. One of the core courses, BMS 508 has prerequisites but MSE students won't need those. 508 is being taught with a different syllabus than when it is being taught to life science majors which may be a problem to teach the same course two different ways. The GC-CC recommended that a new course be developed.</p> <p>GC member's comments: there needs to be a distinction between graduate and undergraduate work that is more rigorous than just writing a paper; the projection of 8 students is low, the numbers are expected to increase, this program will help PCEC counter balance the loss of students in last couple of years because employers are no longer offering tuition reimbursement, the issue of sustainability after the grant runs out, the program should be successful if done well as the connection with health programs in the university and external constituents will make it stronger.</p>	<p>Motion: The GC-CC moved to recommend approval of the program. R. Wilson seconded. Motion passed unanimously.</p>
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	<p>Master in Philanthropy and Nonprofit Leadership Final Plan GC members recommended that the authors meet with the Dean of Graduate Studies, CCPS Dean, Curriculum Officer, and Provost to address both the MPNL and MPA with regard to the number of credit hours required and the similarity in course requirements.</p> <p>Status of Fulltime MBA Program Change Proposal This proposal has not moved out of the CCC yet. It will probably move forward early in the next semester.</p> <p>M. Cimitile clarified the curriculum approval process. With the MPNPL, the GC can vote to support or not support. The new program will still go forward but without GC support. If a program change is denied, the authors can appeal to the next level, in this case, UCC.</p> <p>Upcoming Programs CHP will have a proposal for a master’s in speech/language pathology. Significant changes to the MSA are coming.</p>	
<p>V. Policy Subcommittee Report-V. Long</p>	<p>Graduate Academic Policy on the Minimum Grade Point Average Required for the Award of a Graduate Degree Revisions were made to more clearly define how the GPA is calculated and allows for exceptions. The transcript will show both the total GPA and program GPA. Courses are excluded from the program GPA calculation if they aren’t part of the student’s program, but the course is not removed from the transcript.</p> <p>Graduate Academic Policy on the Minimum Number of Credits Required for the Award of a Masters Degree GC members had concerns about #4, “No more than nine (9) credits earned from a dual listed graduate course may be applied toward the degree.” After discussion, GC members agreed that the number of dual-listed courses should not be restricted as they go through the university curriculum process and are approved for graduate academic credit.</p> <p>R. Wilson discussed an issue with Continuing Education courses that are</p>	<p>Motion: The GC-PC moved to approve the Graduate Academic Policy on the Minimum Grade Point Average Required for the Award of a Graduate Degree with revisions. N. Diarrassouba seconded. Motion passed unanimously.</p> <p>Motion: The GC-PC moved to approve the Graduate Academic Policy on the Minimum Number of Credits Required for the Award of a Masters Degree with an amendment to strike #4. D. Cannon seconded. Motion passed unanimously.</p>

	<p>taken for graduate academic credit. Teachers take 600 level professional development courses for recertification. If they enroll in the M.Ed program, such courses can be included for academic credit at the program advisor's discretion. However, Continuing Ed courses have not gone through the university curriculum process.</p> <p>The biology masters program has a policy that states such courses are not eligible for the biology degree. Rigor and quality come into question with regard to the Continuing Ed courses, thus the GC will need to address the issue.</p> <p>The following policies were tabled until January due to lack of time left to discuss them: Graduate Academic Policy on the Award of Two or More Masters Graduate Academic Policy on the Transfer of Credits to a Graduate Graduate Academic Policy on Approval of Course Waivers, Course Substitutions, and Individual Program Plans Dual Listed Courses</p>	
VI. Report of the Dean – J. Potteiger	The university had a contract with the English Language Center (ELS) that exempted international students from taking the TOEFL for graduate admissions if they passed the ELS course. The contract has expired so now international students must take the TOEFL prior to admission. Please let J. Potteiger know if you have objections.	
VII. Report of the Chair – W. Boeve	Mark Luttenton will be back next semester. The first full GC meeting is on January 28. Subcommittees may meet on January 7, meeting 7, 14, and 21.	
VIII. GPSA Report – Y. Nath	President Haas will attend Grad Club on January 11. For the winter semester, Grad Club will be on Tuesdays. Dean Williams is sponsoring the first Grad Club in January. Dean Plotkowski pledged \$400, and he will appoint a rep from PCEC to join GPSA. SPNHA donated \$400 as well. GPSA officers plan to meet with Dean Merkle to discuss funding from graduate student fees can be arranged.	
IX. Old & New Business	The GC-CC plans to meet on Friday, Jan. 7, possibly in the afternoon to	

	<p>give members an opportunity to attend the assessment conference in the morning.</p> <p>The GC-PC will meet on January 14.</p> <p>Grades from faculty are due next Tuesday, Dec. 21.</p> <p>On February 1 and 14 the university will administer new climate study.</p> <p>New Graduate Student Orientation is on January 5.</p> <p>The Blackboard rollover is next Tuesday.</p>	
<p>X. Adjournment</p>		<p>Motion: M. Staves moved to adjourn. A. Lowen seconded. Meeting adjourned at 11:10 AM.</p>