

**Approved Minutes
Graduate Council
January 11, 2008
303C DEV**

Faculty Members Present: D. Armstrong, D. Cannon, C. Coviak, C. Grapczynski, V. Long, M. Luttenton, P. Ratliff-Miller, D. Ross, M. Staves, R. Wilson

Elected Student Representatives Present: K. Wildeboer

Administrative Ex-Officio Present: C. Bajema, B. Cole, I. Fountain, N. Giardina, T. James-Heer, S. Lipnicki, J. Montag

Ex-Officio Students Present: G. Baraza, Meredith Care, D. Siler

Guests Present: E. Eldridge

I. Call to Order

M. Luttenton called the meeting to order at 9:07 AM. and welcomed D. Armstrong and D. Cannon, who are returning to the GC for the Winter Semester, and E. Eldridge, who is contracted with the Grad Studies Office.

II. Approval of Agenda

Action: M. Staves moved to approve the agenda. K. Wildeboer seconded. Agenda approved.

III. Approval of Minutes

Action: M. Staves moved to approve the minutes with corrections. C. Coviak seconded. The Graduate Council Minutes of December 7, 2007 were approved.

IV. Report of the Chair

M. Luttenton reported that he met with R. Lubberts to discuss marketing graduate programs.

Robert Adams has resigned from Grad Council due to other commitments.

R. Franciosi requested that the GA Policy document be edited to remove procedural information so the document addresses policy only. The GC-PC will review the changes and post on the GC Blackboard site for full GC review. Comments should be forwarded to M. Luttenton. After the comment period, the final document will be forwarded to R. Franciosi.

The DNP program will be coming to GC for review and is a priority item. C. Coviak discussed the background of the DNP prospectus. The prospectus was originally approved in 2001. At that time, the standard credential for a practice doctorate in nursing

was the DNS degree. But the primary accrediting body, The American Society of Colleges of Nursing, determined that the DNS was equivalent to a Ph.D. The GC-CC should have the Final Plan next week. C. Coviak noted that she can provide course proposals for GC-CC review, however, they are not yet public.

The GC discussed possible scenarios for reviewing Final Plans and related course proposals. Other committees have reviewed both simultaneously, or reviewed the FP first and tabled final action until the courses were reviewed. The GC-CC does not to delay approval of an entire program because of minor course revisions. It was noted that a program does not need to go “live” if all courses have not been approved. However, students have an expectation that courses will be available as soon as a program is approved. However, marketing, scheduling issues and implementation will need time to be mapped out.

IV. Report of Dean

WGVU Advertisements

WGVU will begin new TV spots with ‘factoids’ about GVSU. They will also create others to feature successes of one or more graduate programs.

EDPAC

P. Kimboko gave a presentation to the EDPAC group in November about her vision for graduate enrollment. The December topic was Financial Aid.

A Graduate Enrollment Management group has been formed. They reviewed enrollment data from Institutional Analysis, and will focus on the graduate communication plan, the graduate application, and other issues. P. Kimboko will chair that group.

Midwest Association of Graduate Schools

The MAGS Distinguished Master’s Thesis reviews are underway.

Council of Graduate Schools Annual Conference

P. Kimboko presented on benchmarking. She noted that she received positive feedback from other graduate deans. Many presentations from the conference are online at www.cgsnet.org.

Michigan Graduate Deans

The graduate deans from Michigan met during the conference to discuss holding a Graduate Student Week in Michigan. M. McLogan, the Provost, and President Haas support the initiative. The Michigan graduate deans hope to obtain a proclamation from the Governor to designate a week to showcase graduate education and graduate students’ work. P. Kimboko noted that graduate education is not strongly promoted in Michigan.

GSGA Staff Changes

The GSGA office added a new staff member, Jennifer Wildey. I. Fountain now processes GA appointments and petitions, and Shirley Dilworth now works in the grants administration area.

Miscellaneous

P. Kimboko met with Lynn Blue and Wendy Wenner last fall to discuss international graduate student issues. The next Graduate Directors meeting on January 25th will include guests from International Admissions.

CGS is building a database of quality graduates and the difference they make to society. There are no timelines for submissions. D. Armstrong suggested that GVSU have such a database as well, which could be used for initiatives such as Michigan Graduate Students week.

P. Kimboko noted that the Financial Aid budget is being reduced, and as a result, they are reviewing all international student scholarships, both graduate and undergrad.

IV. Report of the Curriculum Subcommittee

C. Coviak reported that the subcommittee is meeting after today's Graduate Council. A major agenda item is to begin a strategy for upcoming curriculum reviews, including ensuring that the PAS proposals have addressed the concerns of the GC-CC before sending them to the next level, and that another person chairs GC-CC when the DNP is being reviewed, in order to avoid a conflict of interest.

At the last GC-CC meeting, the subcommittee approved a proposal from SCB, but the minutes from that meeting are not yet available for approval. One item in need of GC approval is a program change in the SCB, which is proposing to add an emphasis in health sector management. The MBA program has partnered with CCPS/SPNA to use existing courses from the MHA program. The MBA has an ethics requirement, and this new emphasis is substituting a health law course for an ethics course. The Curriculum Subcommittee recommended that the program change be approved.

Action: M. Staves moved to approve the MBA emphasis in health sector management. D. Ross seconded. Motion passed.

M. Luttenton noted that an online program in COE is at Prospectus stage. However, the GC does not yet have a policy on review and approval of online programs. Issues with NCA need to be resolved in order to offer online programs.

V. Report of the Policy Subcommittee

R. Wilson reported that the GC-PC has a number of issues under discussion, such as whether or not graduate admissions could be done by the college dean's office of the Graduate Dean's office, creating a thesis handbook, the time to degree completion, graduate faculty qualifications, the capstone experience, and Graduate Admissions standards.

The standard process for a policy to be adopted is to review peer institutions, draft a policy proposal, review by Graduate Directors, then receive feedback from the GVSU community, then additional vetting in GC-PC and Graduate Council.

V. Report of GPSA

G. Baraza gave the report. GPSA officers met with President Haas. They discussed the importance of GPSA as a voice for graduate students. President Haas is very supportive of GPSA and graduate education. He would like to meet with GPSA more often and have more involvement with a wider body of graduate students. President Haas asked GPSA about creating a legacy, a strategic plan, and how they can recruit first year students to ensure consistency. He would also like to reach part-time students and off-campus students.

Some of the graduate students concerns that were raised with the President include parking for graduate students and GAs, raising GA stipends, and communication concerns, particularly with GVSU's website.

Ruqaiyah Rogers has requested to step down as the Student Representative to the Graduate Council. GPSA will appoint a replacement.

VII. Adjournment

Action: D. Cannon moved to adjourn. C. Grapczynski seconded. Meeting adjourned at 11:02 AM.

Minutes approved at the Graduate Council meeting of January 25, 2008.