Fund Type:
Engaging Undergraduate Students in Scholarship: Supplementary Startup Funds for New Faculty

Purpose:
The purpose of the fund is to encourage new tenure-track faculty to actively engage undergraduate students in their research and scholarship. One of the best opportunities to set up research/scholarship in a way which includes undergraduate students is early in a faculty member’s career. However, to do this, there are often additional supply and research support costs. This grant is offered to offset these startup costs and encourage new faculty to offer opportunities to undergraduate students interested in research and scholarship.

Eligibility:
Tenure-track faculty (not yet tenured), with preference given to faculty who are in their first or second year at the time of application.

Funding Guidelines:
Up to $1,000 for supplies and materials. Two awards to be offered annually in Brooks College. Please note this award does not include student stipends, unless students are doing work that would prepare the faculty member’s research to engage additional students over an extended period of time. The award does not include faculty stipend.

Applications will require the following documents:
1. A proposal as described below
2. An updated CV
3. A research/scholarship statement
4. A letter of support from the faculty member’s department chair, or unit head.

Proposal
Section 1: Project Description and Abstract
Provide a clear, concise description of the research project to be supported. This description should be written for a generalist audience. (Maximum 200 words)

Section 2: Engagement of Undergraduate Students
Explain how your research in this area will be inclusive of undergraduate researchers and scholars. (Maximum 200 words)

Section 3: Budget Justification
The budget justification should address the relevance of the proposed budget in terms of its relation to the proposed project. This section should also include a disclosure of all start up funds provided by internal and external sources.

Section 4: Project Description and timeline
Clearly describe the research/scholarship to be supported and how the additional funds will allow for
the inclusion of undergraduate students.

The project description must be single-spaced and cannot exceed two (2) pages.

Submission Information
The deadline for submissions is June 1, 2015. Applicants will be notified of funding status by July 1, 2015. Funds will be available at the time of notification. Faculty members will be expected to attend an Office of Undergraduate Research and Scholarship (OURS) mentorship program during 2015-2016, as well as provide a summary description on their research and how undergraduate students can become involved. This description will be featured on the OURS website.

Please forward applications to Susan Mendoza, Director of Undergraduate Research and Scholarship, 230 LIB, mendozsu@gvsu.edu.

This fund is supported by the Brooks College and the Office of Undergraduate Research and Scholarship.