1. **Committee Members:**

- Jack Mangala (AAA/PLS), Chair
- Kristine Mullendore (CJ)
- Melanie Shell-Weiss (LIB)
- Craig Benjamin (Honors)
- Mark Schwartz (ANT)

2. **Workload:**

- Fall 2015:
  
  1 full professor review
  3 sabbatical proposal reviews

- Winter 2016:

  2 tenure and promotion reviews
  2 contract renewals

3. **Other Activities**

- CPC Chair also served on the University Sabbatical Review Committee and the University Personnel Review Committee.

4. **Observations and Recommendations**

1. There is a need to differentiate scholarly from ‘public’ types of presentations in candidate CVs and integrative statements.
2. The college needs to determine a policy on whether candidates should include in their files unit and CPC statements from prior reviews. The CPC is in favor of including such documents.

3. Candidates need to make a clearer differentiation in their CVs between peer-reviewed and non-peer-reviewed publications. One way of doing this is to list publications in different categories – Peer-Reviewed/Scholarly; Encyclopedia Entries; Book Reviews; ‘Public’ Publications, and so on.

4. It would be useful for the Committee to know the actual numbers of students enrolled in each class taught by candidates.

5. Colleagues in the Brooks College who are applying for sabbatical leave should more clearly articulate their methodology to other colleagues outside of Brooks, across the full range of disciplines at GVSU, who might be reviewing such proposals.