



2017-2018 Election Packet

**Congratulations! You have decided to seek a position on
The Grand Valley State University Student Senate.**

NAME: _____

This packet contains information you will need during the Election Process.

**You will be responsible for knowing all of the included information and information
from gvsu.edu/studentsenate/elections/**

**If you have any questions, please feel free to contact Sean O'Melia, Student Senate
Executive Vice President at 616-331-2333 or at senates@gvsu.edu**

Included in this packet are:

- Election Timeline
- Senate Eligibility Criteria
- Post Election Procedures
- Campaign Rules and Regulations
- Candidate Petition

A couple of things to consider...

- You need to turn in your completed Candidate Information Application and Candidate Petition, as well as a picture of yourself.
- When you hand in your election packet, make sure the "Election Packets Received" Log is completed in the Student Senate Office.
- When you turn your packet in, a current Student Senator will take your picture against the blue wall in the office for the Lanthorn Article
- Unless you receive authorization from the Elections Commission, only your name on record with the registrar can be used on any form of campaign materials.
- Being a Student Senator is a very prestigious and honorable position. Please demonstrate the respect you will show to this public office through appropriate campaigning techniques.

ELECTION TIMELINE

Campaigning may begin as soon as the individual turns in a completed:

- 1) Elections Packet
- 2) Submit statement on-line
- 3) Have photo taken

Monday, March 20th	Election Packets DUE to the Student Senate Office in Allendale by 5:00 p.m. All completed packets MUST be returned by this time to the Student Senate Office (Kirkhof 040) on the Front Desk
Monday, March 27th	Online Voting Begins at 8:00 a.m. All voting will be done online; the link is located on the Student Senate Webpage Click on the voting tab on the left and follow the directions
Saturday, April 1st	VOTING ENDS at 11:59 p.m.
Monday, April 3rd	Election Results Announced Results will be posted online Results will also be emailed to all candidates
Thursday, April 6th	Nominations Meeting of the Senate-Elect – 6:00 p.m. Held in room 2204 Kirkhof (Allendale Campus) Nominations for the 2016 – 2017 Senate Cabinet will take place during this meeting
Thursday, April 13th	First Meeting of the 2017-18 General Assembly – 4:30 p.m. Held in room 2204 Kirkhof 2017 – 2018 Senate Cabinet Elections take place
Thursday, April 20th	Second Meeting of 2017-18 General Assembly–4:30 p.m. Held in room 2204 Kirkhof 2017 - 2018 General Assembly
Saturday, September 16th	Fall Training - Time TBA Location TBA
Saturday, January 13th	Winter Training - Time TBA Location TBA

Student Senate Application Information

Please fill out the information located on our **Candidate Application form located on Orgsync**. The link to the application site is located on the Student Senate Elections tab of the Student Senate Website. You will be required to enter your identification information such as your name, major, G-number (for grade check purposes), class standing, and platform statement. The platform statement is used to inform voters of what you plan to do for Senate if you are elected. The statement is limited to 200 words and will be displayed on the Ballot and in the Election Edition of the Lanthorn. However, the platform statements will be cut down on the Lanthorn advertisement to 200 words for formatting purposes.

STUDENT SENATE ELIGIBILITY CRITERIA

All members of the Senate must:

1. Be currently enrolled at Grand Valley State University and enrolled during the time the position is filled.
2. Senators must maintain a minimum of a 2.0 cumulative grade point average at all times.
3. Cabinet members must maintain a minimum of a 2.5 cumulative grade point average at all times.

If elected Senators are expected to do the following:

1. Attend General Assembly meetings on Thursdays starting at 4:30 p.m. (in Allendale), as well as General Assembly meetings scheduled for different locations, with a later time, to allow for travel.
2. Attend scheduled meetings of, and complete work for, the assigned committee.
3. Serve two (2) office hours weekly in the Student Senate office or perform an approved two hour Senate activity.
4. All members of Student Senate should be available from 4:30 p.m. to the end of the General Assembly meeting every Thursday.

POST-ELECTION PROCEDURES

All complaints on the conduct of any candidates during the election must be presented to the Elections Commission by the third day after the close of elections.

The Elections Commission must post names and reasons for the invalidation that took place within 5 days after the election.

A recount shall be held at the request of any candidate getting 90% of the votes required to be a Senator. A recount may also be ordered at the request of any member of the Elections Commission.

CAMPAIGN RULES AND REGULATIONS

- If a Student is studying abroad and can apply for Student Senate with approval by the Elections Commission with a designee filling out the Election Ballot and obtaining 100 signatures.
- No campaigning during elections, including verbal and/or printed (written), is permitted within 20 feet of any computer lab (unless the computer lab is apart of a class that the student is enrolled in).
- No candidate may use any paid web advertisements or the GVSU Events Calendar to publicize his/her candidacy.
- No campaign materials may be displayed in classrooms for any individual candidate.
- All campaign materials must be approved per the Grand Valley State University posting policy (i.e. campaign materials must display the appropriate stamp(s) and be posted ONLY in approved areas - <http://www.gvsu.edu/posting/>).
- Public address systems, other mechanical or electrical sound equipment are prohibited for on campus campaigning.
- No campaign material may include the name of more than one candidate unless each person listed has given authorization. The number of people allowed to campaign together may not exceed three. Authorization must also be obtained from the Elections Commission. Contact Sean O'Melia, (616-331-2333 or senates@gvsu.edu) for information on how to authorize such campaign materials.
- Once you have turned in the online Candidate Application, the Candidate Petition, and have had your picture taken in the Senate Office, you are free to begin campaigning.
GOOD LUCK!!!

****All campaigning must adhere to the campaign rules outlined in this packet. Any infractions of these rules must be reported in writing to the Elections Commission by the third day after the elections close.

If you see a candidate not adhering to the rules and regulations outlined above, please contact Sean O'Melia (616-331-2333 or omelias@mail.gvsu.edu) as soon as possible and before results are posted.

**FOR MORE INFORMATION ON STUDENT SENATE VISIT
GVSU.EDU/STUDENTSENATE/ELECTIONS**

Student Senate Committees
Election Timeline
Frequently Asked Questions
Electronic Version of this Document

**STUDENT SENATE PETITION
FOR THE 2017-2018 ELECTION BALLOT**

NAME OF CANDIDATE: _____

Faculty Endorsements

For the 2017-2018 Election Ballot

	SIGNATURE	<u>PRINT NAME</u>	<u>Department</u>
1			
2			

The signature and student number of at least 75 currently enrolled GVSU students is required. Only the last four (4) digits of the student G-number need to be provided for verification of student status.

WE THE UNDERSIGNED STUDENTS HEREBY ENDORSE:

FOR THE POSITION OF STUDENT SENATOR

NAME OF CANDIDATE: _____

	SIGNATURE	<u>PRINT NAME</u>	STUDENT G# (last 4 digits)
1			
2			
3			
4			
5			
6			
7			

**RETURN THIS COMPLETED FORM TO THE STUDENT SENATE OFFICE IN KIRKHOF
ROOM 0040 BY 5:00 PM ON MONDAY MARCH 20th.**

STUDENT SENATE PETITION

FOR THE 2017-2018 ELECTION BALLOT

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WE THE UNDERSIGNED STUDENTS HEREBY ENDORSE:

FOR THE POSITION OF STUDENT SENATOR

NAME OF CANDIDATE: _____

	SIGNATURE	<u>PRINT NAME</u>	STUDENT G# (last 4 digits)
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			

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WE THE UNDERSIGNED STUDENTS HEREBY ENDORSE:

FOR THE POSITION OF STUDENT SENATOR

NAME OF CANDIDATE: _____

	SIGNATURE	<u>PRINT NAME</u>	STUDENT G# (last 4 digits)
23			
24			
25			
26			
27			
28			
29			
30			
31			
32			
33			
34			
35			
36			
37			

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WE THE UNDERSIGNED STUDENTS HEREBY ENDORSE:

FOR THE POSITION OF STUDENT SENATOR

NAME OF CANDIDATE: _____

	SIGNATURE	<u>PRINT NAME</u>	STUDENT G# (last 4 digits)
38			
39			
40			
41			
42			
43			
44			
45			
46			
47			
48			
49			
50			
51			
52			

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WE THE UNDERSIGNED STUDENTS HEREBY ENDORSE:

FOR THE POSITION OF STUDENT SENATOR

NAME OF CANDIDATE: _____

	SIGNATURE	<u>PRINT NAME</u>	STUDENT G# (last 4 digits)
53			
54			
55			
56			
57			
58			
59			
60			
61			
62			
63			
64			
65			
66			
67			

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WE THE UNDERSIGNED STUDENTS HEREBY ENDORSE:

FOR THE POSITION OF STUDENT SENATOR

NAME OF CANDIDATE: _____

	SIGNATURE	<u>PRINT NAME</u>	STUDENT G# (last 4 digits)
68			
69			
70			
71			
72			
73			
74			
75			

**RETURN THIS COMPLETED FORM TO THE STUDENT SENATE OFFICE IN KIRKHOF
ROOM 0040 BY 5:00 PM ON MONDAY MARCH 20th.**

NOTICE:

**YOUR APPLICATION IS NOT COMPLETE UNTIL YOU
HAVE SUBMITTED YOUR PERSONAL STATEMENT AND
HEADSHOT PHOTO FOR THE LANTHORN ELECTION
EDITION. PHOTOS WILL BE TAKEN AT TIME OF
SUBMISSION IN THE SENATE OFFICE**