

## Grand Valley State University Summer Mathematics REU

*Directions for Letters of Recommendation*

You have been asked to write a letter of recommendation on behalf of a student who is applying to participate in an NSF-sponsored Research Experience for Undergraduates (REU) program, to be held at Grand Valley State University in Allendale, Michigan during the summer of 2015. More information about the program can be found at our web site: [www.gvsu.edu/mathreu](http://www.gvsu.edu/mathreu)

When we evaluate applicants for our program, we are specifically looking for students who are capable of doing independent work but who can also work well with others in a collaborative research environment. To be successful, participants will need to be able to cope with the frustration that often accompanies research. Applicants should show evidence of an appropriate level of mathematical ability, as well as both mathematical and emotional maturity. They should enjoy mathematics and be interested in learning more. They should also possess strong oral and written communication skills.

In your reference letter, please tell us your opinion of how the applicant meets these criteria. Please also tell us some information about yourself, including your title, institution, contact information (including your e-mail address), and how long you have known the applicant.

***Please note that we will only consider applications for which we have received two letters of recommendation. In order to receive full consideration, applications (including letters of recommendation) must be received by February 20, 2015.***

We prefer to receive letters of recommendation via e-mail. Letters sent via e-mail should come from a verifiable work e-mail address, should be addressed to Prof. William Dickinson and sent to Sandee Snyder at [snydersa@gvsu.edu](mailto:snydersa@gvsu.edu).

You may also mail your recommendation. If you choose to do so, please seal your recommendation letter in an envelope, signing your name across the back, and send it to:

Prof. William Dickinson  
REU Program  
Department of Mathematics  
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GVSU  
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