Family Futures is a nonprofit organization located in downtown Grand Rapids, Michigan at the Riverview Center. For more than 25 years, Family Futures has worked to support families and to shape a community that protects children from abuse and neglect. We are known as an excellent place to complete an internship in the community because of our dedication to the professional development of students, hands-on experience and flexibility. Past interns appreciate the critical skills they learn as they embark on careers in the nonprofit and private sector.

Internship Opportunities
At Family Futures we are truly fortunate to have dedicated interns and volunteers who donate their skills and time. Unpaid internship opportunities currently exist for students to gain practical experience in the following areas:

1. Non-profit Accounting (1): This internship provides experience in accounts payable, accounts receivable, payroll, bookkeeping, computer skills, and may include program specific budgeting and preparation for various reports.

2. Violence Prevention (1): Throughout Kent County, Family Futures provides educational sessions to diverse audiences on a wide variety of topics, helping to create a more informed community that is invested in prevention. This intern will support programming by being organized and dedicated to outreach.

3. Childhood and Community Development (4): These interns support families in Kent County through the use of the Ages and Stages Questionnaire (ASQ), a child developmental screening tool. The purpose of this free and voluntary program is to provide parents with valuable information about their child’s development and community resources. All interns will assist in the day to day operations of Connections with emphasis in the following areas:
   a. Community Intern (2): share your time between another community nonprofit and Connections.
   b. Childhood Development (2): This intern will be the lead for following up correspondence with our Connections parents and assisting with the seasonal newsletter.

4. Nonprofit Administration (1): This is a unique internship for those seeking experience in a leadership position, where skills like time management, community collaboration, project management, and organization are key.

5. Social Services (1): Healthy Start is a unique primary prevention collaborative for first time parents in Kent County that is coordinated through Family Futures. Gain practical experience in the area of social work program management.


7. Fund Development (1): This intern will work with our Resource team to develop and implement fundraising efforts for 2014/2015. Gaining experience in fundraising, grant writing and research is a plus!

8. Special Events (1): This internship is for anyone looking for experience in hospitality, event planning, and fund development. Ideally, this intern would complete two semesters (Fall and Winter).

9. Communications (2):
   a. Video Production (1): Searching for a student wishing to gain practical experience in video production through shooting and editing videos to help support our work and programs.
   b. Marketing (1): Includes fund development, event planning and brand management and programming. The intern will gain experience in print design, web content editing, copywriting, public relations, fund development, and project management.

10. Interdisciplinary (1): The student with interdisciplinary studies emphasis will shine in this cross department opportunity. Examples include data analysis, research and program improvement.

In order to apply for an internship please complete our quick online internship application at www.familyfutures.net/internship. For more information, please call 616-454-4673 ext. 149 or email internship@familyfutures.net.