

CLAS Weekly

August 23, 2023

If you have an item you would like included in the CLAS Weekly Mailing, please submit it using [this form](#). The weekly submission deadline is Mondays at 5:00 pm.

All

1. Tutoring and Reading Center Open House

The Tutoring and Reading Center will open in our new location—Henry Hall 112—on Tuesday, September 5, 2023. The Physics Help Corner and the Allendale Engineering Student Success Center are also moving into Henry Hall 112 to allow for more versatile and flexible spaces.

We invite faculty and staff to join us for an [open house](#) on Wednesday, September 6, 2023, from 9 am to 11 am. Enjoy coffee and breakfast pastries while you check out the new space and meet some of our amazing tutors.

There will be a student open house Thursday, September 7, 2023, at 3 pm. Please encourage your students to attend!

2. PAD 308 Conference Room

PAD 308 conference room will be unavailable at least through the end of August, and possibly until the end of September. If you have something scheduled there in the next few weeks, please be advised the room is still under renovation.

3. 2023-2024 Call for Student Advisory Committee Members

The CLAS Student Advisory Committee for Dean Drake is looking for recommendations for student members majoring and/or minoring in disciplines within CLAS for the 2023-2024 school year. Our goal is to have a committee representative of our students. Student Advisory Committee members will be expected to be culturally humble. They will also be expected to help Dean Drake think about how to promote an inclusive and equitable environment in CLAS for students. There are no GPA or class year requirements. Please email your recommendations to [Mona Silva](#) by Friday, September 8, 2023.

4. DeVos Medical Ethics Colloquy

[DeVos Medical Ethics Colloquy](#)

September 18, 6:00 pm

[Topic](#): Decision Making When Caring for Guarded Patients in Health Care

Speakers: Daniel Brudney, MD; Erin Paquette, MD

Moderator: Matthew Armstrong, MD

Faculty & Unit Heads

1. Student Success Information for All Faculty

Important academic advising and student success information has been added to the [Faculty Advisor website](#) (navigate to Student Success tab, then to Summary in the drop-down list). Please review this information as you finalize your preparation

2. Fall 2023 Personnel Portfolio Workshop

The [Personnel Portfolio Workshop](#) is designed to support faculty going up for any personnel review in 2023-24. Working with an assigned faculty mentor, participants will compose their Personal/Reflective statement and, as time permits, prepare other supporting materials for their portfolio in accordance with their college and unit personnel policies.

5. Fulbright U.S. Scholar Program 2024-25 Competition Awards to Austria

The [Fulbright U.S. Scholar Program](#) give opportunities to U.S. citizens to teach, research and carry out professional projects around the world. The [following opportunities are open in Austria](#). Over 400 awards are available in more than 130 countries, many open to all disciplines. You can find a complete list of opportunities in [the list of open awards, found here](#). Application deadline is **September 15, 2023**.

Important Dates & Deadlines

Aug 23	FTLC Teaching & Learning Conference
Aug 24,9-2	CLAS Faculty and Staff Meeting
Aug 28	Fall classes begin
Aug 28, 5pm	Candidate Personnel Portfolio moved to dept BB site
Sept 1	Sabbatical proposals due through the sabbatical system
Sept 1, 5 pm	Last day to add, register, pay;100% tuition refund deadline
Sept 3-4	Labor Day recess
Sept 22	Credit/No Credit deadline
Sept 22	75% tuition refund deadline/credit/no credit grade deadline
Sept 30	Sabbatical proposal unit recommendations due to USRC
Oct 1	Faculty workload plans (FWP) due in Digital Measures
Oct 1	CSCE Catalyst Grant for Research and Creativity proposals due
Oct 9-13	Mid-term evaluations
Oct 13	Feedback on FWP from secondary unit head for joint appointees is due to primary unit head
Oct 13	Promotion materials due to Dean's Office
Oct 16-Nov 30	Unit process for reviewing FWPs
Oct 23-24	Fall break



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