**CLAS Curriculum Committee: 2020-2021 Report**

The CLAS Curriculum Committee is responsible for reviewing curricular proposals within CLAS. These include New Courses, Course Changes, Program Changes, New Programs, and New Certificates.

Our committee has 12 faculty members from a variety of units within CLAS. Our members collectively bring diverse knowledge and skills to the review process, providing content and program expertise that are vital to helping authors write strong proposals. In addition, our ex-officio member, Associate Dean Tammy Shreiner, brings us an important and helpful perspective as a representative from the Dean’s office. The goal of our committee is to help authors make the best possible case for their curriculum changes or proposals, and to ensure that they can avoid any problems further up the review chain. We review proposals with an eye toward ensuring authors have provided a thorough rationale, adhered to Syllabus of Record guidelines, and adequately identified and dealt with potential overlap with, or effect on, other disciplines, units, or colleges.

Our committee meets Fridays from 3-5 p.m., this year via Zoom. Prior to each committee meeting, members write out detailed comments on each proposal. During meetings we discuss proposals, meet with proposal authors, and vote to move proposals forward or request amendments. The majority of proposals are voted “approved, pending changes,” which means they come back to the CCC Chair after amendments have been completed. Sometimes we decide that the committee as a whole should review the proposal as again, in which case the vote is “not approved.”

Having served ten years on this committee, I am still impressed by the level of detail at which our committee members review each proposal. Each member brings unique insights and contributes in important ways. Together, their work serves to strengthen each proposal as it moves forward in the curriculum process.

This year, as you can imagine, was comparatively slow; the CCC reviewed only approximately half as many proposals as usual. In total we reviewed a total of 69 different proposals, including 21 New Courses, 23 Course Changes, 24 Program Changes, and 1 New Certificate.

Special thanks go out to Mona Silva from the Dean’s office. She has done a wonderful job making sure all of our proposals are loaded onto Blackboard, and keeping records of proposal memos and agendas.

**Proposals Reviewed: 69**

* 21 New Courses
* 23 Course Changes
* 24 Program Changes
* 1 New Certificate

Report respectfully submitted by Regina Koehler, Chair, CLAS Curriculum Committee on