Faculty Teaching and Learning Center Advisory Committee
Meeting Minutes
10/27/14

Present: Alderink, El-Said, Gondhalekar, Grapczynski (Recorder), Pettes Guikema (Chair), Langlois, Meyer-Looze, Rener, Roberts, St. Louis, Talbert.

1. Meeting called to order at 1:05 PM.
2. Agenda approved with no changes.
3. Minutes approved as disseminated.
4. Announcements
   • November 10 meeting will be just for Awards Subcommittee meeting
   • Please complete survey for meeting times (on Blackboard – meetings survey)
5. SoTL Discussion (continued from previous meeting)
   • Reviewed the charge from UAS, which was focused on “…disconnects between Handbook and unit expectations” (primary responsibility of faculty doing excellent teaching).
   • The committee can encourage and promote SoTL, but it is not our purview to investigate individual colleges’ personnel policies
   • What are we currently doing in SoTL?
     o Continue doing the fall teaching conference
     o FTLC will help with funding for conferences to promote SoTL (faculty do not have to be presenting to qualify for funding)
     o FTLC currently sponsors the Lilly Conference
     o Developing SoTL awards
     o Keeping teaching at the forefront, more than once a year
     o Presenting what people are doing in the way of SoTL
   • Other ideas?
     o Some units allow time at faculty meetings to share research and teaching activities
     o Set up a mentoring program for SoTL (already have faculty learning communities)
     o Provide individual consultations on teaching/learning
     o Provide a 1 or ½ day for in-house teaching to count for CE
     o Developing a publication of SoTL on teaching and learning (to be peer reviewed), so as to assist with promotion and tenure
     o Create some kind of winter semester T/L event
     o Develop a closer correlation between HRRC and FTLC
     o SoTL for teaching/logistics
     o Provide a document for SoTL
     o Provide documents for SoTL that can be used in preparing for promotion and tenure reviews
     o Invite Bob Smart to talk about database for scholarship and HRRC issues
5. FTLCAC duties will be moved for discussion at a future meeting.
6. Meeting adjourned at 1:50 pm
7. Next meeting: November 24, 2014

Respectfully submitted: Cynthia Grapczynski