FTLC Meeting Notes
Sept 8, 2014


Meeting called to order: 1:00pm
Approval of Agenda: The committee voted to approve the agenda: Approved.
Approval of Meeting Minutes – April 2014: The committee approved the minutes.

1. Subcommittee summaries:
   a. Patty Stow-Bolea reported on Awards Subcommittee. Date for November meeting not yet determined.
   b. Kathryn Steiler reported on Grants Subcommittee. Committee meets 3 times per year.
   c. FTLCAC committee members volunteered for Subcommittees.
      i. Grants: Robert Talbert, Gordon Alderink, Matthew Reidsma/Kyle Felker, Jamie Langlois
      ii. Awards: Janet Vigna, Cynthia Grapczynski, Moustafa El-Said

2. Outgoing chair (Kyle Felker) gave updates from 2013-2014 FTLCAC.
   b. Discussion re: simulations.
   c. Awards process revisions.

   a. Review of Pew FTLC?
   b. Travel grant application process.
   c. What can we do to support scholarship of teaching? (1 meeting?)
   d. Investigating ways to improve academic integrity?
   e. Supporting the implementation of USETI recommendations.
   f. Reviewing teaching awards process.
   g. Reviewing grants application process to see if any improvements can be made.
   h. Simulations: recommendations for best practices. Forum?
      i. Review faculty handbook language for FTLC Advisory Committee.
         i. We no longer need to review space needs as the FTLC is now in Zumberge.
         ii. Meeting times for the future will need to be discussed as the year progresses.
         iii. Other?
   j. Kyle will ask for clarification on several items included in our charge.

4. Election of new chair: Janel Pettes Guikema

5. Motion to adjourn meeting.

6. Next meeting: September 22, 2014 at 1:00 p.m.