



AP Committee Meeting Minutes
Thursday, December 14, 2017, 3:00 pm
2270 Kirkhof

Committee Purpose: The Administrative Professional Committee is the representative body for AP staff, the purpose of which is: To review and make recommendations on GVSU policies that affect AP staff, to facilitate dialogue between the AP staff and others at GVSU, to consider questions, concerns, and recommendations from AP staff. The recommendations made by the Committee will be reported to the appropriate member of the President's Cabinet.

Group 1	Rence Meredith, Kelsey Penland
Group 2	Colleen Lindsay-Bailey, Beth Thimmesch-Harpold
Group 3	Karen Matchett, Josh Stickney
Group 4	Bill Cuppy, Samantha Minnis
Group 5	Jarrett Martus, Kourosh Khatir
Group 6	Casey Thelenwood, Matti Sullivan
HR Liaison	Devereaux Butler
Provost Liaison	Mary Albrecht

1. Convene 3:00 p.m.

- a. Attendance: Rence Meredith (chair), Josh Stickney, Colleen Lindsay-Bailey, Beth Thimmesch, Bill Cuppy, Jarrett Martus, Kourosh Khatir, Casey Thelenwood, Matti Sullivan, Kelsey Penland, Karen Matchett, Dev Butler
- b. Absent: Samantha Minnis, Mary Albrecht
- c. Guest: President Haas

2. Guest Speaker

- a. President Haas
 - i. Construction/Facilities:
 1. Construction of new health sciences facility on Medical Mile is moving along, new construction plans are underway which includes a proposed new facility for computer information system programs.
 2. GVSU has had a lot of facility additions in the last few years that will help the university stay prominent and meet the campus's growing demands through the next decade.
 3. Through the planning process, we will continue to prioritize the maintenance of all our buildings; this is a strength at GVSU.
 - ii. Continue engagement in curriculum design:
 1. GVSU must continue to be relevant through our recruitment and retention processes. We must continue to fulfill commitments to admitted students so they can be successful in and out of the classroom. GVSU must continue to offer rigorous coursework so students can be challenged and successful at GVSU and in their fields.

2. Grand Valley has a similar admittance population to MSU yet they are more successful with retention. This is a goal area for GVSU.
 3. Lake Effect Campaign – with a fundraising goal of \$85 million, the campaign will address three primary areas of need (1) opportunity (2) achievement (3) relevance.
 4. Work continues on early preparatory coursework for incoming and transfer students, this includes, reverse transfer agreements with community colleges, etc.
- iii. Other Updates:
1. The VP of Finance search is wrapping up as the committee has met with finalist and an offer will be made in January.
 2. Re-accreditation, Grand Valley is working diligently for this so we will be prepared and successful next year.
 3. The question of expanding offered childcare services has been proposed many times. The university has continued to explore but challenges prevents expanding the center to include infant care. The addition of an Early Childhood academic major may help this in the future.

3. Approval of November Meeting Minutes: approved

4. Officer/Liaison Reports – Open Discussion

- a. S & B Subcommittee
 - a. Motion Approved and Carried: Move for the APC to charge the S&B subcommittee formally with researching and drafting a recommendation to submit to the APC regarding promotion opportunities for AP staff, and to provide monthly updates to the APC regarding the progress of this endeavor.
 - i. The S&B Subcommittee will create a proposal and bring to AP committee. The proposal will then be subject to vote to decide if it will move forward.
 - b. Motion Approved and Carried: Move for the APC to refer concern regarding healthy choices program equity to the S&B subcommittee to look into:
 - i. Concern was brought forth that the healthy choices program for single parents get less rewards as a dual parent household \$500 verse \$300
 - c. Parental Leave - Women's Commission hoping to have a final document to put forward early next semester
- b. Awards Subcommittee
 - a. Staff will start seeing communications about AP awards in January; look for those emails and get colleagues to nominate peers.
- c. Public Safety Committee
 - a. With changes in the department, the chair and vice-chair (Rence and Samantha) will serve as liaisons to the university public safety committee as representatives for AP staff.
- d. Other Updates:
 - a. (Dev) AVP search down to two candidates; the university will make an offer fairly soon – that person would start approximately February/March
 - b. (Rence) No updates on travel stipend or university provided cell phone policies, Rence will continue to work on gathering information.

- c. (Karen) The AP newsletter will be sent out in January which will combine November/December information

5. Adjourn

- a. Next Meeting: Thursday, January 4th 3-4:30pm Seidman 3001; Guest speakers Jen Wardrop and Carolyn Clayton