**AP Professional Development meeting 2/20/24**

Today our meeting was made up of good discussion around Professional Development theories, activities and priorities. This includes GVSU Human Resources Department as Natalie Trent shared that they are currently developing a good reservoir of foundational job descriptions that will help build successful job paths and job succession. It’s important to recognize that many GVSU jobs have specific hierarchy lines, but not all jobs have a set ladder for job growth. HRO is also addressing jobs that don’t have any easy line of job growth, and recognize that it is important that employees develop broad skills and experiences that can help them apply higher level positions.

We discussed how much of the new training is going digital and how technology has changed the landscape of professional development and growth. GVSU works to maintain a good balance between technology onboarding and in-person or hybrid opportunities. The Human Resources website is a great place to find much of this relevant information, training, and onboarding support.

March 1st is the AP development staffs next PD development on “Excel training.” This event is fully booked at this time with 45 people reserved. As it is in the computer lab there are no refreshments and we discussed how we could have multiple technology trainings (perhaps even excel) per year that are ongoing as part of the AP development groups initiatives. We did also talk for a bit about the survey and Hannah will be adding questions about technology training needs.

Our Spring Social event is still in the works with some last-minute planning and confirmations from Jolly Pumpkin are incoming. We did not spend much time on this topic as the focus was on the upcoming PD event. Hannah updated us that considering the Workday update that we are not able to get correct lists of new employees and so the letter we developed will not be send out at this time.

It was good conversations and good discussion. There are no current tasks for the group, but we will see everyone after the development event as we meet shortly after that.