**LGBT Faculty-Staff Association Board**

**Minutes**

**Thursday, July 25 – 3 PM to 5 PM, CBG**

**Members Present:** Sean Bible, Forrest Clift, Jerrod Nickels, Kim Ranger, Gary Van Harn, Meg Woller-Skar

**Absent:** Kyle Felker

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**7.1 Treasurer’s Report**

7.1.1 Kim closed out the 11/12 budget, and reported that $907 carried over to the new fiscal year. Forrest submitted a copy of his activities report & costs to Jeanne Arnold. Thanks to both Kim and Forrest for their work and attention to detail.

**7.2 Old Business** **(Review of Minutes from FSA Retreat of 5-31-12)**

 7.2.1 Do we open up social events to Allies? With the exception of events like the

 Welcome Back reception in September, the concensus was no.

 7.2.2 Welcome Back Reception scheduled for 9/19/12, 4-6pm in the U-Club. Forrest has already invited senior Administration, the U-Club is reserved, and Kim will order the same menu as last year. No podium or mic needed. Forrest will provide talking points for T. Haas. Reminder to ourselves to track attendance.

 7.2.3 FSA Mission Statement and goals revision; much thanks to Forrest and Jerrod. Other than a slight change to goal #4, the Steering Committee approved the revisions. Sean will communicate with the membership via Survey Monkey to get an up or down vote on the revisions.

 7.2.4 Developing LGBT-specific pedagogical approaches to teaching, c/o Shawn and Kyle, in contact with FTLC (Kurt Ellenberger). FTLC is interested in sponsoring or highlighting scholarly work in this area. The conversation continues…

 7.2.5 FSA to provide one $500 scholarship to assist Faculty/Staff with LGBT research initiatives. Megan is trying to make contact with Robert Smart @ CSCE. FTLC could also administer this scholarship. Consensus is that the FSA does not take applications or administer the scholarship; we only sponsor. FTLC has an October/March grant cycle; the scholarship could be available in March.

 7.2.6 LGBT Resource Center Lending Library: The sub-committee is still working out the scope/scale/purpose of the lending library, and this is not likely to be resolved quickly. There is no hurry for our purposes, and we can encourage the membership now to contribute to the Resource Center’s discretionary fund, naming the lending library if so desired.

 7.2.7 LGBT Resource Center Rainbow Social, scheduled for Thursday, September 6 @ 7pm in the Center. FSA members to attend and meet and greet. Wear blue FSA shirts. (Jerrod will facilitate another shirt order shortly.)

 7.2.8 Teacher Training Programs, c/o Forrest, who is developing a program with COE. Possible monthly get-togethers with LGBT students in teaching programs?

 7.2.9 Outreach to LGBT students: shall we sponsor another Meet & Greet this year? Since the Center will already be hosting an event of this nature, we decided to cancel our own. Shall we co-sponsor the Center’s Rainbow Social?

7.2.10 New Faculty Orientation, c/o Kim Ranger. Kim still needs to talk with Christine Rener about putting FSA materials in new faculty orientation packets. Much discussion ensued about the merits of leaving materials on a separate table for new faculty to pick up as opposed to having them in their packets. It was felt that even though new faculty are probably overwhelmed with information and may not even notice an FSA brochure in their packets, this would be better than expecting brand new employees in an unknown environment to self-identify as LGBT or Ally in public picking up LGBT-specific literature. (Reminder to begin development of an FSA brochure; Forrest offered the graphic design services of his partner, Gary Burmeister.) Jerrod will deliver a stack of FSA placards with an events calendar on the backside to Faculty Orientation.

**7.3 New Business**

7.3.1 Meeting with Jeanne Arnold, c/o Shawn, Forrest & Jerrod to present new 12/13 budget proposal based on solid activity report for 11/12. Request will reflect some new initiatives, but no conference sponsorship for 12/13. Solicit and incorporate feedback from Jeanne.

 7.3.2 Lavendar Graduation will no longer have an award ceremony component. Awards will be handled at a special Spring Banquet sponsored by the LGBT Resource Center. No date or location available as yet.

 7.3.3 Rainbow Social, a Resource Center sponsored meet & greet, will be held Thursday, 9/6/12 @ 7pm in the LGBT Resource Center. Forrest and Gary will attend. FSA to co-sponsor?

 7.3.4 HR job application c/o Forrest: EEO language still not added to employment application. Forrest is on it.

 7.3.5 Scholarship Initiatives: A film festival has been suggested. Forrest has a line on free LGBT films; perhaps a week-long event, guest speakers? Kim suggests working a year in advance on something like this for logistical reasons. For now, we will highlight scholarly LGBTQ work by GVSU staff and faculty.

 7.3.6 Website/Information and emails: Meg has done a great job updating our website and has the complete approval of the Steering Committee to make changes as she sees fit, outside of content that requires membership approval. Kim continues to monitor the FSA email account.

 7.3.7 FSA Newsletter: Forrest enjoys doing this, and will continue to volunteer to produce an every-other month newsletter. Thank you Forrest!

 7.3.8 Emails & reminders to the membership; how much, how often? Shawn will send out all reminders, Forrest will only be generating the newsletter every other month. Should not result in any sense of email overload.

 7.3.9 Placards for Welcome Back Week: Jerrod reports we still have hundreds of the “old” placards to use up. An updated events calendar can be attached to the backside of existing placards. New Faculty Orientation is the current priority. A redesign of the FSA logo and placard is now timely and being discussed.

 7.3.10 Swag & Bling: Jerrod reports that we still have pens and two kinds of magnets left. He will conduct an inventory and let us know what’s still available, and make recommendations for new purchases.

**7.4 2012/2013 Date Calendar**

 7.4.1 Steering Committee Meetings:

* Wednesday, July 25, 3-5pm, CBG
* Wednesday, August 15, 3-5pm, CBG
* Tuesday, September 11, 4-6pm, CBG
* Tuesday, October 16, 4-6pm, CBG
* Tuesday, November 13, 4-6pm, CBG
* Wednesday, December 19, 6-9pm, TBA

Lunches, Faculty/Staff Dining Rooms:

* Thursday, September 27, Kirkhof Center, Allendale
* Monday, October 29, U-Club, Pew Campus
* Monday, November 19, Kirkhof Center, Allendale
* Monday, January 28, U-Club, Pew Campus
* Monday, February 25, Kirkhof Center, Allendale
* Monday, March 25, U-Club, Pew Campus
* Thursday, April 18, Kirkhof Center, Allendale

**7.5 Events**

7.5.1 Annual Event Calendar

 \* September 19th, 2012, **Welcome Back Reception,** 4:00-6:00pm,

U Club Pew

 \* October 27th, 2012 (Saturday), **Costume Party** (where?)

 \* DATE TBA: **Wills, Trusts, and “Family” law**, HR c/o Sue Sloop (where?)

 \* December 8, 2012 (Saturday),**Holiday Party**,

 \* February 16, 2012 (Saturday), **Valentine’s Gay Party**, 6-10pm

 \* DATE TBA: **Pride Banquet/Prism Awards**, 4:00pm, Pere Marquette KC (formerly with Lavendar Graduation)

 \* April 27th, 2012 (Saturday), **ReGAYlia Party**,

 \* DATE TBA: Third Annual LGBT **FSA Conference** (not hosted by GVSU)

 7.5.2 Wills, Trusts, and Family Law presentations (one in Allendale, one downtown) will be coordinated and presented by HR, the FSA will provide refreshments. (Kim to order & communicate with Sue).

**7.6** **Adjournment**

 7.6.1 The meeting was adjourned at 5:15pm.

Next FSA Meeting:

The next FSA Meeting will be held on **Wednesday, August 15, from 3 to 5 pm at the Cottage Bar & Grill.**

Respectfully submitted,

Gary Van Harn

FSA Secretary