\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

LGBT Faculty-Staff Association Steering Committee

Minutes

Tuesday, May 15, 2012 – 4:00 PM to 6 PM, CBG

**Steering Committee Members Present:** Shawn Bible, Forrest Clift, Kyle Felker, Jerrod Nickels, Gary Van Harn, Megan Woller-Skar

**Steering Committee Members Absent:** Kim Ranger

**Guests:**

**Call to Order:** FSA President Forrest Clift called the meeting to order at 4:05pm and welcomed new members Shawn Bible and Kyle Felker.

1. **Review Conference details**
	1. Block of rooms reserved at Holiday Inn @ special rate, online booking link sent out to conference participants.
	2. San Chez food/beverage contract has been arranged for the opening reception on 6/7.
	3. Lunch and Breakfast has been arranged by Kim through Conference Services.
	4. Jerrod will assemble gift bags w/bling and FSA stuff.
2. **Conference Schedule**
	1. Tentative Agenda for June 8
* 9:00-9:30 Networking and Breakfast
* 9:30-10:30 Welcome, Introductions, Presentations
* 10:30-10:45 Break
* 10:45-12:00 Dr. Crossman
* 12:00-1:30 Lunch @ U-Club
* 1:30-2:15 1st session, small group discussions, 2 topics
* 2:15-2:30 Break
* 2:30-3:15 2nd session, small group discussions, 2 topics
* 3:15-4:00 3rd session, large group discussion, all
	1. Two blocks of afternoon time, 4 topics to be addressed:
* Household Benefits, speaker: Dave Smith
* Working with Admin on LGBT, speaker: Milt Ford or Pat Smith
* Attracting & Retaining LGBT Staff & Faculty, speaker: Sean Huddleston?
* Legislative Initiatives: Trevor Thomas? Colette? ACLU lawyer?
	1. Jerrod & Shawn will develop a post-conference survey to determine who might be willing to host next year and what topics shall be addressed.
1. **Annual Planning Retreat**
	1. 9 am to 4 Light breakfast to be served.
	2. Wear bright, primary colors
	3. We will review the year:
* Steering Committee roles and positions
* Purpose of the FSA? Revise mission and values statements?
* Website discussions around further development and the use of images, photos, links, people, experiences, etc.
1. **Miscellaneous**

4.1 Jerrod will schedule a meeting with Jeanne Arnold on or about (?) to report on the FSA’s activities this past year and our use of the budget, and to lay the groundwork for the 12/13 budget request.

1. **Upcoming Events**
2. Summer Party, “Lawn Gaymes,” Saturday, June 23, 3:00-11:00pm.
3. Annual FSA planning session for 2012/2013, Thursday, May 31, 9-4.
4. LGBT FSA Conference, Friday, June 8, 8:30-4:00pm @ U-Club, Pew Campus.
5. Fall 2012 Welcome Back Event, Wednesday, September 19, 4:00-6:00pm, U-Club, Pew Campus.

The meeting was adjourned at 6:05 p.m.