The CITY OF ROSEVILLE, Act 78 Police & Fire Civil Service Commission will be testing for the position of POLICE OFFICER to create an eligibility list for future employment opportunities. Completion of a pre-registration form is required to take the written examination. Please e-mail form to cityclerk@roseville-mi.gov or fax to (586) 445-5068, No later than 4:00 p.m. TUESDAY, AUGUST 9, 2016. The written examination will be held at: Roseville Middle School, (CAFETERIA) 16250 Martin Road on Wednesday, August 17, 2016. All applicants must check-in with picture identification by 5:15 p.m. No late applicants will be accepted!!

If you have any questions please contact:
• City Clerk’s Office at (586) 445-5443

*PLEASE NOTE: INITIALLY A MINIMUM NUMBER OF APPLICANTS WITH THE HIGHEST WRITTEN SCORE WILL BE NOTIFIED TO SUBMIT A FORMAL APPLICATION AND RECEIVE AN INTERVIEW. THE REMAINING QUALIFIED APPLICANTS MAY BE CONTACTED IN THE FUTURE FOR AN INTERVIEW IF ADDITIONAL CANDIDATES ARE NEEDED.

*PLEASE DO NOT SEND ANY DOCUMENTS OR CERTIFICATES WITH THE PRE-REGISTRATION FORM.

**DOCUMENTATION REQUIRED AT TIME OF FORMAL APPLICATION:**

1) An original/certified birth certificate or a passport.
2) Valid driver’s license with photo.
3) Original high school diploma, G.E.D or transcripts.

**DOCUMENTATION REQUIRED AT THE TIME OF HIRE:**

Applicant must meet one of the following requirements:

1) Proof of police academy graduation and certified/certifiable M.C.O.L.E.S.
2) 2 years of out-of-state experience with M.C.O.L.E.S certification.

**STARTING SALARY:**

Entry level Police Officer is $46,000 per year, increases to $50,000 upon completion of field training. After completion of one year of service $55,000. Maximum base salary of $66,724 per current union contract. Health insurance will be provided after 30 days of service.

*All applicants must be a U.S. Citizen and 18 years of age or older*
CITY OF ROSEVILLE
PRE-REGISTRATION
ENTRY-LEVEL POLICE OFFICER

Must be submitted no later than 4:00 p.m. Tuesday, August 9, 2016

DATE: ______________________

NAME: ______________________ (last) (first) (middle)

ADDRESS: ______________________ (street) (city, state, zip)

HOME PHONE: ______________________ CELL PHONE: ______________________

EMAIL ADDRESS: ______________________

ALL APPLICANTS MUST MEET THE FOLLOWING REQUIREMENTS:

* PLEASE DO NOT SEND ANY DOCUMENTS OR CERTIFICATES WITH THE PRE-REGISTRATION FORM *

1) Original/certified birth certificate or a passport
2) Valid driver’s license with photo
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ALL APPLICANTS MUST MEET THE FOLLOWING REQUIREMENT AT THE TIME OF HIRE:

1) Proof of police academy graduation and certified/certifiable M.C.O.L.E.S.
2) 2 years of out-of-state experience with M.C.O.L.E.S certification.

Please email form to cityclerk@roseville-mi.gov or fax to (586) 445-5068.

*An applicant may be disqualified from further processing if he/she intentionally makes a false statement of a material fact, practices, or attempts to practice, any deception or fraud in his application, in his examination, or in his appointment.