

**College of Community & Public Service Undergraduate Advising Center**

**Public Administration**

*(for students who entered GVSU Fall 2011 or later)*

Name: \_\_\_\_\_ Student Number: G\_\_\_\_\_

<b>PROGRAM PRE-REQUISITE – all students must complete this course</b> (also satisfies one Social & Behavioral Science foundation requirement)	
_____ PLS102 American Government and Politics (3cr)	
<b>I. CORE REQUIREMENTS (24 Credits) – All students must complete the following 8 courses</b>	
_____ PA 270 Public and Nonprofit Administration	_____ PA 376 Public Personnel Policy & Administration
_____ PA 307 Local Politics and Administration	_____ PA 420 Organization Theory and Dynamics <i>Pre-requisite: PA270 &amp; Senior Standing</i>
_____ PA 360 Voluntarism and the Nonprofit Sector	_____ PA 490 Public Administration Internship
_____ PA 375 Public Budgeting & Finance Admin.	_____ PA 495 Community Analysis (capstone) <i>Pre-requisite: Senior Standing</i>
<b>II. ADDITIONAL ELECTIVE (3 credits) – All students must complete 1 of the following courses. Certain emphasis areas may require a specific choice. See notes by each course.</b>	
_____ PA 311 Public Sector Information Technology <i>(recommended if IT emphasis) – offered winter only</i>	_____ PA 335 Grant Writing <i>(recommended if Budget &amp; Finance emphasis)- offered fall only</i>
_____ PA 330 Health Care Financing <i>(required if Comm Health emphasis)- offered winter only</i>	_____ PA 372 International and Comparative Admin. <i>Offered when sufficient demand</i>
<b>III. COGNATE REQUIREMENTS – All students must complete either the BA or BS degree cognate</b>	
<b>Bachelor of Science (BS) Degree Cognate</b>	<b>Bachelor of Arts (BA) Degree Cognate</b>
_____ STA 215 Introductory Applied Statistics (3cr) <i>Pre-requisite: MTH110 or equivalent</i>	_____ 3rd semester proficiency in a foreign language Please see the Modern Languages and Literature Department for testing and placement.  (Sequence is typically 101→102→201)
_____ PA300 Research Methods <i>Pre-requisite: STA215, Junior Standing, PA Major</i>	
_____ PA449 Public Policy	
<b>IV. CAREER EMPHASIS REQUIREMENT (9 Credits) – All students must complete ONE of the six career emphasis area from this section. Note: PA 372, PA 380, PA390 and PA 491 may count in any area with department approval.</b>	
<b>Community Development &amp; Planning</b>	<b>Community Health</b>
_____ PA 449 - Public Policy (3cr) Required BS degree course; must be added to plan if BA degree	PA 330 Health Care Financing Required Choice As Additional Elective (Section II)
<b>Complete 2 of the following:</b>	<b>Complete 3 of the following:</b>
_____ GPY 307 - Intro to Computer Mapping & Geographic Information Systems (3cr) <i>Pre-requisite: Sophomore Standing</i>	_____ AHS 340 - Health Care Management (3cr)
_____ GPY 309 - Intro to City & Regional Planning (3cr) <i>Offered fall only</i>	_____ BMS 222 - Introduction to Public Health (3cr) <i>Offered fall only</i>
_____ HST 327 - History of United States Urban Society (3cr) <i>Pre-requisite: FND/HST &amp; Junior Standing</i>	_____ COM 209 - Health Communication Systems (3cr) <i>Pre-requisite: Sophomore Standing</i>
_____ PA 390 - Leadership Dynamics (3cr)	_____ MKT 350 - Marketing Management (3cr) <i>Pre-requisite: Junior Standing</i>
_____ PLS 338 - Citizenship (3cr) <i>Pre-requisite: Junior Standing</i>	_____ OSH 300 - Intro to Occupational Safety and Health (3cr)
_____ SOC 382 - Race and Ethnicity (3cr) <i>Pre-requisite: SOC201</i>	_____ PLS 310 - Politics and Health Policy (3cr) <i>Pre-requisite: PLS102 or Junior Standing</i>
	_____ REC 110 - Foundations of Recreation and Leisure (3cr) <i>Offered fall only</i>

**--Other Emphasis Options Available on back--**

<b>Information Technology</b>	<b>Local Economic Development</b>
PA 311 Public Sector Information Technology Recommended Choice As Additional Elective (Section II)	<i>All 300/400 level work in the Seidman College of Business requires Junior Standing and either 2.75 GPA or permission.</i>
<b>Complete 3 of the following:</b>	<b>Complete 3 of the following:</b>
_____ CIS 231 - Problem Solving Using Spreadsheets (3cr) <i>Pre-requisite: MTH110 or equivalent</i>	_____ BUS 201 - Legal Environment for Business (3cr)
_____ CIS 233 - Concepts of Database Systems (3cr) <i>Pre-requisite: CIS150 or CIS160 or CIS162</i>	_____ CAP 220 - Fundamentals of Public Relations (3cr) <i>Pre-requisite: WRT150 or equivalent</i>
_____ CIS 237 - Introduction to Network Management (3cr) <i>Pre-requisite: CIS150; offered winter only</i>	_____ ECO 200 - Business Economics (3cr) <i>Pre-requisite: MTH110 or equivalent</i>
_____ CIS 238 - Internet Media and Programming (3cr) <i>Pre-requisite: CIS160 or CIS162</i>	_____ ECO 435 - Urban Economics (3cr) <i>Pre-requisite: ECO200 or ECO211</i>
_____ GPY 307 – Intro to Computer Mapping/Geographic Information Systems (3cr) <i>Pre-requisite: Sophomore Standing</i>	_____ ECO 436 - Real Estate Economics (3cr) <i>Pre-requisite: ECO200 or ECO211; offered winter only</i>
_____ GPY 407 - Advanced GIS (4cr) <i>Pre-requisite: GPY307; offered winter only</i>	_____ HTM 101 - Fundamentals of Hospitality (4cr)
_____ MGT 268 - Intro to Management Info Systems (3cr) <i>Pre-requisite: CIS150</i>	_____ MGT 339 - Business and Society (3cr)
<b>Public/Nonprofit Budgeting &amp; Finance</b>	<b>Public Personnel Management</b>
PA335 Grant Writing Recommended Choice As Additional Elective (Section II)	<i>All 300/400 level work in the Seidman College of Business requires Junior Standing and either 2.75 GPA or permission.</i>
<b>Complete 3 of the following:</b>	<b>Complete 3 of the following:</b>
_____ ACC 212 - Principles of Financial Accounting (3cr)	_____ LIB 331 - Person and Profession (3cr) <i>Offered every other year</i>
_____ ACC 213 - Principles of Managerial Accounting (3cr) <i>Pre-requisite: ACC212</i>	_____ MGT 334 - Labor and Employment Law (3cr)
_____ CIS 231 - Problem Solving Using Spreadsheets (3cr) <i>Pre-requisite: MTH110 or equivalent</i>	_____ MGT 355 - The Diversified Workforce (3cr)
_____ ECO 210 - Introductory Macroeconomics (3cr) <i>Pre-requisite: MTH110 or equivalent</i>	_____ MGT 432 - Grievance Administration, Arbitration, and Collective Bargaining (3cr) <i>Pre-requisite: MGT334</i>
_____ ECO 211 - Introductory Microeconomics (3cr) <i>Pre-requisite: MTH110 or equivalent</i>	_____ PA 390 - Leadership Dynamics (3cr)
_____ FIN 331 - Risk and Insurance (3cr) <i>Offered fall only</i>	_____ PHI 325 - Ethics in Professional Life (3cr)
_____ PA 335 - Grant Writing (3cr) <i>(choose if another PA elective completed in Section II) Offered fall only</i>	

<b>Nonprofit Administration Minor</b> (21 credits)	<b>Public Administration Minor</b> (21 credits)
Students in other majors may minor in Nonprofit Administration by completing a <b>total of 21 as outlined below</b> . It's not possible to add this minor to a degree in Public Administration.	Students in other majors may minor in Public Administration by completing a <b>total of 21 credits as outlined below</b> .
<b>Complete ALL of the following Core courses (15 credits):</b> _____ PA 270 - Public and Nonprofit Administration (3cr) _____ PA 335 - Grant Writing (3cr) _____ PA 360 - Voluntarism and the Nonprofit Sector (3cr) _____ PA 420 - Organization Theory and Dynamics (3cr) _____ PA 490 - Public Administration Internship (3cr)	<b>Complete ALL of the following courses (18 credits):</b> _____ PA 270 - Public and Nonprofit Administration (3cr) _____ PA 360 - Voluntarism and the Nonprofit Sector (3cr) _____ PA 375 - Public Budgeting & Finance Admin (3cr) _____ PA 376 - Public Personnel Policy & Admin (3cr) _____ PA 420 - Organization Theory and Dynamics (3cr) _____ PA 495 - Community Analysis (capstone) (3cr)
<b>Complete TWO of the following courses (6 credits)</b> _____ MGT 355 - The Diversified Workforce (3cr) _____ MKT 350 - Marketing Management (3cr) _____ PA 311 - Public Sector Information Technology (3cr) _____ PA 376 - Public Personnel Policy and Admin (3cr) _____ PA 390 - Leadership Dynamics (3cr) _____ PA 449 - Public Policy (3cr) _____ PA 491 - Public Administration Internship II (3cr)	<b>Complete ONE of the following courses (3 credits)</b> _____ PA 307 - Local Politics and Administration (3cr)  OR _____ PLS 203 - State Politics (3cr)