


Banner Discussion



Prerequisites at GVSU

Banner Pre/Co-Requisite Option

- How to search for Banner Pre-Requisites at a course level – see next 3 slides:
 - On next slide see column “Pre-Requisite Exists” next to the CRN
 - Click on the CRN – takes to schedule listing
 - Click on see “view catalog entry” – takes you to the official catalog listing
- Turn on standard Banner Pre-Requisite checking for the university

SSB Annual Schedule Search

Look Up Classes - Microsoft Internet Explorer

Address: http://banner-testinb.gvsu.edu:9472/15T2/bwskfcds_P_GetCrse

Google

Chemistry

Select	CRN	Prqg Exists	Subj	Crse	Sec	Cmp	Cred	Title	Days	Time	Cap	Act	Rem	XL Cap	XL Act	Instructor	Date (MM/DD)	Location	Attribute
NR	10493	N	CHM	102	01	ALL	3.000	Chemistry and Society	MWF	12:00 pm-12:50 pm	75	61	14	0	0	TBA	08/27-12/15	MAN 102	
C	10498	N	CHM	102	02	ALL	3.000	Chemistry and Society	TR	01:00 pm-02:15 pm	75	75	0	0	0	TBA	08/27-12/15	MAN 122	
NR	10510	N	CHM	102	03	PEW	3.000	Chemistry and Society	TR	08:30 am-09:45 am	40	31	9	0	0	TBA	08/27-12/15	DEV 323E	
C	10513	N	CHM	102	04	ALL	3.000	Chemistry and Society	TR	11:30 am-12:45 pm	75	75	0	0	0	TBA	08/27-12/15	MAN 102	
NR	10516	N	CHM	102	05	ALL	3.000	Chemistry and Society	TR	02:30 pm-03:45 pm	75	62	13	0	0	TBA	08/27-12/15	LTT 101	
C	10596	Y	CHM	109	10	ALL	5.000	Introductory Chemistry	MTWR	09:00 am-09:50 am	144	144	0	0	0	TBA	08/27-12/15	LTT 102	Physical Sciences
C	10598	Y	CHM	109	11	ALL	0.000	Introductory Chemistry	R	11:00 am-11:50 am	36	36	0	0	0	TBA	08/27-12/15	PAD 168	Physical Sciences
C	10601	Y	CHM	109	12	ALL	0.000	Introductory Chemistry	R	01:00 pm-01:50 pm	36	36	0	0	0	TBA	08/27-12/15	PAD 107	Physical Sciences

start | 3. Novel Group... | Look Up Classes... | Pre-Recs | 4:57 PM

SSB Annual Schedule Search

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Search [SITE MAP](#) [HELP](#) [EXIT](#)

Nov 27, 2007

Class Schedule Listing

Sections Found
Introductory Chemistry - 10596 - CHM 109 - 10

Students who register for section 10 must also register for one disc (11-14) and one lab (901-943).
Associated Term: Fall 2007
Registration Dates: Mar 19, 2007 to Aug 31, 2007
Levels: Undergraduate
Attributes: Physical Sciences

Allendale Campus
Lecture Schedule Type
Traditional Instructional Method
5.000 Credits
[View Catalog Entry](#)

Scheduled Meeting Times

Type	Time	Days	Where	Date Range	Schedule Type	Instructors
Class	9:00 am - 9:50 am	MTWR	Loutit Lecture Halls	102 Aug 27, 2007 - Dec 15, 2007	Lecture	TBA

[Return to Previous](#) [New Search](#)

RELEASE: 7.2

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Done Internet

start 2 Novell G... GVSU Prere... Pre-req find... Class Sched... 4:24 PM

SSB Annual Schedule Search

The screenshot shows a Microsoft Internet Explorer browser window with the following content:

- Browser Title Bar:** Catalog Entries - Microsoft Internet Explorer
- Address Bar:** http://banner-testinb.gvsu.edu:9472/TST2/bwckctlg.p_display_courses?term_in=200810&one_subj=CHM&sel_crse_strt=109&sel_crse_end=109&sel_subj=&sel_levl=&sel_schd=&sel_coll=&sel_div=
- Page Header:** SUNGARD[®] SCT • HIGHER EDUCATION and UNIFIEDDIGITALCAMPUS
- Search Bar:** Search Go
- Navigation Links:** RETURN TO MENU SITE MAP HELP EXIT
- Date:** Nov 27, 2007
- Section Header:** **CHM 109 - Introductory Chemistry**
- Description:** An introductory study of general chemistry that presents the basic chemical principles and their applications. Designed for general education and students in programs that require a chemistry background but not the rigor of a full year of general chemistry. Does not count toward a chemistry major. (4-1-2) Offered every semester. Prerequisites: MTH 097 (may be taken concurrently). Fulfills Physical Sciences Foundation. 0.000 OR 5.000 Credit Hours
- Levels:** Undergraduate
- Schedule Types:** Discussion, Laboratory, Lecture and Discussion, Lecture
- Location:** Col of Lib Arts and Sciences College
Chemistry Department
- Course Attributes:** Physical Sciences
- Navigation:** [Return to Previous](#) [New Search](#)
- Footer:** RELEASE: 7.2 Powered by SunGard SCT

The Windows taskbar at the bottom shows the Start button, several open applications (Novell G..., GVSU Prere..., Pre-req find..., Catalog Ent...), and the system tray with the time 4:24 PM.

Turning on Banner Pre-requisite Checking

- Communication Plan and documentation
- Add code to handle test scores and placement tests
- Tweak pre-requisites at course level and CAPP (Degree Analysis)
- Provide column within Class Search that indicates a Y/N for pre-requisites.
- Turn on Banner pre-requisites checking flag

How pre-requisite checking works

- During registration, the student selects a course
 - Banner checks for pre/co-requisites on each course
 - Banner checks the student record to find an exact match if there exists a pre-co-requisite.
 - If a match exists and all other enrollment criteria is met, then the student may register for the selected course.

How pre-requisite checking works

- If there is **NOT** an exact match in the student's record, then the student receives an error message of "Pre-requisite not met".
- The student may not register for this course online.
- Co-Requisite checking requires that the student is concurrently enrolled in the specific co-requisite

How pre-requisite checking works

- What will be checked?
 - Courses for which a student attempts to register will be checked against specific courses in the student record
 - E.g. MTH 110
 - Restrictions other than specific course prerequisites have other means of being coded
 - Restrictions on college, major, graduate or undergraduate level, class standing (currently in practice)
 - Minimum grade requirements (note that this is not enforced on 'in progress' courses)

How pre-requisite checking works

- Pre-requisites satisfied by:
 - **Specific GVSU courses** with a subject and number
 - E.g. MTH 110
 - **Transfer courses** equivalent to GVSU courses as articulated by the Office of Admissions (including AP and CLEP)
 - **GVSU placement test scores** that are recorded in Banner on the Test Score form (e.g. Math Placement, Writing, Modern Languages, Math Challenge)

How pre-requisite checking works

- Pre-requisites can NOT be satisfied **automatically** by:
 - Transfer courses that do not have a GVSU credit (e.g. Aviation)
 - Transfer credit that has not been articulated to a specific GVSU course, e.g. General Credit within a department
 - Courses for which the student received a grade of W, I, F, AU, NC or X
 - GVSU courses pre-1984 Fall

College and department responsibilities

- Departments must routinely review their decisions regarding GVSU equivalents for transfer courses
 - Up-to-date
 - Complete
 - Pre-requisite Fast Track – UCC
 - Work with the Registrar's Office to update course equivalencies to specific course values

Handling exceptions and appeals

- If a student's record does not satisfy the prerequisite
 - Colleges will identify specific individuals who can make an override judgment and have INB access/training to override pre-requisites
 - Professional advisors within academic units will have INB access/training to override pre-requisites. Advisors may not drop students from their classes
 - There will be no paper overrides used for closed courses, pre or co-requisites or for class, program, degree or major.

Handling exceptions and appeals

- Be prepared to handle exceptions and appeals with fast turnaround.
 - Remember: Students register 24/7 and often compete for available space in class.

Reviewing Pre-requisites

- Banner Pre-requisite Report - SCRBULT
- Acalog - online
- SSB – Annual Class Search
- Paper version – 2007-08 Catalog
- PDF version – 2007-08 Catalog website
- Paper copy of Rounds 1 and 2 annual schedule building

Multiple Pre-requisites

- You may require as many pre-requisites as are approved for the course.
- You may relate pre-requisites with the use of “**and**” or “**or**”. Use parentheses to group the courses to be related.
 - (CHM 115 or MTH 122 or MTH 125)

Graduate Courses

- Prior graduate course work is not automatically transferred in as transfer credit earned. Therefore, pre-requisites can only be determined for those courses taken at GVSU or if the department has approved a specific transfer equivalency.
- If a graduate course requires an undergraduate course as a pre-requisites, it can be enforced only for students who have an undergraduate record at GVSU.

Other Pre-requisites

- May still be enforced by the department using a manual procedure (e.g. 'appropriate H.S. background' listed as a pre-requisite for GER 150, life saving badge)
- These unenforceable pre-requisites/conditions may appear in the catalog if approved by UCC.

Ongoing Concerns

- Manual override processing
- General credit equivalencies for transfer work
- AP credit comes in July/August, after orientation/registration
- Final transcripts and evaluation of courses