

<b>Grand Valley State University Human Research Review Committee Procedure</b>	
Subject: <i>Complaints</i>	
Section: 13.1	This procedure supersedes those previously drafted
Initially adopted as procedure on June 18, 2007	<b><i>Approved by:</i></b> Dean of Graduate Studies and Grants Administration, 11-15-2007.
Related Sections:	

Reports of complaints from current or former research subjects or interested other parties may be made at any time to any member of the HRRC, the GVSU Research Integrity Officer, or the Human Research Protections Administrator. Reports may be made anonymously, but the name of the principal investigator and title of the research project should be included for proper identification. The HRRC chair in consultation with the Vice-Chairs and Research Integrity Officer will investigate all complaints and report findings of fact in a timely manner to the HRRC as appropriate. The HRRC has the authority to suspend any research activities or projects that are deemed to constitute a risk to current or future research subjects, pending review by the HRRC.

Investigation of complaints will consider each of the following components and address each one in the chair's report to the HRRC.

1. Was any subject harmed or at risk of harm?
2. Was the approved protocol followed?
3. Does the complaint warrant a change in the protocol to increase or strengthen the protection of subjects?
4. Is immediate action indicated?
5. Is immediate notification of the HRRC required or indicated?