
CREATING A SCHEDULE

One thing to keep in mind when creating a schedule is flexibility. Schedules, whether they are weekly, monthly, or yearly, must be flexible to accommodate your ever changing lives. This section will give you two examples of schedules to get you started, but there are many different types of schedules. Don't try to use them all. Pick a style that makes sense to you and use it. Both of these example schedules are available in their blank states for you to utilize.

Remember: a schedule is only helpful if you utilize it; taking the time to create a schedule and then burying it in the back of your textbook will not help you.

Example A

This is an example of an assignment-based schedule of the entire semester. Looking at the big picture allows you to anticipate exactly when projects or papers are due. This schedule leaves you free to determine when and how long you will devote to each assignment. (Everything that is highlighted is a project, paper, or exam; everything not highlighted is what is to be read for that class.) Keep in mind that as long as *you* can decipher your schedule, that's all that matters.

Example B

This schedule is an hour by hour break down of what the student plans to do each day. Unlike example A, this schedule details what you should be doing at any given point during your week. The key to this schedule's success is planning enough time in advance (and being honest in your assessment of time required) for projects, papers, studying, free time, etc.

<i>Scheduling Tips</i>

- Use different color highlighters to draw attention to different things: green is a test, orange is a paper due, yellow is a group project, etc.
- Utilize your syllabus. Keep these! After your first week of class, fill out the blank schedule form based on each syllabus.
- Leave room for flexibility; some teachers like to assign tasks beyond what is on the syllabus.
- Put your completed schedule in a sheet protector to keep it in one piece.

Courses

EXAMPLE A

	ENG 661	ENG 655	ENG 600	ENG 680
Week 1		Plato		
Week 2	The Wall: parts 1,2 Flanzbaum 1-17	Aristotle	Scholes Ch 1. Compare table of contents	A Small Place
				At the Bottom of the River
Week 3	The Wall: parts 2,3	Brooks, Wimsatt/Beardsley	Scholes: finish	At the Bottom of the River
		Horace, Plotinus	New Criticism	Annie John
Week 4	The Wall: finish Goodrich/Hackett: Diary (1955) Cultural Background: Diary...	Jung, Frye	Psychoanalytic Criticism	TUE: Lecture
	Diary...(1955) 550 word reaction Diary... Reaction Paper	Dante, Christine de Pisan	Report: Marxism	WED: Meeting
Week 5		Saussure, Levi-Strauss	Feminist, Reader-Response	THU: Mr. Potter: finish book
		NO THU CLASS		Two page response: Lecture Annotated Bib.
Week 6	The Pawnbroker	Sidney, Heidegger	Structuralism,	FINAL CLASS: Research
		THU LECTURE	Deconstruction	Essay
Week 7	Cinematic Reception: The Pawnbroker	Faoucault, Derrida	New Historicism	
	500 word reaction to film	Dryden, Behn, Pope	Lesbian, Gay, & Queer Theory	
Week 8	Touching Evil	MIDTERM EXAM	Postcolonial	
	Flanzbaum 33-44	Booth, Fish	African American Criticism	
		THU: Fish presentation		

Courses

EXAMPLE: A

	ENG 661	ENG 655	ENG 600	ENG 680
Week 9	The Ghost Writer	Hume, Kant	Sidney's Defense	
		Freud, Bloom, Lacan	Classical Paradigm	Course End
Week 10	The Shawl	Johnson, Gadamer	Workshop Annotations	
	Flanzbaum 18-32	Marx, Lukas, Eagleton		
Week 11	In class film: Sophie's Choice	Schiller, Wordsworth	Progress Reports	
		Eliot, Gates	Annotated Articles	
Week 12	Erika: Poems of Holocaust	Arnold	500 word summary	
	Flanzbaum 46-67	Nietzsche		
Week 13	Broken Glass	Geertz, Greenblat	NO WED CLASS	
	Flanzbaum 125-141	Gilber, Gubar, Kolodny		
Week 14	Elijah Visible	Bakhtin, Butler & Nossbaum	Presentations	
	Flanzbaum 69-82, 83-101	Achebe, Morrison		
Week 15	500 word reaction: Schindler	2nd Essay		
	Diary... Revised (1995)	Catch up day	Presentations	
Finals	Flanzbaum 167-180			
	20 pg. Term Paper	EXAM: THU	Presentations	

Courses

Week 1			
Week 2			
Week 3			
Week 4			
Week 5			
Week 6			
Week 7			
Week 8			

Courses

Week 9			
Week 10			
Week 11			
Week 12			
Week 13			
Week 14			
Week 15			
FINALS			

WEEKLY
SCHEDULE

EXAMPLE: B

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
6 to 7	Wake, Breakfast	→	→	→	→		
7 to 8							
8 to 9	Work Out, Shower						
9 to 10	review for BIO 120	homework: ACC	review for BIO 120	homework: ACC	homework: WRT	hw: PSY	
10 to 11	Class: BIO 120	homework: ACC	Class: BIO 120	homework: ACC	homework: WRT	hw: PSY	
11 to 12				lunch	lunch	lunch	
12 to 1	lunch	lunch	lunch	review for ACC 212	homework: ACC	finish any	
1 to 2	homework: BIO	Class: ACC 212	homework: BIO	Class: ACC 212	homework: ACC	projects	
2 to 3	homework: BIO	review ACC	homework: BIO	review ACC 212	free time		
3 to 4	homework: PSY	Class: WRT 150	commute to work	Class: WRT 150	commute to work		
4 to 5	homework: PSY	homework: WRT	WORK	homework: WRT	WORK		
5 to 6	dinner	homework: WRT		homework: WRT			
6 to 7	Class: PSY 101	dinner		dinner			
7 to 8		homework: BIO		homework: PSY			
8 to 9		homework: BIO		homework: PSY			
9 to 10	free time	free time	free time	free time	free time		
10 to 11	sleep	sleep	sleep	sleep	free time		

Weekly Schedule

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
6 to 7							
7 to 8							
8 to 9							
9 to 10							
10 to 11							
11 to 12							
12 to 1							
1 to 2							
2 to 3							
3 to 4							
4 to 5							
5 to 6							
6 to 7							
7 to 8							
8 to 9							
9 to 10							
10 to 11							