

Spring 2006

Dear [insert name]:

The University of Wisconsin-Stout regularly conducts follow-up studies of our graduates. As a supervisor/employer of one of these graduates, you are in a position to assist us by telling us what you expect of our graduates.

The person identified below is a UW-Stout graduate, and has given us permission to contact you. Please complete the questions on the other side of this sheet and return it to me in the self-addressed envelope. To complete the form on the web, it can be found at <http://www.uwstout.edu/grad/surveys/employer.htm>.

Information from completed surveys is used to evaluate and update our programs to better meet the needs of employers. Your responses are considered confidential and will be combined with the responses of all other employers for reporting purposes.

Your participation in this survey is appreciated.

Sincerely,

Charles W. Sorensen
Chancellor

Name of Graduate

Graduate's Major

Year Graduated

Survey of Employers of Graduates

1. To what degree has this employee exhibited educational preparation to perform his/her role within your organization?

Please mark an "x" in the appropriate box.

Very Low					Very High	
1	2	3	4	5		

2. To what degree has this employee demonstrated the following competencies:

	Very Low					Very High		Not Applicable
a. Writing effectively	1	2	3	4	5			9
b. Speaking or presenting ideas effectively	1	2	3	4	5			9
c. Using mathematics or statistics	1	2	3	4	5			9
d. Utilization of technologies	1	2	3	4	5			9
e. Creative problem solving	1	2	3	4	5			9
f. Organizing information	1	2	3	4	5			9
g. Critically analyzing information	1	2	3	4	5			9
h. Making decisions	1	2	3	4	5			9
i. Working in teams	1	2	3	4	5			9
j. Leadership	1	2	3	4	5			9
k. Interpersonal skills	1	2	3	4	5			9
l. Thinking creatively	1	2	3	4	5			9
m. Ability to plan and complete a project	1	2	3	4	5			9
n. Consistency in meeting deadlines	1	2	3	4	5			9

3. How would you rate the preparation of this employee as compared to other entering employees?

	Much Less Prepared			Much Better Prepared			Not Applicable	
a. Overall preparation for professional employment	1	2	3	4	5			9
b. Familiarity with current methods required for the position	1	2	3	4	5			9
c. Familiarity with current technologies required for the position	1	2	3	4	5			9
d. Knowledge of specific skills required for the position	1	2	3	4	5			9

4. In what areas does this employee possess above-average skills?

5. Improved educational preparation is needed in what areas?

6. If your company does not currently utilize the many employer services available from career services and would be interested in doing so, please give contact information below or visit: <http://www.uwstout.edu/careers>

Company Name: _____ Address: _____
 Contact Name: _____

THANK YOU FOR RESPONDING.

Phone #: _____