

Professional Teacher Education Advisory Council (PTEAC)
Meeting Minutes
Room DEV 202E
February 19, 2009
3:00-4:30 pm

Present: Armstrong, Cascini, Collins, Cooley, Dausman, Golden, Helzer, Joseph, Lancaster, Mader, McCrea, Portko, Robinson, Topper, VanAntwerp

Welcome and Introductions

Welcome (3:00)

New members: John Golden, Math Department
Kevin Tutt, Music and Art Departments

I. PTEAC Representation

Dean Collins welcomed all new representatives and visitors, and reminded everyone that PTEAC members do not formally vote and are open to all.

Jann Joseph requested that all in attendance remain cognizant of the difference between expressing personal opinion and expressing opinion on behalf of the college or department each member has been appointed to represent by the Provost.

II. New Elementary Minor & Advising

Linda McCrea announced that the new Elementary Minor program has been submitted, and that classes are following in the curriculum process.

Linda met with Jann to discuss new standards according to state guidelines and advising

Distributed: Guidelines for the Elementary Minor program changes

English and Math requirements remain the same

Fine Arts begins the change (p. 5), MAT 300 required for all (rather than choice of ART 230 or MUS 350)

Language Arts has new required course, ENG 302

Science courses have moved from recommended to required

Physical Education/Health has divided PED 305 (4 credits) into 2 courses (2 credits) – PED 265, PED 266

Social Science has a new required course, SST 309

Dick Cooley: SS is an old designation. The old choice was SS, but the new requirement should be SST.

Dorothy Armstrong: Does SST 309 no longer fulfill the SS General Education requirements?

Joseph: This course (SST 309) went to the General Education Committee, but got stopped there and sent back because it was not proposed as a General Education requirement.

McCrea: Original conversation with Sean was that it would also count to fulfill a General Education requirement.

Cooley: The course has passed Curriculum.

Joseph: It's done, but it will not fulfill the General Education requirement.

Collins: Can this course be run back and go through as a course to fulfill this General Education requirement?

McCrea: That was the original intent.

Cooley: I will follow up on this.

McCrea: The rest of the document is standards.

Cindy Mader: When will these courses be required?

McCrea: Not all are approved. Some will be phased in. All students should be taking the Elementary Minor courses by fall 2011.

Joseph: As soon as they are approved, we want them offered and in the catalog. Many are hiring specifically for some of these courses.

Jill VanAntwerp: Based on total number of students per year or per semester?

Joseph: Per semester.

McCrea: The goal is to put this forward to the University Curriculum Committee (UCC), to meet with the College of Liberal Arts and Sciences (CLAS) to plan offerings and advising, and have everyone taking these by fall 2011.

Jan Robinson: Concerned about people in the old program, will they have a deadline to finish? What about community college and transfer students?

McCrea: We will need to figure this out and work with them.

VanAntwerp: Concern over what is transferable into major (double counting).

McCrea: We will add the language from the old program description ("Also select one from each of the following except the major area") into the new program description.

Joseph: If it's required in your major and your minor, how much needs to be said? They should be unduplicated. We need to insert direction; ENG 302 not for major.

McCrea: We can get this language in there.

Cooley: SST not required for major, it is for minor.

McCrea: (Point of Clarification) ENG 302 not required for Language Arts majors. MAT 300 not required for Music or Fine Arts majors. SCI 225 and 226 not required for majors. PED 265 and 266 not required for majors?

Joseph: We need to verify that for PED majors. Science will no longer use these courses for majors. Missing 2 credits? 24 credits left. Essence of minor is fine.

McCrea: Reminder that this is not a group or distributed minor, this is an Elementary Education minor.

Robinson: What will the state say?

Joseph: We are responding appropriately to state standards with a program change. This just as easily could have been a macro major. This is more about meeting teacher preparation requirements.

Nancy Dausman: Are the math courses still required for teacher assisting admission?

Caroline Cascini: Could we take care of credit hour concerns by substituting?

Joseph: This would create havoc.

Collins: Do we have consensus – as the minor will start moving through governance?

Cooley: (Point of Clarification) SST 309 will NOT fulfill a General Education requirement, nor is it part of a major.

III. Advising – CLAS and COE / IV. Initial Certification Program Transition Updates

Cindy Mader distributed two handouts.

Mader: First handout is old program/new program. It is clear that transition plan A is really easy to advise on, but will delay the new program phase-in. Second handout is all new material outlining catalog year restrictions. Earliest course offering will be winter 2010.

When we talk about anyone's official catalog year, we're talking about incoming freshmen.

We would like you to consider giving students an option to take new program, with the possibility of a waiver.

If they have taken any of the prerequisites, then they would be able to waive the replacement course.

For example, take ED 200, waive ED 315.

Joseph: We will find that students will want to take courses in the new program.

Robinson: Provided it will not extend their programs or take more time.

Mader: We will continue to offer old program courses.

VanAntwerp: Will ED 485 be available while lowering ED 431 credits?

Joseph: There was a previous discussion on moving student teaching from 12 credits to 10 credits, and a possible reading course to fill the 2 credit gap.

Armstrong: What about the overlay of the new minor?

Mader: These are two separate issues.

Armstrong: They both affect planning.

Mader: If they've taken the old minor requirements, then they do not need to take the new requirements.

Joseph: We will need to advise students to take the new minor courses as soon as UCC approves them, and make substitutions when necessary.

Golden: When will the old ED 200, ED 205, ED 225, etc. disappear?

Mader: ED 200 stops being offered in winter 2010. Substitutions will be needed.

Robinson: Will the old requirements be in the catalog with the new requirements, like it was done when new General Education requirements were phased in?

Mader: It will probably have to be. The PSY 325 to ED 337 transition will be the most difficult.

Joseph: I would recommend to NOT list both the old and new program requirements in the catalog. I would prefer to have transition documents and plan to use to advise students. The document we have is clear and straightforward. Perhaps we put the transition plan in the catalog.

Armstrong: Agreed. It would be best to make the transition quick and easy for students.

Mader: We will need a mass notification of transition to students. It will need to be consistent.

Robinson: Faculty will need to know.

VanAntwerp: We are suggesting that students save a major, minor, or general education course in preparation of changes.

Paula Lancaster: ED 205 is currently early in the program, ED 370 will come much later in the program. It seems like an opportunity for a clean break.

Mader: We should consider, but it doesn't have to mess up student timing.

Robinson: It will be essential to communicate to community colleges.

Joseph: We would like open conversations with community college advisors, deans, etc. It will be in their interest to create courses to transfer in as the new requirements.

Cooley: Concerned about phase in staffing. We will need at least 2 Tenure-track lines.

Joseph: There was a meeting with all of the Unit Heads last year where it was communicated, if you need the lines, make these requests now. It's not too late. Lines were made to cover these changes in other colleges/departments. If History didn't get the lines, it's because they didn't make the request. Lines need to be requested.

Collins: (Point of Clarification) How many Elementary Minor sections will be needed for 2009-2010?

Joseph: Depends on how many students per section, but this is a departmental decision.

Cooley: When should we request the lines?

Joseph: I think that you should ask Gretchen to request the lines now. There are department contingencies will be responsible for minors and students. There are ongoing conversations in Science about the use of affiliates for these courses, an internal resource conversation within each Unit.

Robinson: Who's responsible for writing/notifying all program changes?

Mader: Notifications will need to go to both students and faculty. I propose that CLAS and COE work together on notification.

Cascini: Regional advising centers will need to be notified as well.

Mader: There is a registration concern. The hope is that students will be willing to change their registration. ED 315 may not be there for winter 2010 registration on March 15th. We hope that it will be there and ED 200 will not.

Cascini: Transfer student orientation is already ongoing. Changes in schedule may be disruptive for these students. Early transfer student example.

Joseph: This student is not prepared for what she wants to do. We can't plan based on the needs of outlying students.

Cascini: They can't finish their program by 2011.

Golden: When will ED 330, 331, 430, and 431 have reduced credits?

McCrea: Fall 2010. We hope that ED 485 would be available by then.

VanAntwerp: Even students on the old program will be able to do this.

Dausman: Can the SST capstone be taken before the semester of student teaching?

Cooley: It is not recommended. There is no experiential basis for these students.

Andy Topper: Should talk to Provost about change in start dates.

McCrea: It was submitted to be effective fall 2010.

Mader: I will double check to see if anything needs to be moved up/back a semester.

Robinson: Back to Nancy's question about whether SST capstone is necessary during student teaching semester.

Cooley: Anytime after ED 331 is fine.

IV. Comprehensive Major Update

Collins: Susan Carson is working on a letter of support from the COE on the comprehensive major. COE Faculty Council voted, and expressed unanimous support.

Joseph: The new major prospectus is at University Academic Senate (UAS). The goal was to get this through during this academic year, but the guess is that it will not be through until fall 2009. We are working on a joint appointment between the two colleges (CLAS and COE). This individual will coordinate this new major.

Collins: There is a SPA responsibility as well.

Joseph: We are hopeful for future reciprocal arrangements as there are common goals between the colleges.

VII. Other

VanAntwerp: When is the COE Convocation date?

McCrea: April 24 at DeVos Performance Hall

Cooley: Content standards for Elementary?

McCrea: These are based on ACEI standards, which are posted on the MDE website. They are common assessments for each course to facilitate the SPA process.

Cooley: There is no alignment between major standards for NCA and certification standards for MDE.

McCrea: Would like to set time to call meeting to discuss transition and advising.

Mader: I will chair/call the meeting. Linda, Nancy, Jan, and Caroline will meet with Cindy.

Cascini: Question on Comprehensive Major: Will HIS 205 fulfill the General Education requirement?

Collins: Sandy Miller may know.

Joseph: Please send to me and I will find out.

Cascini: We want to double count, but not sure if it was proposed to meet historical perspectives, or not.

Collins: The intent was to not elongate student programs. Amy Matthews may be able to speak to it.

Topper: Or Barb Lubic.

Armstrong: This is a concern for community college transfers.

Robinson: If students transfer in HIS 205 it counts to fulfill the historical perspectives General Education requirement, but it does not if they take it here.

Collins: Thank you all for a productive meeting.

Adjourned (4:30)

Recorder: Shawn Evans