



**GRAND VALLEY  
STATE UNIVERSITY**  
DEPARTMENT OF  
POLITICAL SCIENCE

***Internship Plan: Political Science 490 and International Relations 490***

Intern Name \_\_\_\_\_ Email Address \_\_\_\_\_

Major \_\_\_\_\_ Semester \_\_\_\_\_ G # \_\_\_\_\_

Financial Compensation (circle one)

NONE

HOURLY WAGE (Amount: \_\_\_\_\_)

STIPEND (Amount: \_\_\_\_\_)

TUITION REIMBURSEMENT (Amount: \_\_\_\_\_)

OTHER \_\_\_\_\_

Internship Supervisor: \_\_\_\_\_

Title: \_\_\_\_\_ Organization \_\_\_\_\_

\_\_\_\_\_ Email: \_\_\_\_\_

Postal Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone \_\_\_\_\_ Ext. \_\_\_\_\_ Fax \_\_\_\_\_

Internship Start Date \_\_\_\_\_ Internship End Date \_\_\_\_\_ Hours per week \_\_\_\_\_

Total # of Hours (50 hrs./ credit) \_\_\_\_\_ Internship credits \_\_\_\_\_

Responsibilities of Intern (*to be listed by the Internship Supervisor*)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Intern Supervisor Signature \_\_\_\_\_ Date \_\_\_\_\_

I understand that the intern will request an evaluation letter no later than two weeks prior to the internship end date, and that the letter is due to the Internship Director by the end date.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

I understand that I must complete the necessary work for internship credit (as described in the program description, available from the Internship Director) by the internship end date.

Approved by Internship Program Director \_\_\_\_\_ Date \_\_\_\_\_

**For more information, go to Internships at <http://www.gvsu.edu/polisci>**