

Grand Valley State University  
Registration Repeat Limit Approval Form

Use this form for approval to register for a course you are repeating more than once. Your advisor's signature is required for courses in your major. Your advisor's signature and the signature of the department head of the department of the course are required for courses outside of your major.

Last Name	First Name	Student Number				
Number and Street						
City	State	Zip	Date			
COURSE TO BE REPEATED MORE THAN ONCE	CRN	Course ID (i.e. ACC 212)	Fall	Winter	Spring/Summer	Year
			Circle Term			

Advisor's Signature	Department Head Signature
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1. W, AU, I, CR and NC do not replace earlier grades.
2. A repeat cannot be processed if the first grade is W, I, or AU.
3. The earlier grade will remain on your transcript marked as a repeat. The latest attempt will be marked with an I (Include). Only the latest grade will be included in the calculation of your GPA.
4. Any credits earned in the earlier attempt will be removed from your cumulative total.