

INTENT TO TAKE PREREQUISITE AT ANOTHER INSTITUTION Psychology Department

This form is to be used by students who cannot currently register for a prerequisite course they intend to take at another institution

Date: _____

Student: _____ Phone: _____

Student Number: G _____ Email: _____

Major: _____ Minor: _____

College/University where you intend to take the course: _____

State (If other than Michigan) _____

Course(s) you intend to take – Use exact Dept. abbreviation and number (e.g.; PSYC 233) from institution where you will take the course	Semester/Yr (e.g.; Fall 08) course will be taken	Date (MM/DD/YY) you will be able to register for this course	What course is this equivalent to at GVSU based upon information at www.michigantransfernetwork.org ? If equivalency has not previously been determined, take course description to GVSU dept. offering the prerequisite course	What course at GVSU is this course a prerequisite for?	Semester/Yr you will take the course this is a prerequisite for at GVSU	<i>Dept. Use Only</i> Equivalency Verification Initials of Staff

I understand that I must submit an official course schedule verifying my enrollment in the above classes to the psychology department by the date specified, or that I will be dropped from the GVSU course. I also understand that, once I complete the course, I must send a transcript noting the course to GVSU as soon as my grade is officially posted.

Student Signature

Verification can be delivered in person to the department office, 2224 AuSable Hall, or by fax (616 331-2480) to the attention of Dr. Robert Hendersen. If you mail verification, it is your responsibility to ensure that it is delivered to the department by the specified date. Mailing address: Psychology Department, Grand Valley State University, 2224 AuSable Hall, 1 Campus Drive, Allendale, Michigan 49401

- Department Use Only -

Department Action: _____ Approved and entered into Banner _____ Not Approved

Date: _____ Robert W. Hendersen _____ Sandy Portko

Date that registration must be verified to prevent student from being dropped from the GVSU course: _____

Date/Time Email Sent: _____

Other notes: