



Padnos International Center
Application Process for F-1 Optional Practical Training

- Complete Request for new I-20 form. After the notations are made and the new SEVIS I-20 is issued, a photocopy of both pages of the Student Copy should be sent along with the rest of the forms to USCIS. Also, please send photocopies of any previous I-20's you may have.
- Form I-765: This is downloadable from www.uscis.gov ; follow the links to the forms and fees, I-765. The answer for number 16 should be: (c) (3) (i). Be sure to use and address that you will be at for about 4 months after you have sent the forms in. If necessary you may use the following: YOUR NAME, c/o Kate Stoetzner, 130 LOH, GVSU, Allendale, MI 49401
- I-94: Photocopy of both sides of I-94 (even if the back side is blank).
- \$340 Application Fee: Checks and money orders should be payable to USCIS. Do not send cash.
- 2 Passport Photographs: Place these in a smaller envelope so that they are not lost. Lightly print your name and your Admission number (from the I-94) on the back of each photo with a pencil. (Head facing forward)
- Photocopy of Passport Photo Pages/ Visa Photos/ Previous Employment Authorization Documents

Make copies of everything that you send- including a photocopy of the payment method. The signature card is no longer required (even though it says it is in the I-765)

Mail everything to by express mail to:

United States Citizenship and Immigration Services (USCIS)
Nebraska Service Center
P.O. Box 87765
Lincoln, NE 68501-7765

Please double check your end date on your I-20... it must be April, 2008.

To check processing time report, please visit : <http://www.aila.org> and follow the links to NEBRASKA SERVICE CENTER PROCESSING REPORTS

To check the status of your immigration case, once you receive the receipt (DO NOT LOSE IT), you may go to www.uscis.gov and follow the links to CASE STATUS AND PROCESSING DATES