



**Steering Committee Meeting
GVSU - 401 W. Fulton Street
DeVos Bldg, Amway Board Room (5th Floor)
Wednesday, October 24, 2007
12:00 PM – 2:00 PM**

Minutes

In Attendance: Marian Young-Barrera, Officer Wojczynski, Pamela Benjamin, Alice Menninga, Olivia Mendoza, Capt. James Farris, Sgt. Elliott Bargas, Kathleen Lett, Marty Copeland-Shay, Beverly Dickinson, William Crawley, Debra Ross, Aaron Rider, Kristine Jaros, Michael Yasenachak, Janet Strahan, Tim Doyle (17)

Not in attendance with notification: Karen Henry, Kaye Hooker, Haris Alibasic, Trina Middleton, Raymond Tromp (5)

I. Call to Order – Chair, Captain James Farris

II. Introductions

III. September Meeting Minutes – Approved (Ross motion; Doyle second)

IV. Budget & Grant Issues – Debra Ross & William Crawley

a. 2006 Budget & Grant Issues

Ross: All invoices are paid, 2006 Grant is ready to be closed; Karen Henry and Kristine Jaros will be contacting everyone for information for the final report, when they do, get back with them as soon as possible; final report is due Dec. 29th however the target date is Nov. 15th.

b. 2007 Budget Changes – (Supporting documentation: Budget Detail Worksheet for Fiscal Year 2007-2008 and the September 2007 Financial Report)

Ross: Some issues in Weed area; Seed area looks good; however, a grant adjustment notice needs to be filed before it will be approved. It is the amount that was red flagged.

Farris: Will have it by end of the week.



Ross: \$6,750 needs more explanation; \$9,750 for intelligence training was denied; possible to move money into gang training video; \$7,000 needs to be allocated but not for overtime; travel at its limit of \$1436.

Farris: Command post: has to get owner to sign on; might want to consider another route with money for training.

Crawley: Make it clear that it is associated with Weed & Seed.

Ross: Equipment/supplies a possibility.

Farris: looking into cameras, either overnight at an address or going up at the intersection of Eastern and Franklin; these can be hidden or obvious and feed to the police department; cost for the camera at this intersection is about \$1,500

Crawley: include maintenance and security for the cameras

Doyle: Defense Attorneys may request videos; also, the fewer who know where covert cameras, the better.

Farris: some cameras are already in effect; officer handling the cameras can be invited to next meeting; very few will know the location of covert cameras.

Crawley: Garfield Park Weed & Seed used cameras; important to keep in mind: (1) mobility of cameras, (2) production of quality video/pictures, and (3) need for security; cooperation with neighbors is possible – question of liability

Doyle: may use traditional consent/understanding/agreement forms to address safety concerns

Jaros: motion to bring officer handling cameras to next meeting if cameras are to be included in the budget (Ross – second)

Motion Passed

c. 2008 Preparation

Ross: New grant supposed to come out at the end of the month; a subcommittee will meet to work on the writing with Kristine Jaros; this will be the 4th year of the grant. Volunteer Committee members include: Captain Farris, M. Young-Barrera, P. Benjamin, Sgt. Bargas, Marty Copeland-Shay, Beverly Dickinson, Aaron Rider, Kristine Jaros. Kaye Hooker will guide the committee through the process.

V. Committee Reports

a. Weed Report – Elliott Bargas

Bargas: Curfew arrests: 1

Drug offenses: 33 (31 closed with an arrest); less cocaine, more marijuana

Assaults: 28 (7 arrests, 1 open case, rest – no leads)



Robbery: 5 (1 arrest, 2 open)

Weapons: 5 (4 arrests, 1 – no leads)

Crawley: Domestic assault a separate charge?

Bargas: no, included in assaults

Ross: requested the statistics mapped for the next meeting

b. Seed Report - Marian Young-Barrera

Young-Barrera: conferences worked together; personnel available who are willing to work with and train residents

Bargas: play on domestic violence showing: Ottawa Hills High School, *My Real Name*, Friday, Oct. 26 at 7pm. In order to receive assistance from Weed & Seed grant, activities need to be within the designated area.

Ross: As Steering Committees discussed previously, individual Seed committees will be collaborated into one Seed committee with breakout groups to handle programs as needed; this structuring will take place at a later meeting; this format will be indicated in the new grant; e-mails will be sent out describing each committee to obtain members.

c. Site Coordinator – Kristine Jaros

Jaros: introduction; still getting acclimated and reading; wants to begin meeting with steering committee individually during November; wants to solidify committees; open to contact and available for assistance

VI. Announcements / Updates

a. Next Meeting – Wed., Nov 28th, 12pm – 2pm

This meeting will take place at the Grand Rapids Police Department; future meetings will rotate between GVSU and GRPD; the possibility of having meetings within the community will be explored – space and parking issues; also a special evening meeting held to include the Grand Rapids City Commission and a Department of Justice representative when the final report is done, perhaps toward the end of January.

The December meeting was moved to the second week due to the holidays (12/12); meeting will be held at GRPD; agenda for this meeting will be the 2008 grant application.

VII. Adjournment