



DETERMINATION OF RESIDENCE

1. Since students normally come to Grand Valley State University for the primary or sole purpose of attending the University rather than establish a domicile in Michigan, those who enroll at Grand Valley as non-residents shall continue to be so classified throughout their attendance as students unless and until they demonstrate that their previous domicile has been abandoned and a Michigan domicile established.
2. No students shall be eligible for reclassification as residents unless they shall be domiciled in Michigan and have resided in Michigan continuously for not less than six months immediately preceding the first day of classes of the term for which reclassification is sought.
3. For purposes of these regulations, resident students are defined as students domiciled in the State of Michigan. Non-resident students are defined as those whose domicile is elsewhere. Students shall not be considered domiciled in Michigan unless they are in continuous physical residence in this state and intend to make Michigan their permanent home, not only while in attendance at Grand Valley but indefinitely thereafter as well, and have no domicile or intent to be domiciled elsewhere.
4. Each individual case must be determined on its own particular facts. The following facts and circumstances, although not necessarily conclusive evidence of domicile, have probative value thereon in support of a claim for residence classification:
 - a. Continuous presence in Michigan during periods when not enrolled as a student
 - b. Reliance upon Michigan sources for financial support
 - c. Domicile in Michigan of family, guardian or other relatives or persons legally responsible for the student.
 - d. Former domicile in the state and maintenance of significant connections therein while absent
 - e. Ownership of a home in Michigan
 - f. Admission to a licensed practicing profession in Michigan
 - g. Long term military commitments in Michigan
 - h. Commitments for further education in Michigan indicating an intent to stay here permanently
 - i. Acceptance of an offer of permanent employment in Michigan

Other factors indicating an intent to make Michigan the student's domicile will be considered in classifying a student.

5. The following facts and circumstances, standing alone, shall not constitute sufficient evidence of domicile to effect classification of a student as a resident under these regulations:
 - a. Voting or registration for voting
 - b. Employment in any position normally filled by a student
 - c. The lease of living quarters
 - d. A statement of intention to acquire a domicile in Michigan
 - e. Domicile in Michigan of student's spouse
 - f. Automobile registration
 - g. Other public records (e.g., birth and marriage records)
6. Aliens who have been lawfully admitted for permanent residence in the United States shall not, by reason of that status alone, be disqualified from classification as residents provided, however, that aliens who are present in the United States on a temporary or student visa shall not be eligible for classification as residents.
7. Prior to a student's first registration, the regulations shall be administered by the Admissions Office. Thereafter, they shall be administered by the Registrar. The regulations shall be administered in accordance with the following residence review procedures:
 - a. It shall be the responsibility of the student to register under the proper residence classification, to advise the Admissions Office or Registrar (whichever is appropriate) of possible changes in residence and to furnish all requested information pertinent thereto.

- b. Application forms for reclassification shall be filed not later than 10 calendar days following the first day of classes of the term for which such reclassification is sought. Such application shall be filed with the appropriate office (see paragraph "h" for address), and shall set forth in writing a complete statement of the facts which the application is based, together with affidavits or other supporting documentary evidence. Failure to timely file such an application shall constitute a waiver of all claims to reclassification or rebates for such term.
- c. Any student may appeal the decision of the Admissions Office or Registrar made pursuant to paragraph "b" by filing with the Registrar's Office a written notice of appeal within 10 calendar days after notices of such decision was given, either in person, by mail, or by posting same in conspicuous place at the Registrar's Office on the main floor of the Student Services Building. The Director of Admissions will act on the appeal. Failure to timely comply with this paragraph "c" shall constitute a waiver of all claims to reclassification or rebates for the applicable term or terms.
- d. Any student may appeal the decision of the Director of Admissions pursuant to paragraph "c" by filing with the Residency Appeal Board a written notice within 10 calendar days after notice of such decision was given, either in person, by mail, or by posting as in paragraph "c". Failure to timely comply with this paragraph "d" shall constitute a waiver of all claims to reclassification or rebates for the applicable term or terms. Membership on the Residency Appeal Board shall include one vice president of the University.
- e. Reclassification, whether pursuant to paragraph "b", "c" or "d," shall be effective for the term in which the application therefore was timely filed in accordance with paragraph "b" and for each term thereafter so long as the circumstances upon which the reclassification was based shall remain unchanged. Appropriate refunds shall be made within a reasonable time following such reclassification.
- f. In each such reclassification application or appeal step, the student shall attend a personal conference with a representative of such office (or before such appeal board) after which a decision shall be made by such representative (or board), based on the evidence.
- g. Classification or reclassification based upon materially erroneous, false or misleading statements or omissions by, or in support of, the applicant, shall be set aside retroactively upon the discovery of the erroneous nature of such statements.
- h. Inquiries and appeals should be addressed to (whichever is appropriate):

Admissions Office
 Student Assistance Center – 150 STU
 Grand Valley State University
 Allendale, MI 49401

Residency Appeal Board
 c/o University Registrar
 Student Assistance Center – 150 STU
 Grand Valley State University
 Allendale, MI 49401

University Registrar
 Student Assistance Center - 150 STU
 Grand Valley State University
 Allendale, MI 49401



APPLICATION FOR RECLASSIFICATION AS A SELF SUPPORTING RESIDENT STUDENT

Note: Applications for reclassification received prior to the 11th calendar day of the semester may be considered for the current semester. Fill out, properly execute before a Notary Public and return to the Registrar's Office, Grand Valley State University, Allendale, MI 49401.

NOTE: MINIMUM SIX MONTHS DOMICILE REQUIRED FOR CONSIDERATION OF RESIDENCY.

- 1. Name in Full Student Number
2. Place of Birth Date of Birth
3. Home Address
4. Local Address
5. Are you a citizen of the United States? If not, are you registered as an immigrant?
6. I have lived at the following addresses. GIVE INFORMATION COVERING AT LEAST THE PAST SIX MONTHS.
7. Are you married? If yes, is your spouse employed in Michigan?
8. What is your present means of support?
9. If entirely self-supporting, how long have you supported yourself in Michigan?
10. I (and/or my spouse) have worked for the following Michigan employers: GIVE INFORMATION COVERING AT LEAST THE PAST SIX MONTHS. PRESENT DOCUMENTARY EVIDENCE WITH THIS APPLICATION.
11. Present copies of any other documents which support your claim of residency; i.e. papers of home ownership in MI, military commitments in MI, license as practicing professional in MI.
12. Attach a written statement that would describe any special circumstances that you wish to have considered with this appeal.

AFFIDAVIT OF STUDENT

STATE OF MICHIGAN COUNTY SS:

being duly sworn, states: that the information provided above is accurate, that he/she is now a resident of County in the State of Michigan and has been since and that he/she has provided his/her sole support through income which he/she earned in the State of Michigan since.

Signature of Student Date

Notary Public Date My commission expires:

Date For Grand Valley State University

TERM YEAR APPROVE DENY