

<i>History</i>		<i>Core courses plus two numbered between HST 301 & HST 391, at least one must be in European or non-Western history</i>					
<i>Political Science</i>		<i>Core courses plus 4 courses including PLS 203 or 304 or 305; PLS 221 or 327 and two additional PLS courses (at least two of the four courses must be at the 300-level)</i>					

Total Credits needed: _____

Cumulative GPA: _____

Special Considerations/Notes:

** Depending on current endorsements may not be required for Social Studies endorsement)*

Departmental Approval: _____ **Date** _____

1 copy student; 1 copy CLAS Advising Center File; 1 copy College of Education; 1 copy Major Program Advisor

Next Steps:

1. Apply to Grand Valley State University if you have undergraduate courses remaining. Click here for a link to the Admissions Application: <http://admissions.gvsu.edu/admissions/undergrad.asp>
2. Successfully complete all coursework
3. Successfully complete the State required test in your endorsement area
4. All candidates applying for certification must initiate the certification recommendation process by self-registering in the Michigan Online Education Certification System (MOECS) at: www.michigan.gov/moeecs.
5. Submit official transcripts from all colleges and universities you have attended (do not resend if Grand Valley has all of your transcripts).
6. A returned approved Endorsement Audit from the appropriate academic department.

After all paperwork has been received and the recommendation has been made to the State, the Registrar’s Office will mail you a 90-day letter verifying the completion of your new endorsement. The State will send you the fee for a new endorsement. Once you pay the fee, the State will mail you a newly endorsed teaching certificate.

Document Approved Gretchen Galbraith 12/11/08