

Grand Valley State University
CLAS Academic Advising Center
 C-1-140 Mackinac Hall
 616-331-8585

Graduate Teacher Certification Planned Program
History Minor

Student Name: _____ Date: _____

Email Address: _____ SID: _____

Phone: _____

Transfer Institution(s): _____

KEY (√) = completed / (*) = Needs / (?) May need course syllabus for possible credit.

Course Number	Course Name	Credits	Completed	Scheduled	Grade	Quality Points
HST 203	World History to 1500					
HST 204	World History since 1500					
HST 205	American History to 1877					
HST 206	American History since 1877					
	<i>Choose 3 courses as electives from HST 301 – 391. At least one of these electives must be European or Non-Western.</i>					
HST ____						
HST ____						
HST ____						

Total Credits needed: 21

Cumulative GPA: 3.0 required for GTC

Special Considerations:

Notes:

Departmental Approval: _____ **Date** _____

Next Steps:

1. **If you have not already done so, you must attend a Graduate Teacher Certification workshop sponsored by the College of Education. You can schedule a time to attend by calling their Student Assistance Center at 616-331-6650.**
2. **Be prepared to provide any additional course materials, such as a syllabus or course description, especially for out of state classes or courses completed more than 10 years ago. This will help the academic departments when finalizing course evaluations and planned programs.**
3. **Contact the CLAS Academic Advising Center to schedule an appointment if you need help registering.**
4. **Prior to admission to the program, you should schedule an appointment with the Graduate Teacher Certification Coordinator within the College of Education. You can schedule that appointment by calling 616-331-6650.**

The following details list the information regarding the Graduate Teacher Certification Program and are taken directly from the Grand Valley State University catalog:

Graduate Teacher Certification. Candidates who already possess an approved baccalaureate degree may consider certification at either the undergraduate or graduate level. Because of the need for careful assessment in choosing the appropriate program, students should first contact the Student Information and Services Center to request background materials and register to attend one of the regularly scheduled information meetings. Candidates considering the graduate program must be able to undertake full-time study for approximately one calendar year.

Minimum admission requirements for the graduate certification program include:

1. Completion of the baccalaureate degree from a regionally accredited institution at least three years prior to application with a GPA of 3.0 or higher for the final 60 semester credits.
2. Possession of completion of a teachable major with a GPA of 3.0 or higher. Secondary candidates must also possess or complete a teachable minor before final certification (with a 3.0 GPA or higher).
3. Successful completion of Michigan Basic Skills Test.
4. Successful completion of Michigan Subject Area Test in teachable major.
5. Documentation of 25 hours age-appropriate experience with children or youth.
6. Current TB test report.
7. Signed statement regarding criminal activity.
8. Completion of EDT 619 Curricular Integration of Ed Technology (for elementary teachers only). Secondary take EDT 627 Technology Integration for Secondary Teachers.
9. Admission to graduate studies.
10. Completion of application materials for graduate teacher certification program.

Candidates will be eligible for Michigan Provisional Certification after they successfully complete coursework, maintain a 3.0 GPA, and complete certain additional state requirements. These requirements include the Michigan Elementary Test for elementary candidates, or the completion of a teachable minor and the Michigan Subject Area Test in the minor for secondary candidates.